

POULSBO CITY COUNCIL MEETING OF JANUARY 11, 2017

MINUTES

PRESENT: Mayor Erickson; Councilmembers Henry, Lord, McGinty, Musgrove, Nystul, Stern Thomas.

Staff: Finance Director Booher, Deputy City Clerk Diehl, City Prosecutor Foster, Director of Engineering Kasiniak, City Engineer Lenius, Public Works Superintendant Lund, Parks & Recreation Director McCluskey, Police Chief Schoonmaker, IT Senior Technician Williamson.

ABSENT: Councilmember McGinty

MAJOR BUSINESS ITEMS

- * * * Old City Hall Demo Project Acceptance
- * * * Interlocal Agreement with Port of Poulsbo
- * * * Anderson Parkway II Budget Amendment and Stormwater Retrofit Award
- * * * State of the City Presentation

1. **CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

Mayor Erickson called the meeting to order in the Council Chambers at 7:00 PM and led the Pledge of Allegiance.

2. **AGENDA APPROVAL**

Mayor Erickson noted two items would be added to the agenda and item 6b the State of the City Presentation will be moved to the end of the agenda becoming item 6d. The additions will include item 6b Interlocal Agreement with the Port of Poulsbo and 6c Anderson Parkway II Budget Amendment and Stormwater Retrofit Award.

Motion: Move the accept the agenda as amended.

Action: Approve, **Moved by** Lord, **Seconded by** Thomas.

Motion passed unanimously.

3. **COMMENTS FROM CITIZENS**

Honey Cutriz & Pam Taplin stated they represented the Soroptimists International of Greater North Kitsap (SIGNK) and they will be raising money to improve the lives of women and girls in the community. Cutriz explained how a year ago, they created the

game Poulsbo-oply to raise money. The spaces on the board were sold to local companies with a dollar from each purchase at that company going to help women and girls. Cutriz and Taplin thanked Councilmember Thomas for his donation to get the Poulsbo Parks on the board and presented him with a copy of the game.

4. **MAYOR'S REPORT AND COUNCIL COMMENTS**

Mayor Erickson announced Gateway Fellowship will be having a community dinner to support homelessness on January 26th from 6:30pm to 8:30pm. The point in time count, which is required by the Federal Government to receive funding will take place. Coats, gloves, hats will be distributed along with a free dinner.

Councilmember Stern thanked the Soroptimists for attending the meeting.

5. **CONSENT AGENDA**

None

6. **BUSINESS AGENDA**

a. **Old City Hall Demo**

Director of Engineering Kasiniak stated the original contract amount as \$163,204.31. Kasiniak noted there were two change orders: 1) to leave the north retaining wall which reduced the contract amount by \$2,266.40 and 2) for environmental remediation which increased the amount by \$20,127.71. This made the final contract amount \$181,247.02. Due to a contract under-run the final paid total was \$161,258.27.

Motion: Move to accept the Old City Hall Demolition Project contract with Rhine Construction as completed and move to authorize the release of retainage in accordance with the contract requirements.

Action: Approve, **Moved by** Lord, **Seconded by** Musgrove.

Motion passed unanimously.

b. **Interlocal Agreement with Port of Poulsbo**

Director of Engineering Kasiniak stated this interlocal agreement with the Port of Poulsbo was needed in order to start the Small Anderson Parkway Project. Kasiniak stated this was a combination of two projects: 1) the Port project which repaired the seawall; and 2) the City project to install a new water quality treatment facility in Small Anderson Parkway. Kasiniak noted the project were being combined to

minimize interruption to the public and minimize costs. The project will fill the gaps to keep water out from behind the seawall, add new pervious/impervious surface to improve water quality in Liberty Bay, and add additional parking spaces. The schedule consists of: Bid approval on January 11th; construction starting January 23rd; Port project completed by February 10th; City project starting February 13th; a project completion of March 7th. February was chosen to best time for this project to minimize impact on downtown businesses since the parking lot will be closed for the duration of the project and there will be extremely low tides to complete project. This agreement was prepared by the city's consultant and reviewed by the City Attorney, Prosecutor, Port Attorney, and the Engineering and Finance Departments. The agreement has been signed by the Port and has been recommended for approval by the Public Works Committee.

Motion: Move to approve the interlocal agreement between the City of Poulsbo and the Port of Poulsbo for Construction of Anderson Parkway Parking Lot Retrofit and Seawall repair and direct the Mayor to sign on behalf of the City.

Action: Approve, **Moved by** Lord, **Seconded by** Thomas.

Motion passed unanimously.

c.  **Anderson Parkway II Budget Amendment and Stormwater Retrofit Award**

Director of Engineering Kasiniak stated bids were opened on January 6th and seven bids were received, with the lowest bidder being Sound Pacific Construction for \$460,914.01. The City's budget for the project is \$511,914.01 with Port being responsible for \$186,175.66.

Councilmember Henry questioned why JMG Construction which appeared on the chart started with the lowest bid and then ended up being one of the highest. Kasiniak explained the top part of the chart was the company's mobilization costs and the bottom half of the chart was the construction costs. JMG had the lowest mobilization costs but had higher construction costs which made their bid one of the highest.

Motion: Move to approve Contract CN2017-01 to Sound Pacific Construction for \$460,914.01 for the construction of Anderson Parkway Phase II Stormwater retrofit and authorize the Mayor to sign change orders of up to \$25,500 on behalf of the City and authorize the Mayor to sign all Change Orders approved by the Port.

Action: Approve, **Moved by** Lord, **Seconded by** Henry.

Motion passed unanimously.

d.  **State of the City Presentation**

Mayor Erickson gave the State of the City presentation which included project updates in the following neighborhoods:

Olhava-College Market Place

Has recently been purchased by a firm from Seattle which plans to build a hotel; Vista Park is currently in the planning phase; Housing Kitsap is planning on building a 100-unit apartment building to create affordable housing; Olympic College and WWU is expanding and are currently adding portables; YMCA is planned but steep prices are delaying the project.

Vinland-Fin Hill

Westwood development is moving forward and a trail is being created to connect it to Vinland Pointe; Finn Hill Road Improvements which will create a sidewalk to Vinland Elementary in the form of a shared use path with benches.

West Poulsbo – Viking Avenue

A Viking Avenue Business Associated is being created; Fishline is being expanded; Arendal, a 92-unit apartment building is being planned; new townhomes off Viking are complete; Campanas was turned into Sound Brewery; Rainy Daze Brewery is now located where Sound Brewery was.

North Viking Avenue

Public Works site is moving forward with the decant facility completed; Summerset plat of 100 homes which includes 40 lots for Housing Kitsap is being completed; Kitsap Transit park and ride is complete and new double decker buses being added to fleet; Edward Rose property is moving forward; a new AM/PM Mini Mart is being constructed.

Highway 305 Corridor

A new Brown Bear Car Wash is almost complete; Hostmark has been resurfaced; a new drive thru Starbucks and Sherwin Williams are being planned; improvements to Dogfish Creek and Centennial Park are being planned; Demolition of house on 8th Avenue are in the works; Nordic Coffee a new business was added; a skate park is being discussed; Amazon Lockers and benches are being added.

Historic Downtown

The Pavilion is getting new benches; Waterfront park will be getting a new bathroom in the fall; a new Little Anderson Parkway is being constructed; Poulsbo Historical Society and Chamber have had over 21,000 visitors; Demolition of old City Hall has been completed with a 70-unit apartment building being planned; the demolition of the old Police Station and a 29-unit apartment building is being planned; Marine Science Center has been transferred to WWU.

Old Town

Antonson Place has lots for sale; Completion of the 6th and 9th Avenue Pump Stations; new play equipment has been added to Lion's Park; Pot holes are being fixed; Resurfacing work is being done; Shellfish harvesting to take place in Liberty Bay.

Noll Road/Lincoln/Caldart-East Poulsbo

Mountain Aire being completed with 148 houses and a new 10-acre park/storm water facility; Caldart Heights, Caldart, Johnson Ridge, Crystal View, Owl's Ridge,

Languanet, Noll, Mesford, and Blue Heron are being completed; Morrow Manor groundbreaking which will include a 1.25-acre park; Noll Road in design phase; a roundabout at Highway 305 (Johnson Parkway) being planned; the Cemetery has been reborn.

Mayor Erickson stated she was appointed to a Legislative Committee to work on State policy for Body Cameras worn by our Police Officers.

Mayor Erickson introduced Kim Hendrickson to discuss the Behavioral Health Outreach Program. Hendrickson gave some of the program highlights as: their grant had been renewed; they were now operating with 4 employees; they have assisted about 300 people throughout the county; they partner with police officers throughout the county; and the new Crisis Diversion Center that is opening will be a valuable tool.

Mayor Erickson questioned how to create more Affordable housing? Erickson stated the legislation could be pulling the 200 million dollar allocation which goes to affordable housing trust fund, so alternatives need to be created to make up for the loss.

Mayor Erickson noted there will be a demonstration project on some of the neighborhood streets of 3 different types of chip sealing to see which one works the best, to create a less expensive alternative to street repair.

Mayor Erickson questioned if Poulsbo has enough land for economic growth and public spaces? Erickson stated Poulsbo is growing at a rapid rate to where we will hit our growth target by the year 2025 instead of the year 2036 as previously projected. A balance between growth and the ambient quality of life in Poulsbo will need to be found.

Mayor Erickson stated a lack of affordable housing and crime/drug use in the parks has created a real struggle on how to approach Social Services in Poulsbo. Erickson would like to see council create a committee on social services. The purpose of this committee would be to ensure our more vulnerable populations have easy access to core need such as food, shelter, and addiction treatment/mental health care. The committee could coordinate ongoing efforts with a variety of special service organizations in Kitsap County. Erickson asked for three members of council to volunteer for this committee which would meet on the first Wednesday of the month. Erickson presented a spreadsheet she created which shows the Community Development Block Grant Funds from 2000-2011 and noted very little of those funds are distributed north of Bremerton.

Councilmember Thomas commended the Mayor on her State of the City presentation. Thomas noted he agreed Poulsbo should stay ahead of the curve in regards to social service.

Councilmember Lord stated she agreed the State of the City presentation was an excellent presentation. Lord expressed concern regarding the vulnerable population, noting she has been worried about it since back when the HUD contracts expired. Lord agrees with the formation of a committee to help move forward in a positive direction.

Councilmember Musgrove stated the formation of the committee was a great opportunity for the council to aid with the vulnerable population. Musgrove suggested council hold a workshop to discuss the creation of a committee and the council's role in Social Services.

Councilmember Henry questioned if the Community Development Block Grant Funds was State or Federal money? Mayor Erickson noted it was combination of both State and Federal Funds. Erickson noted Poulsbo partnered with Kitsap County and the smaller cities to create a population number which was large enough to be eligible to receive these funds.

Councilmember Stern suggested January 25th for the workshop from 6pm to 8pm to discuss this social services committee. Mayor Erickson suggested a later date in February, to get the council more information. Stern commented after seeing the State of the City Presentation it appeared there were approximately 1,500 living units in the works which creates the community population growth to around 12,500 by 2020. Stern noted with Poulsbo only being approximately four square miles, this will make us the densest city in the county.

7. **COUNCIL COMMITTEE REPORTS**

Public Works Committee: Councilmember Lord reported: there was a presentation on the City's snow removal procedures and routes; there was a presentation on the addendum of the Conservation District ILA regarding the voluntary rain gardens; and the Flood Plain Map for the FEMA Code ordinance was discussed.

Community Services Committee Meeting: Councilmember Lord reported: the Poulsbo Tree Board came to the meeting to propose their new Heritage Tree Program; the adopt a bench program was discussed and brochures are being created to outline the program; there will be a Cemetery dedication on January 24th; and the Washington Conservation Crew is doing some volunteer work in Fish Park.

8.  **DEPARTMENT HEAD COMMENTS**

None

9.  **CONTINUED COMMENTS FROM CITIZENS**

Mayor Erickson asked for citizen comments; no comments were received.

10.  **COUNCILMEMBER COMMENTS/BOARD/COMMISSION REPORTS**

Councilmember Nystul reported on the Highway 305 committee which discussed a couple things; 1) the planning grant from Puget Sound Regional Council to procure a consulting contract to manage the information collected at the community meetings to find out what is needed for this project and 2) the thirty million dollars over three biennium's to do projects will not be enough to complete a site study for the Agate Pass Bridge.

Councilmember Thomas commended the Soroptimists Club on their fund-raising efforts and encouraged everyone to donate.

Mayor Erickson stated she would be attending Puget Sound Regional Council Transportation Policy Board meeting tomorrow where they will be discussing the 1.9 billion dollar project which ties Highway 167 into I-5.

Councilmember Stern questioned how the North Kitsap School District School Resource Officer Program is working. School Boardmember Jim Almond stated the program is successful and felt it is very important to have a uniformed officer there to interact with the students and shows them not to be afraid of Police Officers. Police Chief Schoonmaker stated he got the chance to shadow Officer Ziemann this week and considers it a valuable resource.

11.  **ADJOURNMENT**

Motion: Move to adjourn at 9:08PM.

Action: Adjourn, **Moved by** Henry, **Seconded by** Stern.

Motion passed unanimously.

Rebecca Erickson, Mayor

ATTEST:

Rhiannon Fernandez, CMC, City Clerk

Respectfully prepared and submitted by Kati Diehl