



NOTICE OF APPLICATION and Optional DNS

Planning and Economic Development Department
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TITLE 17 LAND DIVISION ORDINANCE UPDATE, TYPE IV

Comments Due: October 20, 2017

The public has the right to review contents of the official file for the proposal, provide written comments, participate in any public hearings, and request a copy of the final decision.

Planning File:	2017 Land Division Ordinance Update
Notice of Application:	October 6, 2017
Summary of Proposed Application:	<p>The subdivision of land into lots is governed in Washington State by Chapter 58.17 RCW and by local ordinances adopted under that chapter's authority. The City's Subdivision Ordinance is found in Poulsbo Municipal Code Title 17 and was last substantially updated in 1995, with a few amendments since then.</p> <p>The 2017 Land Division Ordinance Update is initiated to primarily reformat the ordinance to be consistent with the recent updates of other City land development ordinances (i.e. zoning ordinance, critical areas ordinance and permit procedural ordinance). The City Planning and Economic Development (PED) staff believe that the reorganization of the ordinance will result in ease of administration for both the private sector users and City staff. Additionally, the updated ordinance includes new or revised sections based on input received internally and externally</p>
Environmental Review:	<p>The City of Poulsbo has reviewed the proposed project for probable adverse environmental impacts and expects to issue a determination of nonsignificance (DNS) for this project. The Optional DNS process in WAC 197-11-355 is being used. <i>This may be the only opportunity to comment on the environmental impacts of the proposed project.</i> The proposal may include mitigation measures under applicable codes, and the project review process may incorporate or require mitigation measures regardless of whether an EIS is prepared. A copy of the subsequent threshold determination for the proposal may be obtained upon request.</p> <p>Agencies, tribes, and the public are encouraged to review and comment on the proposed project and its probable environmental impacts. COMMENTS RELATED TO ENVIRONMENTAL REVIEW MUST BE SUBMITTED BY <u>OCTOBER 20, 2017</u></p>
Public Comment Methods:	<p>Interested citizens are encouraged to provide comments to the City on the Draft Land Division Ordinance by letter, email or fax. All comments will be forwarded to the Poulsbo Planning Commission and City Council. Written comments can be submitted by the following methods:</p> <p>Mail: City of Poulsbo Planning and Economic Development Department 200 NE Moe Street Poulsbo, WA 98370 Fax: (360) 697-8269 Email: plan&econ@cityofpoulsbo.com</p>

Interested citizens are also encouraged to attend and provide verbal comments to the City at the Planning Commission and City Council workshops and public hearings. Workshops and hearings are held at Poulsbo City Hall, 200 NE Moe Street, Poulsbo, WA.

Public Participation Plan:

A public and agency participation plan has been developed for this application, and can be viewed at the [City's website](#), under the link <https://cityofpoulsbo.com/development-regulation-amendments/> a copy is also available at the Planning and Economic Development (PED) Department.

Date, Time, and Place of Meetings and Hearings:

The Planning Commission has scheduled public workshops on October 10, 17, and 24, 2017; a public hearing is scheduled for November 7, 2017. The City Council has a workshop scheduled for November 15, 2017 and a public hearing scheduled on December 6, 2017.

All meetings and hearings will be held at Poulsbo City Hall Council Chambers. Public notices for public hearing dates will be issued and published in the City's official newspaper and City's website.

The Planning Commission will make recommendations to the City Council. The City Council is the decision-making authority for the draft ordinance. Hearing procedures are available from the PED Department and City Clerk's office and are conducted based on Roberts Rules of Order.

Further Information:

Please contact the Poulsbo PED Department at (360) 394-9748, www.cityofpoulsbo.com or plan&econ@cityofpoulsbo.com for further information.

Examination of File:

The complete document may be viewed at the PED Department, Poulsbo City Hall, 200 NE Moe Street, from 8:30 a.m. to 4:30 p.m. Monday through Friday. Project documents are also available online here: <https://cityofpoulsbo.com/development-regulation-amendments/>

