

## Parking Advisory Committee

Meeting Notes: May 11, 2010

Members Present: Julie Krucek, Bill Austin, Tammy Mattson, Craig Hammond, Dale Rudolph, Linda Berry-Maraist, Jeff Bauman (Chair)

Members Absent: Kirk Stickels, Sally Kvam, Judy Eagleson, Rick Cadwell

Staff Present: Alyse Nelson, Michael Bateman

Others Present: Becky Erickson, Adele Heinrich, Angela Bennink

Following introductions, we discussed the purpose of re-convening this committee as well as the scope, time frame, process and product of the committee's deliberations. There was discussion regarding public notice for these meetings and for feedback to the public regarding the committee's deliberations. Meeting schedules and meeting notes will be posted on the City's website. Jeff will also submit information to the local newspapers, the Chamber of Commerce, and HDP. Members of the committee are encouraged to serve as "emissaries" between the committee and other stakeholders having similar interests.

We had an "open ended" discussion of the 2008 report entitled Downtown Poulsbo Parking Management Strategy, as well as steps that have been taken since then to help alleviate parking congestion. The following issues were noted, some of which may warrant further investigation:

- Update parking space occupancy percentages during peak periods (i.e., lunch and dinner hours).
- Improved signage to indicate where alternative public parking is available.
- Conflicts associated with short-term parking for visitors/customers versus day-long parking for downtown employees versus extended parking for boaters.
- Possibilities to add parking spaces in the downtown area:
  - along Jensen north of Iverson
  - make Front Street one-way in the downtown core
  - secure funding to build a parking garage in the downtown area
  - cooperative use of private parking lots (e.g., Bank of America, Lutheran Church)
- Constraints that restrict parking options in Anderson Parkway and along 3<sup>rd</sup> Avenue.
- Issues associated with enforcement of parking time limits.

#### Action Item:

The committee discussed in some detail the possibility for additional on-street parking along Jensen. Based on analysis conducted by Engineering staff, the committee concluded it is desirable to implement this option as soon as feasible. The committee recommends such parking be added to the west side of Jensen adjacent to Bank of America, and to the east side of Jensen from the northern Post Office boundary to the intersection with Sunset. As with nearby on-street parking, this additional parking should be posted with a 2-hour time limit. This additional parking should conform to the City's adopted parking standards and should be consistent with the Master Plan for build-out of Poulsbo Place Phase 2. Per Engineering staff analysis, appropriate steps should be taken to relocate the bus stop in front of Bank of America. The committee further recommends that existing on-street parking spaces along Jensen be shortened to the 22-foot design standard if/where doing so would increase the number spaces.

#### Next Steps:

Councilmembers Berry-Maraist, Rudolph and Bauman will brief their respective City Council Committees (i.e., Public Works, Economic Development, Finance/Admin) on the applicable issues discussed at this first Parking Advisory Committee meeting.

Parking Advisory Committee meetings will be on the second and fourth Tuesdays from 5:00 – 6:30 p.m.

We will seek to expand committee membership by adding a person representing residents along 3<sup>rd</sup> Avenue.

Agenda for the May 25<sup>th</sup> meeting will include:

- Invite Bank of America and Lutheran Church to brainstorm possible cooperative uses (if any) regarding private parking facilities.
- Have Port representative(s) describe their parking needs and plans to address such needs.
- Have City Engineering staff describe Low Impact Development concepts being considered for Anderson Parkway, and how such concepts may impact existing/future parking.

Note: To help structure our future deliberations, committee members suggested we organize our discussion/recommendations in terms of:

- parking expansion
- control of parking assets
- public education
- near-term vs. mid-term vs. long-term actions