



# CITY OF POULSBO CITY COUNCIL

## NOTICE OF PUBLIC HEARING

**2016 NPDES Permit Code Amendment Package**  
**Adopt DOE 2012 Stormwater Management Manual (as amended 2014)**  
**and amend various sections of the Poulsbo Municipal Code to incorporate**  
**Low Impact Development (LID) principles and best management practices**

**Hearing Date: December 7, 2016**

**Time:** The hearing is scheduled to begin at 7:15 pm but may begin later due to proceeding agenda items.

**Place:** Poulsbo City Hall, Council Chambers, 200 NE Moe Street, Poulsbo, WA.

**To:** Interested citizens and agencies

### **Summary of the Proposed Applications:**

The City has prepared an amendment package to various sections of the Poulsbo Municipal Code in order to adopt the Department of Ecology 2012 Stormwater Management Manual for Western Washington as amended in December 2014; and amendments to development regulations in order to incorporate Low Impact Development (LID) principles and best management practices. Both of these are requirements of the Washington Department of Ecology and must be completed by December 31, 2016.

The Draft Poulsbo Municipal Code Amendments Package to adopt the 2014 DOE Stormwater Manual and amendments to incorporate LID principles and best management practices, overview memo and public participation plan are attached to this email and are available at the link below. All pertinent documents will be posted to this link as the public review process progresses: <http://www.cityofpoulsbo.com/publicworks/PoulsboMunicipalCodeDraftTitle14.04-TransportationConcurrency.htm>

The 2014 Manual represents a shift in the development process which puts an emphasis on protecting areas which are well suited to handling stormwater. The 2014 Manual requires that all projects shall complete LID feasibility analysis and implement LID best management practices to the extent feasible. The primary LID principles and BMPs to be incorporated are: (1) Measures to minimize impervious surfaces; (2) Measures to minimize loss of native vegetation; and (3) Other measures to minimize stormwater runoff. Conventional stormwater management has led to large storm facilities in one location; the 2014 Manual will result in more numerous but smaller facilities which may look more natural. Installation of rain gardens on individual lots, bioretention areas near parking lot islands, pervious driveways, and infiltration areas will take precedence over the use of conventional systems. The purpose of the code updates is to remove barriers to LID implementation within City codes and standards. Some LID features and

facilities are not supported by staff, for example pervious public roadways, due to a number of reasons including maintenance and safety issues.

Six municipal code sections and portions of the City construction standards were identified as part of the LID code review process. In general, these amendments and revisions serve to allow LID and clarify where and what type of facility is acceptable. In addition, some non-LID stormwater code revisions to PMC 13.16 and 13.17 are included which provide clarifications, procedural revisions, and compatibility with the current NPDES Permit.

A summary of all amendments is in the following table. The full package should be reviewed for specific revision and amendment language.

### SUMMARY OF LID AMENDMENTS

Amd. #	PMC Section to be Amended	Title/Topic	Summary of Proposed Change
1	12.02 Construction and Development Standards	Adopt 2014 DOE Stormwater Management Manual for Western Washington	Adds 2014 DOE Stormwater Management Manual and deletes manuals and sections no longer relevant
2	13.16 Storm Drainage Utility	Storm Drainage Utility/ Use of Funds	Adds clarification that funds support NPDES Permit compliance
3	13.17 Stormwater Management	Requirement for LID and General Stormwater Management Requirements	Makes LID the preferred and commonly used approach to site development; identifies additional amendments
4	15.35 Clearing & Grading	15.35.060 Application Required	Adds soils and infiltration areas that are to be protected to the required site plan content
		15.35.073 (new) Protection Measures	Add measures to be used to protect site features that support LID
5	16.20 Critical Areas	16.20.235.F Low Impact Development	Clarifies when storm water facilities and LID BMPs are allowed in wetland buffers
6	18 Zoning	18.130.040 Landscaping/ General Provisions	When feasible, LID features can be integrated into landscape plans
		18.130.050 Landscaping/ Installation	Compost amended soil required
		18.180.030 Tree Retention/ Retention required	Retention of conifers is a priority for preservation
7	City Construction Standards	Section 2 – Streets; Section 5 – Storm; Appendix A – Standard drawing notes	Numerous references to the use of the 2014 manual, reduction of hard surfaces, maintenance issues

**Public Comment Methods:** Comments may be provided to the City at any time during the public review process. Written comments received by the City will be forwarded to the recommendation and decision making bodies for consideration and made part of the

record. Written comments may be mailed, faxed, or e-mailed to the Planning Contact indicated below. To ensure consideration, all written comments must be received by the City prior to close of the public hearings.

**Public Participation Plan:** The Public and Agency Participation Plan for the 2016 NPDES Permit Code Amendment Package is available on the City's website and at the Engineering Department.

**Hearing Information:** The Planning Commission held their public hearing on the 2016 NPDES Permit Code Amendment Package on October 25, 2016 and offer a recommendation of approval to the City Council. The City Council public hearing is scheduled for December 7, 2016. The City Council is the review and decision making authority for the NPDES Permit Code Amendment Package. Hearing procedures are available from the Planning Department and City Clerk's office and are conducted based on Roberts Rules of Order.

**Additional Information:** Information on proposed amendment package is on the City's website at <http://www.cityofpoulsbo.com/publicworks/PoulsboMunicipalCodeDraftTitle14.04-TransportationConcurrency.htm> and at the Engineering Department. The files are available for review at the Engineering Department between 8:30 am and 4:00 pm. Hard copies can be provided at a reasonable cost.

**Staff Contact:** City of Poulsbo Engineering Department  
200 NE Moe Street, Poulsbo, WA 98370  
Phone: (360) 770-4078 Fax: (360) 697-8269  
E-mail: [engineeringdept@cityofpoulsbo.com](mailto:engineeringdept@cityofpoulsbo.com)

All interested people are invited to attend the hearing. If you are unable to attend, your written comments, received no later than the date and time scheduled for the hearing, will be given careful consideration by the City Council and made a part of the record. Testimony will be allowed on the proposal and related environmental issues and SEPA documents.

The following procedural rules have been established for public hearings to allow a fair and orderly hearing:

1. The length of time given to individuals speaking for or against a proposal may be determined by the City Council prior to the application being considered;
2. A speaker representing each side of the issue is encouraged.

**THE CITY OF POULSBO STRIVES TO PROVIDE ACCESSIBLE MEETINGS FOR PEOPLE WITH DISABILITIES. PLEASE CONTACT THE POULSBO PLANNING DEPARTMENT AT 360-394-9748 AT LEAST 48 HOURS PRIOR TO THE MEETING IF ACCOMMODATIONS ARE NEEDED FOR THIS MEETING.**