



Poulsbo Parks & Recreation

200 NE Moe Street, Poulsbo WA 98370

360-779-9898

Poulsbo Parks and Recreation Invites you to teach in our community!

There is an ongoing need for new instructors and new classes in our community. There is an abundance of talent in our neighborhoods, and teaching is a fun way to share with others. If you are interested in teaching a class, please fill out this course proposal form and instructor application. We can then go over the proposal together and talk about the details.

Thank you for your interest in the program. If you have any questions please call us at 360-779-9898.

Course Proposal

Class Title: _____

Target Age Group: _____

Class Description (to be used for brochure/publicity):

Deadlines for year upcoming brochures:

We currently publish two brochures a year: one covers the Spring-Summer quarters (deadline February 1); while the second one covers the Fall-Winter quarters (deadline July 1)

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360-779-9898
parksrec@cityofpoulsbo.com***

Fees

Instructor Fee Requested: (Instructors are usually employees; thus are paid an hourly rate):

Supply fee required? Yes _____ No _____
(typically paid to the instructor at the first class)

OR is there a supply list that will be available at registration? Yes _____ No _____

List includes (please attach list if possible):

Schedule

Day/Dates/Time requested: _____

Room/Facility requested (Most are held in school district buildings; please specify which building you prefer):

Room set up or special equipment needed?

Instructor Application

Name _____ Date _____

Address _____ City _____ Zip _____

Phone (Day) _____ (Evening) _____

Email _____

Areas of expertise: _____

Personal / Professional References

1. Name _____ (Relationship) _____

Address _____ City _____ State _____ Zip _____

Phone (Day) _____ (Evening) _____

2. Name _____ (Relationship) _____

Address _____ City _____ State _____ Zip _____

Phone (Day) _____ (Evening) _____

3. Name _____ (Relationship) _____

Address _____ City _____ State _____ Zip _____

Phone (Day) _____ (Evening) _____

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