

Introduction

The City of Poulsbo is undertaking a periodic review and update of its comprehensive plan as required by the Washington State Growth Management Act, RCW 36.70A.130(5). The GMA sets forth that Kitsap County and its cities should review and revise, if needed, their comprehensive plans and development regulations to ensure the plan and regulations comply with GMA requirements. The periodic review shall continue for every eight years thereafter.

Poulsbo's Comprehensive Plan has been updated since the original 1994 GMA Plan, with a significant update adopted December 2009. Amendments have occurred yearly since 2009, including amendments to policies, maps, functional plans, and the capital facilities plan.

The City decided to review its 2009 Comprehensive Plan in concert with the more significant update efforts of Kitsap County and other local cities. The City initiated a public engagement and outreach entitled "community check-in" and established a public participation plan July 2015. The City also began updating all of its functional plans; the Water plan was completed and adopted in 2015 and the Sewer, Storm Water, Transportation and Parks plans were updated in 2015/2016, to be adopted with the comprehensive plan update. Other amendments were identified with the establishment of the 2016 comprehensive plan docket in January 2016, including revisions to the Economic Development Chapter and one site specific re-designation application.

Other GMA work has been accomplished in 2016 as well. Updates to PMC Title 19 (permit procedures ordinance required by RCW 36.70B) were adopted March 2016 and the City Council adopted a Transportation Concurrency Ordinance (PMC Chapter 14.04) June 1, 2016.

The GMA requires a review of the comprehensive plan and revise – if needed. After completing and submitting the Washington State Department of Commerce's GMA Checklist, the City believes it has completed the minimum legal requirements for the 2016 periodic update requirement. However, an amendment docket was established in early 2016, and the September 2016 Draft Comprehensive Plan Update embodies those amendments.

2016 Comprehensive Plan Update: Summary of Amendments

Amendments to the City of Poulsbo Comprehensive Plan have been made throughout the document. Most amendments are updating information or data from the 2009 Comprehensive Plan document – for example, revisions based on updates of the City's functional plan, Census



2010 and American Community Survey data, base parcel map update to all figures, and updated OFM population numbers – as well as adding updated photographs throughout the document. Other amendments are strategic – focusing on areas which were identified for updates, such as the Economic Development Chapter. The 2016 Comprehensive Plan Update Draft amendments are represented as **bold underline** for proposed additions and ~~strikeouts~~ for deletions. The following summarizes the amendments to each chapter of the Poulsbo Comprehensive Plan.

Chapter 1: Introduction

- Minor amendments to the City’s Vision Statement, providing improved sentence structure, but not changing the focus and sentiment. This amendment came directly out of the community questionnaire, where many participants commented on the awkward structure.
- Poulsbo’s Guiding Principles and Key Goals include refinements to Transportation; Capital Facilities; Parks, Recreation and Open Space; and Economic Development key goals – all of which came out of specific review of these chapters by the Engineering Department, Parks and Recreation Commission, and the Economic Development City Council Committee.
- Minor edits reflecting changes by the State Legislature.
- Updating this section to include the public engagement and involvement program for the 2016 Comprehensive Plan Update.
- Minor changes to timelines established by State Legislature.

Section 1: Comprehensive Plan Policy Document

Chapter 2: Land Use

- Updated numerical data for size of city limits, due to annexation since 2009.
- Added description of Office Commercial Industrial land use designation.
- Updated Tables LU-1 and LU-2 with 2016 OFM population, to calculate net growth.
- Change the GMA planning period for 2025 to 2036 as required by GMA and Washington Department of Commerce.
- Clarify density ranges in Policy LU-2.1.
- Add new City parks to Policy LU-5.1.
- Add discussion on the regional Buildable Lands Reporting program under the “Urban Growth Area Adjustment and Expansion” section, and identifying the state legislature changed the review of UGAs from 10 years to every 8 years in conjunction with the required periodic updates.
 - Adjust Policy LU-9.1 and 9.2 to be consistent with these legislative changes.
- Amendments to the Drainage, Flooding and Storm Water goals and policies, resulting from the NPDES requirement to require low impact development principles and best management practices as the preferred and commonly used approach to site development, and updates to the City’s Storm Water Comprehensive Plan.
- Amendments to the Urban Forestry goals and policies, as reviewed and recommended by the Poulsbo Tree Board.



- Adding Groundwater Protection goals and policies as required.
- No changes to Figure LU-1 2036 Comprehensive Plan Map have been made. However, one site specific re-designation request and rezone is included with the 2016 Comprehensive Plan Update.

Chapter 3: Community Character

- No amendments to this chapter are proposed.

Chapter 4: Transportation

- Amendments to this Chapter resulted from the updated 2016 Transportation Plan prepared by Parametrix, and revisions determined by the City Engineer.
 - Narrative and policy focusing on “complete streets” standard.
 - Refinements to Policies TR-2.1 through 2.11 – level of service standards and concurrency requirements.
- Updates to Figures TR-2, TR-3 and TR-4 to delete projects completed and to add Noll Road extension current preferred alignment, and delete general geographic areas identified to Transportation Demand Management.

Chapter 5: Natural Environment

- Amend Policy NE-1.5 to include low impact development techniques in site planning.
- Update Figure NE-1 Wetlands to map hydric soils maps from the U.S. Department of Agriculture and site-specific delineated wetlands.
- Update the text and Figure NE-2 Aquifer Recharge Areas with data from the 2014/2015 U.S. Geological Survey Scientific Investigation Report.
- Update narrative in Frequently Flooded Areas to include FEMA’s update to their flood maps in 2010.
- Update narrative in Fish and Wildlife Habitat Conservation Areas to include new definition of Fish and Wildlife Habitat Conservation Areas updated by Washington Department Fish and Wildlife in WAC 365-190-130.
- Changed Figure NE-4 “DNR Hydrology Water Type Map” to the alpha system of stream identified as set forth in WAC 222-16-031. Alignment of streams remain the same.
- Amendments to narrative in Liberty Bay section regarding size and area information of the Liberty Bay watershed, and to include information on the 2016 “Liberty Bay Total Maximum Daily Load (TMDL) Implementation Plan” completed by the City in coordination with Department of Ecology, Kitsap County Health District and Kitsap County.

Chapter 6: Capital Facilities

- Update Policy CF-2.1 to identify Storm Water level of service standard to meet the DOE’s NPDES Phase II storm water permit requirements.
- Update Policy CF-3.1 to reflect results of functional plan updates in 2015/2016.
- Deletions of references to the City Council Capital Improvement Committee which no longer exists.



Chapter 7: Housing

- Update Table HS-1 to adjust the housing units needed based upon 2016 OFM Population estimate.
- Update demographic data with more recent Census and American Community Survey information.
- Change Kitsap Consolidated Housing Authority references to Housing Kitsap.

Chapter 8: Parks, Recreation and Open Space

- Update chapter based upon the 2016 Parks, Recreation and Open Space Plan development by the Parks and Recreation Commission, and approval by City Council. Changes are editorial and consolidation of repetitive policies. Park acquisition and development priorities remain the same.
- Update Figure PRO-1 to include additional parkland acquisition in Fish Park and the Poulsbo Pump Track, and private open space in new developments.
- Update Figure PRO-2 to include as desired acquisition of Vista Park in College MarketPlace, and add as desired development Morrow Manor Park and Vista Park. All other projects remain the same.
- Figure PRO-3 remains unchanged.

Chapter 9: Economic Development

- Revision to this Chapter was identified as a priority by the City Council Economic Development Committee, and was completed in 2015/2016 at the monthly committee meetings.
- Improvement and enhancement of quality of life has been added as an important economic development policy.
- Updates to Section 9.3 “Today’s Conditions and Tomorrow’s Employment Targets”
 - Adds new graph of Poulsbo’s Total Jobs data from PSRC.
 - Updates Poulsbo’s 2036 Employment Targets as adopted by KRCC and includes the employment land capacity analysis from the 2014 Kitsap Buildable Lands Report.
- Updates to the Challenges and Opportunities section.
- Revisions to Goals and Policies section.
 - Amendments include editorial, consolidation of redundant policies, and additions of new goals and policies focusing on 1) importance of education and promotion of “college town” identity; 2) economic implementation; and 3) livability and economic vitality.

Chapter 10: Utilities

- Minor edits to Policy UT-1.11 and 1.12 regarding the storm water utility.
- New narrative for electrical service provided to the City by Puget Sound Energy.

Chapter 11: Participation, Implementation and Evaluation

- Revise references of 2025 to new planning period of 2036.



- Delete references to implementation strategies, as they were not adopted as part of the 2009 Comprehensive Plan.
- Update with state legislative new timeline requirements.

Section 2: Capital Facilities Plan

The Comprehensive Plan’s Capital Facilities Plan has been updated significantly due to the four of the six functional plans being updated in 2016 (sewer, storm water, transportation, and parks and recreation). The City’s population forecast of 14,808 remains the same as in the 2009 Comprehensive Plan, so the primary updates are reflected in deletions of projects completed since 2009, and additions of new capital improvement projects.

- The planning period has been changed from 2025 to the updated 2036 throughout the Capital Facilities Plan.
- Table CFP-3 is updated to reflect completion of projects, consolidation of projects, and additional new projects:
 - Water System is updated for consolidation of project and new project as part of the Noll Road improvement project.
 - Sanitary Sewer deletes projects completed, adds replacement of existing pump stations, and refines downstream projects in conjunction with Kitsap County.
 - Storm Water refines list of projects based on updated storm water management plan and NPDES permit requirements.
 - Deletion of completed transportation projects, adds Noll Road improvements, and clarification of TDM Strategies.
 - No changes to Parks and Recreation projects.
- Table CFP-4 is the 2017-2022 6-year Capital Improvement Project list.
- Additional narrative in Capital Facility Funding section to include utility rate increases and debt bonding as likely sources for capital improvement funding.
- The possibility of the creation of a Transportation Benefit District is also included in the Capital Facility Funding section.
- Water System: Minor revisions on 2036 project list and inclusion of Noll Road Improvements.
- Sanitary Sewer: Narrative update based on the 2016 Sewer Comprehensive Plan for projected flows and system deficiencies. The 2036 Sanitary Sewer Facility Improvements is updated based on results of sewer plan update analysis, and refinement of or additional projects to address system deficiencies.
- Storm Water Management: The 2016 Storm Water Comprehensive Plan completed an evaluation of the City’s existing system in compliance with the NPDES Permit conditions. This section has been updated to ensure compliance with the NPDES permit and identified existing flooding that necessitates correction.
- Transportation: Narrative revisions based on 2016 Transportation Plan Update. The identified necessary 2036 transportation projects remain generally the same as the current Table CFP- 5 “Required Transportation Improvement Projects” and Table CFP-6 “2036



Required New Roadway Segments.” Noll Road Improvements are included on Table CFP-7 “2036 Required Intersection Improvement Projects.” Projects identified as Transportation Demand Management (Table CFP-8) has been updated as well. The Transportation Facilities Funding Strategy has been updated with current costs and funding sources.

- Parks: Update based upon 2016 Parks, Recreation and Open Space Plan. Update to existing park inventory is included. No change was made to the 2036 Planned Level of Service, but Table CFP-11 was updated to include new park acquisition since 2009. New narrative regarding credits from non-city owned parkland is included. Park System Acquisition and Improvements does not include any new projects, but does reflect editorial rearranging, as well as priority type.
- Police: Update to current police force and Table CFP-14 “Poulsbo Police Department Activities.” No capital facilities needs are proposed.
- Solid Waste: Update Table CFP-15 “Poulsbo Solid Waste Delivered to Olympic View Transfer Station.” Capital facilities needs identified are new garbage truck and contribution to the new public works facility.
- Government Buildings: Deletions of narrative on city hall replacement. Relocation of public works facility is updated, and desire for a new multi-functional recreation center included.
- Fire and Emergency Services: Update Poulsbo Fire Department level of service standard and its capital replacement, maintenance and operations needs.
- Library: Identification that the Poulsbo Library’s capital improvement need during the planning period is replacement of the roof.
- Schools: Update based on North Kitsap School Districts 2016 Capital Facility Plan, including updates to enrollment capacity, projected enrollment and identified improvements to Braidablik Elementary necessary if the school district is to reopen the school.

Section 3: Chapter 13 Land Development Review and Evaluation

- Section 13.2.1 Land Development Monitoring has been updated with Poulsbo’s residential data from the 2014 Kitsap Buildable Lands Report for the BLR’s reporting period of 2006-2012, and provides evaluation of the development trends.
- Section 13.2.2 provides additional residential project approval data from 2009 -2016 (September), with updated Figures 13-1 and 13-2 mapping residential project approvals by year and by type for 2009-2016 (September). Two new tables are included which summarizes the approved residential development by gross density and net density achieved.
- Section 13.3 Poulsbo Land Capacity Analysis is updated with Poulsbo’s land capacity analysis included in the 2014 Kitsap Buildable Lands Report. The result of the land capacity analysis demonstrates there is sufficient available land within the Poulsbo city limits and urban growth area to accommodate the 2036 14,808 population forecast.
- Section 13.4 Reasonable Measures has been amended to clarify identified reasonable measures, when the time comes for the City to implement such measures.



Section 4: Appendices and References

This Section has been updated to include the recently updated functional plans, the 2014 Kitsap Buildable Lands Report, most recent Kitsap Countywide Planning Policies, and references used for the development of the 2016 update.

Appendix A: Technical and Background Data

Appendix A-1 Population, Housing and Employment Trends have all been updated utilizing 2010 Census data, and recent data available through American Community Survey.

Appendix A-2 Existing Land Use Inventory has been updated with 2016 Kitsap County Assessor data updated in Figure A-2.1.

Appendix B: City Functional Plans

Appendix B-1: 2014 Comprehensive Water System Plan was adopted in 2015 and is not proposed to be changed. Memorandum of Agreement between Kitsap County Public Utility District and City of Poulsbo, dated August 8, 2008 was adopted in 2009 and is not proposed to be changed.

Appendix B-2: 2016 City of Poulsbo Comprehensive Sewer Plan prepared by BHC Consultants August 2016, replaces the 2008 sewer plan in whole.

Appendix B-3: 2016 City of Poulsbo Comprehensive Storm Water Management Plan prepared by Parametric May 2016, replaces the 2008 storm water management plan in whole.

Appendix B-4: 2016 City of Poulsbo Transportation Plan Update prepared by Parametrix and David Evans and Associates April 2016, replaces the 2006 transportation plan in whole.

Appendix B-5: 2016 City of Poulsbo Parks, Recreation and Open Space Plan prepared by Mary McCluskey Parks Director and the Poulsbo Parks and Recreation Commission, replaces the 2006 parks plan in whole.

Appendix B-6: Urban Paths of Poulsbo Plan was adopted in 2011 and is not proposed to be changed.

Appendix C: Land Development Review and Evaluation

Replace existing Appendix C documents with current updates:

Appendix C-1: Residential Density Calculations for 2009-2016 (September)

Appendix C-2: 2014 Kitsap Buildable Lands Report – Poulsbo Land Capacity Analysis Tables

Appendix C-3: Kitsap Countywide Planning Policies, as adopted May 2015.





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