



REVISION SUBMITTAL FORM

Planning and Economic Development Department
200 NE Moe Street | Poulsbo, Washington 98370
(360) 394-9748 | fax (360) 697-8269
www.cityofpoulsbo.com | plan&econ@cityofpoulsbo.com

A revision is required when there are proposed changes to the project after the original application submittal. **An intake appointment is required**, please call (360) 394 - 9748 to schedule.

PROJECT/PROPERTY INFORMATION:	
<input type="checkbox"/> Response to City's Request for Revisions	<input type="checkbox"/> Applicant Proposed Revisions
Intake Appointment Date:	
Assigned Planner:	
Project Name:	
Site Address:	Tax Assessor's ID:
APPLICANT/PROJECT CONTACT:	
Name:	Phone:
Address:	
Email:	
Signature:	
APPLICATION SUBMITTAL REQUIREMENTS:	
<input type="checkbox"/> A completed City of Poulsbo Revision Submittal Form.	
<input type="checkbox"/> Revision Response Matrix (see attached example)	
<input type="checkbox"/> _____ sets of revised site plan drawings (all changes MUST BE CLOUDED or HIGHLIGHTED)	
<input type="checkbox"/> One electronic version of all submitted materials in PDF format (CD, thumb drive, or via e-mail)	
<input type="checkbox"/> Any other information/documents:	



