APPLICATION SUBMITTAL
See Application Form for Submittal Requirements

Applicant submits revisions and/or additional materials

Route to Technical Review Committee

Staff Report Issued
Within 18 Days After Date of Application*

NOTICE OF DECISION
Within 7 Days After Final Decision

APPEAL TO HEARING EXAMINER
Within 14 Days of Decision (see PMC 19.70.010)

* Any period during which the applicant has been requested by the city to correct or revise drawings or designs, perform required studies, or provide additional required information shall be excluded from this timeframe. The period shall be calculated from the date the city notifies the applicant in writing for the need for corrections, revisions and/or additional information, until the date the city determines whether the corrections, revisions and/or additional information satisfies the request for information.

Disclaimer: This handout should not be used as a substitute for codes and regulations. The applicant/property owner is responsible for compliance with all code and rule requirements, whether or not described here. Please see the City of Poulsbo Municipal Code for complete text and requirements.