



## Audio Visual

Audio/visual equipment, is available in each room at a flat \$10/hour. Training with City Staff is required.

## Fees

Non-profit and government 501C3 or 501C6 may rent the facilities free of charge. Set-up/Clean-up is a user responsibility. Additional cleaning/damage fees may apply.

## Parking

Free parking is available at:

- Ground floor level of City Hall
- King Olaf's Parking
- Throughout downtown

## Hours

City Hall Hours of Business  
Monday to Friday  
8:00AM-4:30PM

Conference Rooms are available daily  
8:00AM-10:00PM

**Poulsbo City Hall has everything needed to make your conference or meeting a success.**

Experience Norwegian heritage in beautiful downtown Poulsbo, where you will find gift shops, art galleries, antiques, bakeries, coffee & shops. Enjoy the best of the northwest and international cuisine at one of many restaurants.

Our facilities are available for citizens and organizations to conduct non-profit, civic, community and cultural or educational related activities.

For inquires and reservations,  
please call us at 360.394.9880 or e-mail  
[CityClerks@cityofpoulsbo.com](mailto:CityClerks@cityofpoulsbo.com)

200 NE Moe Street  
Poulsbo, WA 98370  
[www.cityofpoulsbo.com](http://www.cityofpoulsbo.com)

events ♦ meetings



**Velkommen**  
**til Poulsbo**

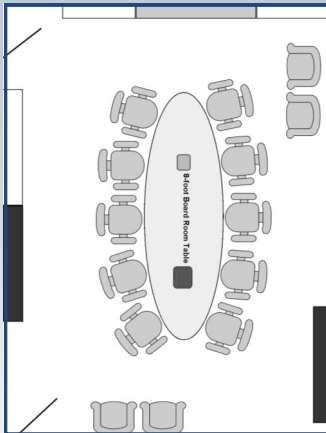
meetings ♦ gatherings

# Our Rooms



## 2nd Floor Conference Room

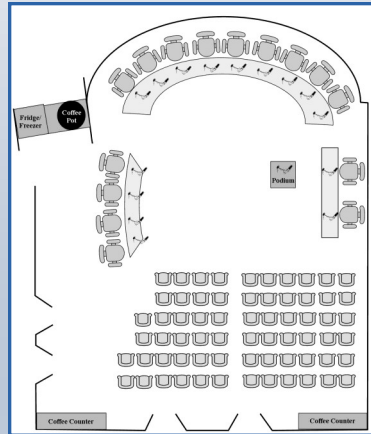
Capacity:  
14 Chairs  
Boardroom Style



Equipped with a  
42 in. TV/Monitor  
**\$25 per hour**

## City Council Chambers

Capacity:  
80 chairs—Theater  
30 chairs—Classroom  
**\$40 per hour**

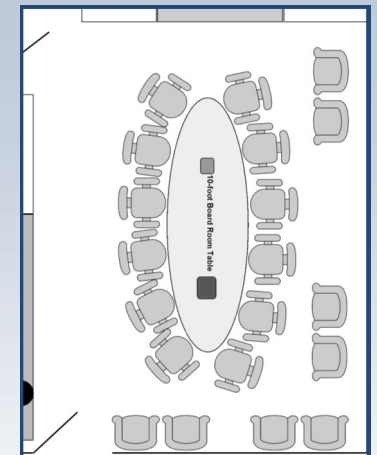


- Wired/Wireless Microphones
- Kitchenette
- Boxlight Projector
- Extra tables and chairs available



## 3rd Floor Conference Room

Capacity:  
20 chairs  
Boardroom Style



Equipped with a  
42 in. TV/Monitor  
**\$25 per hour**