

ORDINANCE NO. 2010-26

AN ORDINANCE OF THE CITY OF POULSBO, WASHINGTON, AMENDING POULSBO MUNICIPAL CODE SECTION 1.04.010 IN ITS ENTIRETY IN ORDER TO SPECIFY THE HOURS IN WHICH CITY OFFICES SHALL BE KEPT OPEN FOR THE TRANSACTION OF CITY BUSINESS.

WHEREAS, RCW 35A.21.070 provides that all city offices shall be kept open for the transaction of business during such days and times as the City Council shall prescribe by ordinance, and

WHEREAS, the City Council desires to comply with the statute and set forth the City's current office hours, and

WHEREAS, some city offices have been consolidated with the move to the new city hall and desire provide consistent hours of operation, and

WHEREAS, other departments will be changing their office hours due to decreased staffing levels, now therefore,

THE CITY COUNCIL OF THE CITY OF POULSBO, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1. Office Hours at City Hall. Effective on the date specified in Section 2 below, Poulsbo Municipal Code Section 1.04.010 is hereby amended to read as follows:

1.04.010 Office Hours.

City offices shall be kept open for the transaction of business during the following days and times (except holidays):

- A. Building, City Clerk, Engineering, Finance, Planning and Public Works will be open for business Monday – Friday from 8:00 a.m. to 4:30 p.m.;
- B. Municipal Court will be open for business Monday – Friday from 8:00 a.m. to 12:15 p.m. and 1:15 p.m. to 4:30 p.m.
- C. Police – Monday through Friday from 8:00 a.m. to 4:30 p.m.;
- D. Parks & Recreation – Monday through Thursday from 9:00 a.m. to 1:30 p.m. and 2:30 p.m. to 6:30 p.m.; Fridays from 9:00 a.m. to 1:30 p.m. and 2:30 p.m. to 5:00 p.m.

Section 2. Effective Date. This ordinance shall take effect and be in full force five days after publication of the attached summary, which is hereby approved. The City Clerk is directed to publish the attached ordinance summary, which is hereby approved, at the earliest convenience.

APPROVED:



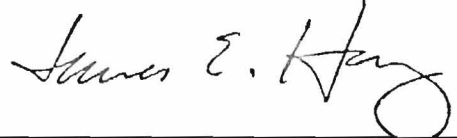
MAYOR, REBECCA ERICKSON

ATTEST/AUTHENTICATED:



CITY CLERK, JILL A. BOLTZ CMC

APPROVED AS TO FORM:
OFFICE OF THE CITY ATTORNEY:


BY _____
JAMES E. HANEY

FILED WITH THE CITY CLERK: 12/02/2010
PASSED BY THE CITY COUNCIL: 12/08/2010
PUBLISHED: 12/10/2010
EFFECTIVE DATE: 12/15/2010
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SUMMARY OF ORDINANCE NO. 2010-26
of the City of Poulsbo, Washington

On December 8, 2010, the City Council of the City of Poulsbo, Washington, approved Ordinance No. 2010-26, the main point of which may be summarized by its title as follows:

AN ORDINANCE OF THE CITY OF POULSBO, WASHINGTON, AMENDING POULSBO MUNICIPAL CODE SECTION 1.04.010 IN ITS ENTIRETY IN ORDER TO SPECIFY THE HOURS IN WHICH CITY OFFICES SHALL BE KEPT OPEN FOR THE TRANSACTION OF CITY BUSINESS.

The full text of this ordinance will be mailed upon request.

DATED this 8th day of December, 2010


CITY CLERK, JILL A. BOLTZ, CMC