

POULSBO DISTRIBUTION SCHEDULE

ORDINANCE NO. 2017-12

SUBJECT: Amending PMC 13.80.090 Water & Sewer Bill Adjustments

CONFORM AS TO DATES & SIGNATURES

- Filed with the City Clerk: 6/29/2017
- Passed by the City Council: 7/19/2017
- Signature of Mayor
- Signature of City Clerk
- Publication: 7/28/2017
- Effective: 8/2/2017
- Recorded: _____

DISTRIBUTED COPIES AS FOLLOWS:

- NK Herald: 7/20/2017
- Code Publishing
- City Attorney
- Clerk's Department: Original
- City Council
- Finance:
- Posted to Library Drive and Website
- _____

Rhiannon Fernandez
City Clerk

6/15/17
Date

ORDINANCE NO. 2017-12

AN ORDINANCE OF THE CITY OF POULSBO, WASHINGTON, AMENDING PMC 13.80.090 IN ORDER TO PROVIDE FOR ADJUSTMENTS IN WATER AND SEWER BILLS UNDER THE CERTAIN CIRCUMSTANCES; AUTHORIZING THE MAYOR OR HER DESIGNEE TO DEVELOP ADMINISTRATIVE POLICIES AND PROCEDURES FOR MAKING SUCH ADJUSTMENTS; PROVIDING FOR SEVERABILITY AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, circumstances beyond the control of the utility customer sometimes cause an unexpected increase in the bill for water service; and

WHEREAS, Poulsbo Municipal Code ("PMC") 13.80.090 provides for the adjustment of water bills under certain circumstances; and

WHEREAS, because the City's sewer bills are calculated based on water usage, the Poulsbo Public Works and Finance Departments have recommended that PMC 13.80.090 be amended in order to clarify the circumstances under which certain adjustments in the sewer bill can be made and to provide the Mayor or her designee with the authority to develop administrative policies and procedures to implement the amendment; and

WHEREAS, the Poulsbo City Council has determined to amend PMC 13.80.090 to read as set forth in this ordinance, **NOW, THEREFORE**,

**THE CITY COUNCIL OF THE CITY OF POULSBO, WASHINGTON, DO
ORDAIN AS FOLLOWS:**

Section 1. **Adjustments.** PMC 13.80.090 is hereby amended to read as follows:

13.80.090 **Adjustments.**

A. In the event of excessive registration of the water meter caused by broken or leaking water service pipes upon the premises of any customer, without knowledge of fault of the customer, an adjustment may be requested in writing. The request must be submitted within a three-month period and submitted after complete and satisfactory repairs together with documentation of satisfactory repair. Reduction shall be in accordance with the current adjustment policy of the city and applied to the sewer billing only.

B. An adjustment of sewer fees may also be granted to a property owner for an unexpected water loss not attributable to a broken or leaking water pipe if the property owner can demonstrate that the water was not discharged into the city sewer system. The adjustment shall be limited to one adjustment per property owner for the life of the property ownership. The adjustment shall be requested in writing. Reduction shall be in accordance with the current adjustment policy and applied to the sewer billing only.

C. If a customer disputes an adjustment, an appeal may be filed as set forth in Chapter 13.85.

D. Adjustment shall be limited to the previous two billing cycles and shall be submitted within 90 days of the billing date of the first affected billing.

E. The Mayor or designee is authorized to promulgate administrative policies and procedures to implement this section.

Section 2. Severability. If any section, sentence, clause or phrase of this ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, sentence, clause or phrase of this ordinance.

Section 3. Effective Date. This ordinance shall take effect five (5) days after

publication of the attached summary, which is hereby approved.

APPROVED:



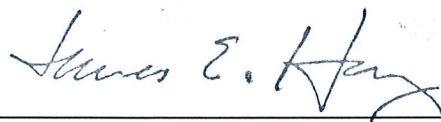
REBECCA ERICKSON
MAYOR

ATTEST/AUTHENTICATED:



CITY CLERK, RHIANNON FERNANDEZ

APPROVED AS TO FORM:



CITY ATTORNEY, JAMES E. HANEY

FILED WITH THE CITY CLERK: 06/29/2017
PASSED BY THE CITY COUNCIL: 07/19/2017
PUBLISHED: 07/28/2017
EFFECTIVE DATE: 08/02/2017
ORDINANCE NO. 2017-12

SUMMARY OF ORDINANCE NO. 2017-12

of the City of Poulsbo, Washington

On the 19th day of July, 2017, the City Council of the City of Poulsbo passed Ordinance No. 2017-12. A summary of the content of said ordinance, consisting of the title, provides as follows:

AN ORDINANCE OF THE CITY OF POULSBO, WASHINGTON, AMENDING PMC 13.80.090 IN ORDER TO PROVIDE FOR ADJUSTMENTS IN WATER AND SEWER BILLS UNDER THE CERTAIN CIRCUMSTANCES; AUTHORIZING THE MAYOR OR HER DESIGNEE TO DEVELOP ADMINISTRATIVE POLICIES AND PROCEDURES FOR MAKING SUCH ADJUSTMENTS; PROVIDING FOR SEVERABILITY AND ESTABLISHING AN EFFECTIVE DATE.

The full text of this ordinance will be mailed upon request.

DATED this 20th day of July, 2017.

CITY CLERK, RHIANNON FERNANDEZ, CMC