

RESOLUTION NO. 2007-03

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF POULSBO, WASHINGTON, AMENDING THE FEE SCHEDULE FOR LAND USE APPLICATIONS ADOPTED BY THE CITY PURSUANT TO SECTIONS 3.12.010 AND 3.12.030 OF THE POULSBO MUNICIPAL CODE AND PROVIDING FOR THE APPLICATION OF SUCH FEES.

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WHEREAS, Sections 3.12.010 and 3.12.030 of the Poulsbo Municipal Code provide for the adoption of a fee schedule for land use applications by resolution of the Poulsbo City Council and the Council has previously done so, and

WHEREAS, the Poulsbo Planning Director has recommended that the fee schedule be amended to reflect changes in the cost of processing applications, and

WHEREAS, the Poulsbo City Council concurs in the Planning Director's recommendation, now, therefore,

THE CITY COUNCIL OF THE CITY OF POULSBO, WASHINGTON, HEREBY RESOLVE AS FOLLOWS:

**Section 1.**     **Land Use Fee Schedule Amended.** The Fee Schedule for Land Use Applications is hereby amended to read as set forth on Exhibit A attached to this resolution and incorporated herein by this reference as if set forth in full.

**Section 2.**     **Application.** The fees set forth on the attached Exhibit A shall apply to all land use applications and activities for which a fee is collected after passage of this resolution.

RESOLVED by the Poulsbo City Council this 14<sup>th</sup> day of March, 2007.

CITY OF POULSBO

  
MAYOR KATHRYN H. QUADE

ATTEST/AUTHENTICATED:

Karol Jones  
CITY CLERK KAROL JONES, CMC

FILED WITH THE CITY CLERK: 3/7/2007  
PASSED BY THE CITY COUNCIL: 3/14/2007  
RESOLUTION NO. 2007-03



# PLANNING FEES WORKSHEET

PROJECT NAME \_\_\_\_\_ FILE NUMBER \_\_\_\_\_

TYPE	APPLICATION TYPE	BASIC FEE COLUMN A	PUBLICATION, NOTICE, AND RECORDING FEES	COLUMN A TOTAL	CONSULTANT / HEARING EXAMINER DEPOSIT COLUMN B	COLUMN B TOTAL
A	Accessory Dwelling Unit	\$200	ACTUAL COSTS WILL BE BILLED TO APPLICANT		None	
A	Admin. Determination	\$200			None	
	Amendments - Comp Plan	\$1000			Consultant Deposit \$200	
	Amendments – zoning (when CPA not required)	\$500	ACTUAL COSTS WILL BE BILLED TO APPLICANT			
	Amendments - regulations	\$500				
A	Annexation-notice of intent	\$200			None	
A	Annexation-petition	\$1200 + BRB fee (\$50)	ACTUAL COSTS WILL BE BILLED TO APPLICANT		Consultant Deposit \$500	
A	Appeals	\$250 + HE Fee			Not less than \$500 and not more than \$1500, the actual amount to be determined by the Planning Director based upon an estimate of the actual expenses to be incurred HE Deposit \$1,000-5,000 TBD by Planning Department	
B	Binding Site Plan	\$1500 + \$75 / Lot + \$.25 per sf + HE Costs			Consultant Deposit \$750 HE Deposit TBD by Planning Department	
A	Concomitant	\$400	ACTUAL COSTS WILL BE BILLED TO APPLICANT		Consultant Deposit \$750	

	Agreement Revision		ACTUAL COSTS WILL BE BILLED TO APPLICANT			
B	Conditional Use Permit	\$1500 + HE costs			HE Deposit to be determined by Planning Department \$750 Consultant Deposit	
A	Critical Area Permit	\$100			Consultant Deposit \$100	
A	Design Review Board	\$300				
B	Final Plat	\$2500 + \$75 /lot			Consultant Deposit \$150	
A	Home Occupation	\$200	ACTUAL COSTS WILL BE BILLED TO APPLICANT		None	
	Hearing Examiner				\$1000-5000 deposit	
B	Master Plan	\$500+30/unit (residential) + \$.03/ ground floor sq ft + \$.01/sq ft above or below (nonresidential) min \$1000 max \$10,000 plus Hearing Examiner costs amendments to master plans shall be assessed a fee based on the area affected by the amendment.			To be determined by Council based on estimate of services needed HE Deposit TBD by Planning Department	
B	Planned Unit Development	\$5000 + Hearing Examiner costs			Consultant Deposit \$750 HE Deposit TBD by Planning Department	
B	Post Decision Review	25% of orig fee				
B	Plat Alterations	25% of orig fee	ACTUAL COSTS WILL BE BILLED TO APPLICANT			



B	PUD – mixed use	\$3000 + \$75 /lot or unit for multi family +\$.25 sf + HE Costs	ACTUAL COSTS WILL BE BILLED TO APPLICANT		Consultant Deposit \$750  HE Deposit TBD by Planning	
	Pre-app conference (type A) Pre-app conference (type B)	\$150 \$300			none	
B	Preliminary Plat	\$4000 + \$75 /lot plus Hearing Examiner costs			Consultant Deposit \$750 HE Deposit TBD by Planning Department	
A	SEPA Checklist	\$300	ACTUAL COSTS WILL BE BILLED TO APPLICANT		None	
A	SEPA DEIS/FEIS	Cost to prepare EIS			Consultant Deposit \$300 HE Deposit TBD by Planning Department	
A	Review of EIS	\$500			none	
A	Shoreline Permit	\$1000 + \$75 /unit plus Hearing Examiner costs			Consultant Deposit \$750 HE Deposit TBD by Planning Department	
A	Shoreline Exemption	\$150	ACTUAL COSTS WILL BE BILLED TO APPLICANT		none	
A	Shoreline Variance	\$500 plus Hearing Examiner costs			Consultant Deposit \$750 HE Deposit TBD by Planning Department	
A	Shoreline CUP	\$750 plus Hearing Examiner costs			Consultant Deposit \$750 HE Deposit TBD by Planning Department	

B	Short Plat	\$1500.00 + \$75/lot			Consultant Deposit \$100	
B	Site Plan Review	\$2000 + \$.25/sfgrflr			Consultant Deposit \$500	
A	Minor SPR	\$350+.25 sqft				
A	Temporary Use	\$150			None	
A	Unclassified actions	\$150			None	
A	Zoning Ordinance Variance	\$400			Consultant Deposit \$100	
				TOTAL A		TOTAL B



Consultant Dep: 001 / 237 00000      TOTAL B \$ \_\_\_\_\_ Ref: \_\_\_\_\_  
REVENUE CODE #5801      (Insert project name)

Boundary Review Board annexation fee 001 / 22900000 \$ \_\_\_\_\_ Ref. \_\_\_\_\_  
REVENUE CODE #5804 (insert project name)

Rev. 07-07-1999: Resolution 1999-05  
Rev. 11-07-2001: Resolution 2001-22  
Rev. 11-02-2002: Resolution 2002-06  
Rev. 12-15-2004: Resolution 2004-16  
Rev. 02-01-2005: Resolution 2006-03