

## POULSBO DISTRIBUTION SCHEDULE

### RESOLUTION NO. 2008-16

**SUBJECT: Declaring December 26, 2008 as a City Hall Closure**

#### CONFORM AS TO DATES & SIGNATURES

- (X) Filed with the City Clerk: 10/23/2008
- (X) Passed by the City Council: 11/05/2008
- (X) Signature of Mayor
- (X) Signature of City Clerk
- (X) Publication: N/A
- (X) Effective: 11/05/2008

#### DISTRIBUTED COPIES AS FOLLOWS: email all departments

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- (1) Resolution Book (copy)
- Code Publishing - via email if in electronic format
- City Attorney
- Civil Service Commission and/or Sec/Chief Examiner
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- City Council
- Finance: Finance Director Booher
- Fire District No. 18
- Mayor
- Municipal Court
- MRSC from website:
- Parks/Recreation:
- Planning/Building:
- Police
- Public Works:
- Public Works/Engr Section:

  
\_\_\_\_\_  
City Clerk

11-17-2008  
\_\_\_\_\_  
Date

**RESOLUTION NO. 2008-16**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY  
OF POULSBO, WASHINGTON, DECLARING FRIDAY,  
DECEMBER 26, 2008 AS A CITY HALL CLOSURE**

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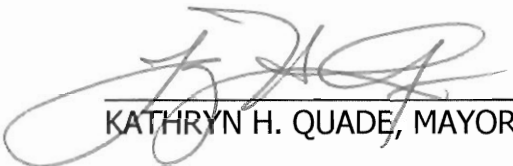
**WHEREAS**, December 25, 2008, Christmas Day, falls on a Thursday and it is anticipated that there will be minimal public use of city services on Friday, December 26, 2008; and

**WHEREAS**, the Friday closure has been requested by employees of the City of Poulsbo and it will increase staff morale to remain closed to the public on Friday, December 26, 2008; now therefore,


**THE CITY COUNCIL OF THE CITY OF POULSBO, WASHINGTON, HEREBY  
RESOLVES AS FOLLOWS:**

That City of Poulsbo offices will be closed to the public on December 26, 2008. Staff has the option of: 1) using their accrued vacation leave, personal or floating holiday, or comp time; 2) working during the closure; or 3) taking leave without pay if they choose not to work during the closure.

**RESOLVED** this 5<sup>th</sup> day of November, 2008.

  
KATHRYN H. QUADE, MAYOR

ATTEST:

  
JILL A. BOLTZ, CITY CLERK

FILED WITH CITY CLERK: 10/23/2008  
PASSED BY CITY COUNCIL: 11/05/2008  
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