

## POULSBO DISTRIBUTION SCHEDULE

### RESOLUTION NO. 2008-18

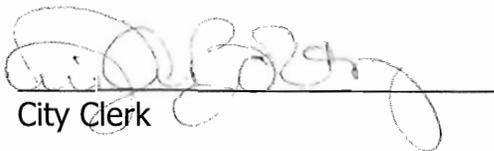
**SUBJECT: City Hall Closure – December 24, 2008 beginning 12:00 PM and January 2, 2009**

#### CONFORM AS TO DATES & SIGNATURES

- (X) Filed with the City Clerk: 11/17/2008
- (X) Passed by the City Council: 11/19/2008
- (X) Signature of Mayor
- (X) Signature of City Clerk
- (X) Publication: N/A
- (X) Effective: 11/19/2008

#### DISTRIBUTED COPIES AS FOLLOWS: email all departments

- NK Herald:
- (1) Resolution Book (copy)
- Code Publishing - via email if in electronic format
- City Attorney
- Civil Service Commission and/or Sec/Chief Examiner
- (X) Clerk's Department: Original
- City Council
- Finance: Finance Director Booher
- Fire District No. 18
- Mayor
- Municipal Court
- MRSC from website:
- Parks/Recreation:
- Planning/Building:
- Police
- Public Works:
- Public Works/Engr Section:

  
\_\_\_\_\_  
City Clerk

December 11, 2008  
\_\_\_\_\_  
Date

**RESOLUTION NO. 2008-18**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF POULSBO, WASHINGTON, DECLARING WEDNESDAY, DECEMBER 24, 2008 BEGINNING AT 12:00 PM AND FRIDAY, JANUARY 2, 2009 AS A CITY HALL CLOSURES**

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**WHEREAS**, December 24, 2008 is Christmas Eve and minimal public use of city services is anticipated; and

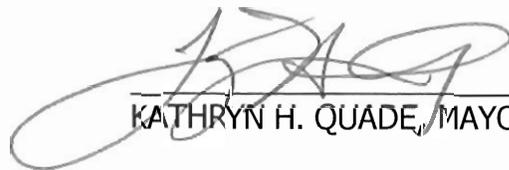
**WHEREAS**, January 1, 2009, New Years Day, falls on a Thursday and it is anticipated that there will be minimal public use of city services on Friday, January 2, 2009; and

**WHEREAS**, the half day closure on Wednesday, December 24, 2008 and Friday, January 2, 2009 closures has been requested by employees of the City of Poulsbo and it will increase staff morale to remain closed to the public during those times; now therefore,

**THE CITY COUNCIL OF THE CITY OF POULSBO, WASHINGTON, HEREBY RESOLVES AS FOLLOWS:**

That City of Poulsbo offices will be closed to the public on December 24, 2008 beginning at 12:00 PM and January 2, 2009. Staff has the option of: 1) using their accrued vacation leave, personal or floating holiday, or comp time; 2) working during the closure; or 3) taking leave without pay if they choose not to work during the closure.

**RESOLVED** this 19th day of November, 2008.

  
KATHRYN H. QUADE, MAYOR

ATTEST:

  
JILL A. BOLTZ, CITY CLERK

FILED WITH CITY CLERK: 11/17/2008  
PASSED BY CITY COUNCIL: 11/19/2008  
RESOLUTION NO. 2008-18