

POULSBO DISTRIBUTION SCHEDULE

RESOLUTION NO. 2009-06

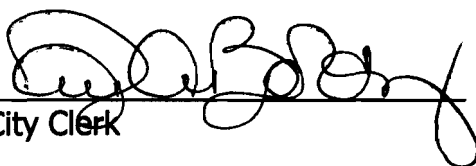
SUBJECT: Amending Planning and Building Departments Fee Schedule – Fire Services

CONFORM AS TO DATES & SIGNATURES

- (X) Filed with the City Clerk: 04/29/2009
- (X) Passed by the City Council: 05/06/2009
- (X) Signature of Mayor
- (X) Signature of City Clerk
- (X) Publication: N/A
- (X) Effective: 05/07/2009

DISTRIBUTED COPIES AS FOLLOWS: email all departments

- NK Herald:
- (1) Resolution Book (copy)
- Code Publishing - via email if in electronic format
- City Attorney
- Civil Service Commission and/or Sec/Chief Examiner
- (X) Clerk's Department: Original
- City Council
- Finance: Finance Director Booher
- (X) Fire District No. 18
- Mayor
- Municipal Court
- MRSC from website:
- Parks/Recreation:
- Planning/Building:
- Police
- Public Works
- (X) Posted to Library Drive and City Website



City Clerk

Date **May 11, 2009**

RESOLUTION NO. 2009-06

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF POULSBO, WASHINGTON, AMENDING THE PLANNING DEPARTMENT AND BUILDING DEPARTMENT FEE SCHEDULES IN ORDER TO ADOPT FEES FOR FIRE PLAN REVIEW, FIRE INSPECTION, AND FIRE PREVENTION SERVICES PROVIDED BY KITSAP COUNTY FIRE PROTECTION DISTRICT NO. 18.

WHEREAS, the City of Poulsbo and Kitsap County Fire Protection District No. 18 have entered into an interlocal agreement under which the District will provide fire plan review, fire inspection, and fire prevention services for development located in the City, and under which the City is to charge fees to applicants in order to pay for the services of the Fire District, and

WHEREAS, PMC 3.12.020(C) provides that all such fees shall be established by resolution of the City Council.

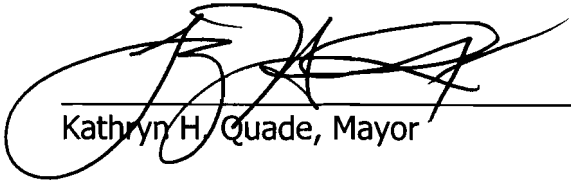
NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF POULSBO, WASHINGTON, HEREBY RESOLVES AS FOLLOWS:

Section 1. Fees adopted. The Planning Department and Building Department fee schedules are hereby amended to include fees for fire plan review, fire inspection, and fire prevention services as set forth on the fee schedule attached to this resolution as Exhibit A.

Section 2. Effective date. The fees set forth on Exhibit A shall apply and be collected on and after May 7, 2009.

ADOPTED by the Poulsbo City Council this 6th day of May, 2009.

CITY OF POULSBO



Kathryn H. Quade, Mayor

ATTEST/AUTHENTICATED:



Jill A. Boltz, City Clerk

FILED WITH THE CITY CLERK: 04/29/2009
PASSED BY THE CITY COUNCIL: 05/06/2009
EFFECTIVE DATE: 05/07/2009
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EXHIBIT "A"
FIRE PREVENTION AND INSPECTION SERVICES
FEE SCHEDULE

Technical staff reviews - \$132 each:

Average 2 hours for each site plan review: Includes site plan review and Tech Staff Meeting. These reviews consists of preliminary plans review of both individual commercial buildings and proposed residential developments pursuant to fire apparatus access, fire flow requirements, fire hydrant placements (both on and off site), and adherence of development to the approved Master Plan when appropriate. Also includes generation of fire department written conditions of approval and appropriate records.

New construction inspections and approvals - New construction: Large buildings over 20,000 square foot - \$528 each:

Average 8 hours for each building: Includes examination of building plans for exiting, apparatus access, fire flow, exit signs, emergency lighting of exits and HVAC fire dampers. Also includes all on-site inspections, all systems tests (Sprinkler, alarm, hood and duct suppression systems), coordination of KNOX Box installation and final fire department approval. Also includes generation of fire department written conditions for final approval and appropriate records. Does not include review of sprinkler system plans, alarm system plans, hood and duct or medical gases plans.

New construction – medium buildings between 7,500 and 20,000 square foot - \$330 each:

Average 5 hours for each building: Includes examination of building plans for exiting, apparatus access, fire flow, exit signs, emergency lighting of exits and HVAC fire dampers. Also includes, all on-site inspections, all systems tests (Sprinkler, alarm, hood and duct suppression systems), coordination of KNOX Box installation and final fire department approval. Also includes generation of fire department written conditions for final approval and appropriate records. Does not include review of sprinkler system plans, alarm system plans, hood and duct or medical gases plans.

New construction – small buildings between 0 and 7,500 square foot. – \$198 each:

Average 3 hours for each building: Includes examination of building plans for exiting, apparatus access, fire flow, exit signs, emergency lighting of exits and HVAC fire dampers. Also includes all on-site inspections, systems tests (Sprinkler, alarm, hood and duct suppression systems), coordination of KNOX Box installation and final fire department approval. Also includes generation of fire department written conditions for final approval and appropriate records. Does not include review of sprinkler system plans, alarm system plans, hood and duct or medical gases plans.

Plans examination:

Tenant improvement plans – \$132 each:

Average 2 hours for each plan: Consists of three types of interior building construction. 1. Construction to accommodate a tenant in new building shell which may involve building interior walls, relocation of lighting, exit ways, window and door headers, sprinkler heads and alarm system components. 2. Construction to reallocate space for tenants in existing buildings - involves building and/or demolition of interior walls, may include relocation of lighting, exit ways, sprinkler heads and alarm system components. 3. Construction to remodel an existing building – may involve building or demolition of interior/exterior walls or may be cosmetic changes only. May also include inspection of relocated lighting, exit ways, sprinkler heads and alarm system components. Also includes generation of fire department written conditions for final approval and appropriate records. **Extensive TI or major remodels exceeding 20,000 square may be charged at a higher rate not to exceed \$264 each.**

Sprinkler plans – \$165 each:

Average 2.5 hours for each system plan: Includes plans examination of the entire sprinkler system, hydraulic and density calculations, head type and distribution, line sizing and distribution, riser and OS&Y (Outside Screw and Yoke) location, PIV (Post Indicator Valve) location, fire department connection and system supply hydrant locations relative to drive areas, building wall collapse zones, tamper and flow monitoring, etc. Also includes generation of fire department written conditions for final approval and appropriate records.

Fire alarm plans – \$99 each:

Average 1.5 hours for each system plan: Includes plans examination of the entire alarm system, detector placement, fire damper locations, slave station locations, system control panel location and zone annunciation location. Also includes generation of fire department written conditions for final approval and appropriate records.

Fire related mechanical plans - \$66 each:

Average 1 hour for each plan: Includes determination of appropriate hood and duct classifications, fuel shutoffs, exhaust fans, filtration and fire suppression systems, etc. and on-site visit. Also includes generation of fire department written conditions for final approval and appropriate records.

Fire inspections – \$40 each:

Includes on-site inspection, written notice of corrections needed and one follow-up on-site inspection and generation of fire department written conditions for final approval and appropriate records. See note at end of Business license site sign off. There are 741 businesses in the City of Poulsbo subject to annual fire inspections.

Business license site visit sign off (includes liquor license sign-off) – \$10 each:

Includes site inspection, verification of measurement for businesses located in downtown improvement district, and generation of fire department written conditions for final approval and appropriate records. Note: Small one-room businesses may have annual fire inspection included at time of business license sign-off.

Business license counter sign off - \$5 each:

Includes verification of commercial, residential or out of town building and generation appropriate records.

District Services - no charge:

Permit and inspect recreational fires
Fire investigations
Juvenile fire-setter

City Building Department Responsibilities:

Wood stove inspections
Addressing
Testing of gas piping (Dentist, health care, veterinarian)