

POULSBO DISTRIBUTION SCHEDULE

RESOLUTION NO. 2010-12

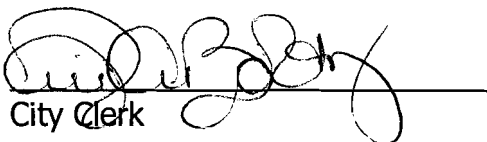
SUBJECT: Public and Agency Participation Plan for 2010 Comprehensive Plan Amendments

CONFORM AS TO DATES & SIGNATURES

- (X) Filed with the City Clerk: 07/08/2010
- (X) Passed by the City Council: 07/14/2010
- (X) Signature of Mayor
- (X) Signature of City Clerk
- (X) Publication: N/A
- (X) Effective: 07/14/2010

DISTRIBUTED COPIES AS FOLLOWS:

- NK Herald:
- Resolution Book (copy)
- Code Publishing - via email if in electronic format
- City Attorney
- Civil Service Commission and/or Sec/Chief Examiner
- Clerk's Department: Original
- City Council
- Finance: Finance Director Booher
- Fire District No. 18
- Mayor
- Municipal Court
- MRSC from website:
- Parks/Recreation: via e-mail
- Planning/Building:
- Police
- Public Works
- Posted to Library Drive and Website


City Clerk

July 15, 2010
Date

RESOLUTION NO. 2010-12

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF POULSBO, WASHINGTON, ADOPTING A PUBLIC AND AGENCY PARTICIPATION PLAN FOR THE 2010 POULSBO COMPREHENSIVE PLAN AMENDMENTS.

WHEREAS, the City of Poulsbo initiated the 2010 comprehensive plan amendment of its 2009 Comprehensive Plan, and

WHEREAS, RCW 36.70A.130 requires that the City establish and broadly disseminate a public participation plan for updates to its comprehensive plan and City staff have prepared and forwarded a draft public participation plan for review, and

WHEREAS, the Poulsbo City Council has reviewed the draft public and agency participation plan and has determined to adopt a final public and agency participation plan in the form attached to this resolution,

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF POULSBO, WASHINGTON, HEREBY RESOLVES AS FOLLOWS:

Section 1. Adoption. The City of Poulsbo 2010 Comprehensive Plan Amendment Public and Agency Participation Plan, attached to this resolution and incorporated herein by this reference as if set forth in full, is hereby adopted. The City will follow the Public and Agency Participation Plan during the consideration of 2010 Comprehensive Plan Amendments.

Section 2. Dissemination. The Planning Department shall broadly disseminate the Public and Agency Participation Plan using some or all of the methods set forth for dissemination of public notices in the Information Availability section of the Public Participation Plan.

Section 3. Effective Date. This resolution shall become effective upon passage.

ADOPTED by this Poulsbo City Council this 14th day of July, 2010.

CITY OF POULSBO



REBECCA ERICKSON, MAYOR

ATTEST/AUTHENTICATED:



JILL A. BOLTZ, CITY CLERK

FILED WITH THE CITY CLERK: 07/08/2010
PASSED BY THE CITY COUNCIL: 07/14/2010
RESOLUTION NO. 2010-12


SUMMARY OF RESOLUTION NO. 2010-12
of the City of Poulsbo, Washington

On July 14, 2010, the City Council of the City of Poulsbo, Washington, adopted Resolution No. 2010-12, the main point of which may be summarized by its title as follows:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF POULSBO,
WASHINGTON, ADOPTING A PUBLIC AND AGENCY PARTICIPATION PLAN
FOR THE 2010 POULSBO COMPREHENSIVE PLAN AMENDMENTS.

The full text of this resolution will be mailed upon request.

DATED this 15th day of July 2010



CITY CLERK, JILL A. BOLTZ

City of Poulsbo

2010 Comprehensive Plan Amendment

Public and Agency Participation Plan

Introduction:

The Growth Management Act requires local governments to establish a public participation program for the evaluation and update of its comprehensive plan. This public and agency participation plan describes the steps that the City of Poulsbo will take to involve the community. The purpose of the public and agency participation and outreach plan is to inform the public, agencies with jurisdiction, and other interested parties about the update of the City's Comprehensive Plan.

Public and Agency Participation Goals:

- To provide the public with timely information, an understanding of the process, and opportunities to review and comment on the comprehensive plan amendments, and to have these comments forwarded to the City's decision makers.
- Ensure that information about the process is provided to the public early in the process and at regular intervals thereafter, to maximize public awareness and participation in the process.
- Actively solicit information from citizens, property owners and stakeholders about their concerns, questions and priorities for the amendment process and the future of Poulsbo land uses and the City's Comprehensive Plan.
- Encourage the public to informally review and comment on the update throughout the process.
- Incorporate public comment into the local government's review process prior to significant milestones or decisionmaking.
- Provide forums for formal public input at milestones prior to decisionmaking by local officials.
- Consult and consider recommendations from neighboring jurisdictions, federal and state agencies, and Native American tribes.

Information Availability:

Documents related to the 2010 Comprehensive Plan Amendment cycle will be available for public review. The primary clearinghouse for information related to the amendments is the city website www.cityofpoulsbo.com where notice of application and environmental review, public hearing notices, findings of fact, and ordinance will be posted. Documents will also be available for review at City Hall. Copies will be provided at a reasonable cost. Publication in the North Kitsap Herald and posting in the Post Office, Library and City Hall notice boards of the notice of application and environmental review, hearing notices, and ordinance summary will also occur.

A mailing list of interested persons and organizations to receive notices regarding meetings will be maintained. Notice will be provided either by mail or e-mail. Individuals interested in being on the mailing list should contact the Poulsbo Planning Department at (360) 779-3006.

Planning Commission and City Council meetings are recorded. Recordings are available for public review or purchase.

How to Comment:

Comments may be provided to the City at any time during the process. Written comments will be taken by the City and forwarded to the recommendation and decision making bodies as part of the record. Send written comments to City of Poulsbo Planning Department, P.O. Box 98, Poulsbo, Washington 98370, or fax them to (360) 697-8269. In addition to receiving comments through regular postal mailing and fax, comments may be

sent to planninginfo@cityofpoulsbo.com . To ensure consideration, all written comments must be received by the City prior to close of the comprehensive plan amendment public hearings.

Verbal public comments will be taken at Planning Commission and City Council Public Hearings for those who wish to address the recommendation and decision making bodies.

Process to Date:

- Publication in the North Kitsap Herald on April 16, 2010 requesting comprehensive plan amendments for the 2010 amendment process by June 7, 2010.
- Reserved June 23, 2010 for pre-application meetings with proposed amendment proponents.
- Development of proposed docket.

Public and Agency Review Timeline:

July 14, 2010

City Council Meeting introducing proposals received and staff recommendations regarding docketing of amendments for review in 2010.

July 15, 2010

Post City Council approved 2010 Comprehensive Plan Amendment docket on website. www.cityofpoulsbo.com

July 19, 2010

Notification of Washington State Department of Community Trade and Economic Development to begin their 60 day review process.

July 23, 2010

Publication of Notice of Application and environmental review for all proposals.

August 20, 2010

Planning Commission Public Hearing Notice published in North Kitsap Herald.

August 23, 2010

Staff report available for review.

September 7, 2010

Planning Commission Public Hearing on the 2010 Comprehensive Plan Amendments.

September 8, 2010

Set City Council Public Hearing.

September 24, 2010

City Council Public Hearing Notice published in North Kitsap Herald.

September 29, 2010

Planning Commission Findings of Fact and Decision available.

October 13, 2010

City Council Public Hearing on the 2010 Comprehensive Plan Amendments.

November, 2010

Ordinance adopting Council decisions on proposed amendments to the comprehensive plan.