

POULSBO DISTRIBUTION SCHEDULE

RESOLUTION NO. 2011-06

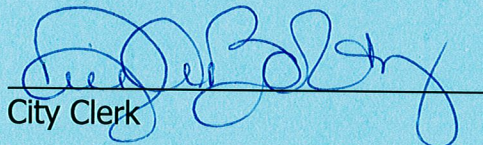
SUBJECT: Public Notification Procedures

CONFORM AS TO DATES & SIGNATURES

- (X) Filed with the City Clerk: 04/27/2011
- (X) Passed by the City Council: 05/04/2011
- (X) Signature of Mayor
- (X) Signature of City Clerk
- (X) Publication: N/A
- (X) Effective: 05/04/2011

DISTRIBUTED COPIES AS FOLLOWS:

- ☐ NK Herald:
- ☐ Code Publishing - via email if in electronic format
- ☐ City Attorney
- ☐ Civil Service Commission and/or Sec/Chief Examiner
- (X) Clerk's Department: Original
- (X) City Council
- ☐ Finance: Finance Director Booher
- ☐ Fire District No. 18
- ☐ Mayor
- ☐ Municipal Court
- ☐ MRSC from website:
- ☐ Parks/Recreation: via e-mail
- ☐ Planning/Building:
- ☐ Police
- ☐ Public Works
- (X) Posted to Library Drive and Website



City Clerk

May 10, 2011
Date

RESOLUTION NO. 2011-06

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF POULSBO, WASHINGTON,
AMENDING PROCEDURES FOR NOTIFYING THE PUBLIC OF UPCOMING HEARINGS AND
THE PRELIMINARY AGENDA FOR FORTHCOMING COUNCIL MEETINGS

WHEREAS, state law requires every code city to establish a procedure for notifying the public of upcoming hearings and the preliminary agenda for the forthcoming Council meeting, and

WHEREAS, City Hall has relocated and the resolution reflects the new address, and

WHEREAS, the City also posts notices and agendas to its website, now therefore,

THE CITY COUNCIL OF THE CITY OF POULSBO, WAHSINGTON, HEREBY RESOLVES AS FOLLOWS:

Section 1. Notices. Except where a specific means of notifying the public of a public hearing is otherwise provided by law or ordinance, notice of upcoming public hearings before the City Council or the City's Boards and Commissions shall be given by one publication of a notice containing the time, place, date, subject and body before whom the hearing is to be held, in the City official newspaper at least ten (10) days before the date set for the hearing.

Section 2. Preliminary Agenda of Council Meeting. The public shall be notified of the preliminary agenda for the forthcoming City Council meeting by posting a copy of the agenda in the following three public places in the City at least twenty-four (24) hours of the meeting:

1. Poulsbo City Hall: 200 NE Moe Street, Poulsbo, WA 98370
2. Poulsbo Post Office: 19240 Jensen Way NE, Poulsbo, WA 98370
3. Poulsbo Library: 700 NE Lincoln Road, Poulsbo, WA 98370

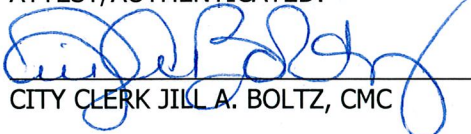
Section 3. Website. In addition to the methods of notification provided in Sections 1 and 2, the City may post notice of hearings or meetings on the City's website at www.cityofpoulsbo.com. Failure to post such notice on the website shall not, however, invalidate any proceeding to which the notice pertains as long as the other methods of notice specified in this resolution are used.

Section 4. Duties of City Clerk. The City Clerk, or other City staff as appropriate, is directed to publish notices and post agenda as required by this Resolution.

RESOLVED this 4th day of May, 2011.


REBECCA ERICKSON, MAYOR

ATTEST/AUTHENTICATED:


CITY CLERK JILL A. BOLTZ, CMC

FILED WITH THE CITY CLERK: 04/27/2011
PASSED BY THE CITY COUNCIL: 05/04/2011
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