

POULSBO DISTRIBUTION SCHEDULE

RESOLUTION NO. 2012-11

SUBJECT: Tree Board

CONFORM AS TO DATES & SIGNATURES

- (X) Filed with the City Clerk: 07/25/2012
- (X) Passed by the City Council: 08/01/2012
- (X) Signature of Mayor
- (X) Signature of City Clerk
- () Publication: N/A
- (X) Effective: 08/01/2012

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- (X) Posted to Library Drive and Website

Jill A. Boltz
City Clerk

August 3, 2012
Date

RESOLUTION NO. 2012-11

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF POULSBO,
WASHINGTON, ESTABLISHING THE TREE BOARD AS A CITIZENS ADVISORY
BOARD

WHEREAS, the City Council adopted Ordinance No. 2012-12, on August 1, 2012, repealing Section 2.38 Tree Board from the Poulsbo Municipal Code, in order to allow its re-formation by Council resolution, with the goal and intention being to give more flexibility to the Council to assign and provide direction to boards formed by the City Council; and

WHEREAS, the City Council determines to establish the Tree Board by this Resolution; and

WHEREAS, the City Council adopted Resolution No. 2012-08 on August 1, 2012 establishing general rules governing citizen advisory boards; and

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Poulsbo as follows:

SECTION 1. Formation.

The Tree Board is hereby established, subject to general provisions in Resolution No. 2012-08, pertaining to general rules applicable to citizen advisory boards, and this Resolution, including any amendments thereto.

SECTION 2. Scope of work and task description.

2.38.060 Duties of the board—Purpose.

The tree board shall be responsible to the city council for its duties and actions. The tree board shall acquire authorization from the city council prior to undertaking any project. The duties of the tree board shall include, but not be limited to, the following:

- A. Promoting the responsible planting of trees on public and private property;
- B. Promoting public education about trees;
- C. Promoting proper tree maintenance;
- D. Advocating trees within the city;
- E. Providing for aesthetics within the city through the formulation and implementation of tree programs;
- F. Developing innovative and joint funding for tree projects from a variety of sources;

G. Providing the mayor and city council with a yearly report regarding tree board activities.

SECTION 3. Term of board.

This board shall constitute a standing advisory board, subject to further city council resolution. No sunset provision is established.

SECTION 4. Membership.

The Poulsbo tree board shall be composed of seven voting members, at least four of whom shall be residents of the city of Poulsbo. The parks and recreation director, public works director, and a city councilmember, or their designees, shall serve as additional non-voting ex officio members of the board. Members shall be appointed by the mayor with confirmation from the city council. Members shall show an interest in accomplishing the purposes of the board.

SECTION 5. Residency or other special member requirements.

Membership should include residents and individuals with expertise in any of the following areas: local business, utilities, urban forestry, nursery and landscape businesses, and landscape architects and designers.

SECTION 6. Terms of office.

A. All members shall serve for a period of three years; provided that those members presently serving shall serve out the remainder of their unexpired terms. All subsequent appointment to these positions shall be for three-year terms.

SECTION 7. Meetings.

A. The board shall meet the second Monday every other month beginning in January at 7:00PM at Poulsbo City Hall. Special meetings may be held as often as the board deems necessary. All meetings shall be open to the public, in accordance with Chapter 42.30 RCW, the Open Public Meetings Act.

B. For purposes of conducting the board's business, exercising its powers and for all other purposes, a quorum of the board shall consist of four or more members. Any action taken by a majority of those present, when those present constitute a quorum at any regular or special meeting of the board, shall be deemed and taken as the action and decision of the board.

C. In addition to electing from its membership a presiding officer, the commission may elect such officers as it deems necessary in order to conduct its business. The commission may adopt such rules of procedure as it deems necessary.

D. The board shall audio record or keep minutes of all meetings held and all business transacted. All records of the board shall be open for public inspection, except those that may be exempt from public disclosure under state law.

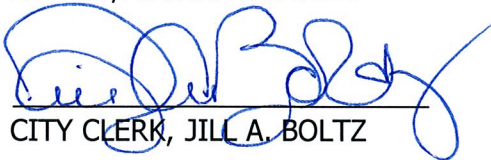
RESOLVED this 1st day of August, 2012.

APPROVED:



MAYOR, REBECCA ERICKSON

ATTEST/AUTHENTICATED:



CITY CLERK, JILL A. BOLTZ

FILED WITH THE CITY CLERK: 07/27/2012
PASSED BY THE CITY COUNCIL: 08/01/2012
RESOLUTION NO. 2012-11