

POULSBO DISTRIBUTION SCHEDULE

RESOLUTION NO. 2012-12

SUBJECT: Community Police Advisory Board

CONFORM AS TO DATES & SIGNATURES

- (X) Filed with the City Clerk: 07/25/2012
- (X) Passed by the City Council: 08/01/2012
- (X) Signature of Mayor
- (X) Signature of City Clerk
- () Publication: N/A
- (X) Effective: 08/01/2012

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Jill A. Boltz
City Clerk

August 3, 2012
Date

RESOLUTION NO. 2012-12

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF POULSBO,
WASHINGTON, ESTABLISHING THE COMMUNITY POLICE ADVISORY BOARD AS
A CITIZENS ADVISORY BOARD

WHEREAS, the City Council adopted Ordinance No. 2012-12, on August 1, 2012, repealing Section 2.30 Community Police Advisory Board from the Poulsbo Municipal Code, in order to allow its re-formation by Council resolution, with the goal and intention being to give more flexibility to the Council to assign and provide direction to boards formed by the City Council; and

WHEREAS, the City Council determines to establish the Community Police Advisory Board by this Resolution; and

WHEREAS, the City Council adopted Resolution No. 2012-12 on August 1, 2012 establishing general rules governing citizen advisory boards; and

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Poulsbo as follows:

SECTION 1. Formation.

The Community Police Advisory Board is hereby established, subject to general provision in Resolution No. 2012-12, pertaining to general rules applicable to citizen advisory boards, and this Resolution, including any amendments thereto.

SECTION 2. Scope of work and task description.

A. The duties of the board shall include, but not be limited to, the following:

1. To advise and make recommendations to the mayor, city council and chief of police concerning the provision of police protection and services within the city;
2. To enhance police-community relations;
3. To review and make recommendations concerning police department policy, procedures and programs, including the budgetary implications thereof;
4. To promote public awareness of the city's police services and programs, including, but not limited to, crime prevention and D.A.R.E.;
5. To hold public hearings from time to time to solicit public input regarding police services and programs;

6. To serve as a liaison between the police department and the community;
7. To apprise the mayor, city council and chief of police of the community's need for police services;
8. To encourage individuals and community groups to assist the police department in the implementation of police programs and services, including the provisions of funds, manpower and property;
9. To review and make recommendations concerning the construction, development and purchase of police facilities and equipment; and
10. To review and make recommendations concerning such other and further matters as may be referred to the board, from time to time, by the mayor, city council or the chief of police.

B. The board shall make a quarterly report to the mayor and city council regarding these activities.

C. Notwithstanding the broad powers of the board under subsection A of this section, the board shall have no power or authority to investigate, review, or otherwise participate in matters involving specific police personnel or specific police related incidents.

SECTION 3. Term of board.

This board shall constitute a standing advisory board, subject to further city council resolution. No sunset provision is established.

SECTION 4. Membership.

The board shall consist of nine members. All board members shall be appointed by the mayor, subject to confirmation by the city council.

SECTION 5. Residency or other special member requirements.

- A. Not less than five of the members shall be city residents;
- B. At least two members shall be owners or managers of businesses located within the city;
- C. One member shall be a representative from the North Kitsap School District; and
- D. One member shall be a student at North Kitsap High School.

SECTION 6. Terms of office.

A. All members shall serve for a period of four years; provided that those members presently serving shall serve out the remainder of their unexpired terms. All subsequent appointment to these positions shall be for four-year terms.

SECTION 7. Meetings.

A. The board shall meet on the last Wednesday of each calendar quarter (March, June, September, December) at seven p.m. in Poulsbo City Hall. Special meetings may be held as often as the board deems necessary in accordance with Chapter 42.30 RCW. All meetings of the board shall be open to the public, in accordance with Chapter 42.30 RCW, the Open Public Meetings Act.

B. For purposes of conducting the board's business, exercising its powers and for all other purposes, a quorum of the board shall consist of five or more members. Any action taken by a majority of those present, when those present constitute a quorum at any regular or special meeting of the board, shall be deemed and taken as the action and decision of the board.

C. In addition to electing from its membership a presiding officer, the commission may elect such officers as it deems necessary in order to conduct its business. The commission may adopt such rules of procedure as it deems necessary.

D. The board shall audio record or keep minutes of all meetings held and all business transacted. All records of the board shall be open for public inspection, except those that may be exempt from public disclosure under state law.

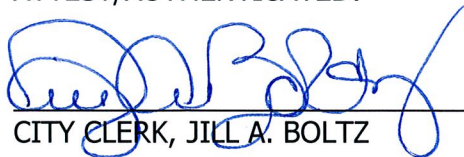
RESOLVED this 1st day of August, 2012.

APPROVED:



MAYOR, REBECCA ERICKSON

ATTEST/AUTHENTICATED:



CITY CLERK, JILL A. BOLTZ

FILED WITH THE CITY CLERK: 07/27/2012
PASSED BY THE CITY COUNCIL: 08/01/2012
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