

## POULSBO DISTRIBUTION SCHEDULE

### RESOLUTION NO. 2012-14

### **SUBJECT: Pilot Program for Downtown Parking Enforcement**

#### CONFORM AS TO DATES & SIGNATURES

- (X) Filed with the City Clerk: 10/03/2012
- (X) Passed by the City Council: 10/03/2012
- (X) Signature of Mayor
- (X) Signature of City Clerk
- ( ) Publication: N/A
- (X) Effective: 10/03/2012

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Jill A. Boltz  
City Clerk

October 18, 2012  
Date

## **RESOLUTION NO. 2012-14**

A RESOLUTION OF THE CITY COUNCIL OF POULSBO, WASHINGTON TO ADOPT  
A PILOT PROGRAM FOR DOWNTOWN PARKING ENFORCEMENT.

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**WHEREAS**, the City of Poulsbo recognizes the importance of downtown Poulsbo as a commercial, cultural, and recreational element of the city.

**WHEREAS**, the Downtown Parking Management Strategy completed in 2008 indicated that several public parking lots in downtown are operating near or at capacity during peak hours.

**WHEREAS**, a Downtown Poulsbo Parking Advisory Committee reconvened in 2010 and developed the Downtown Poulsbo Parking Advisory Committee Final Report which had several recommendations for downtown parking, including building a downtown parking garage, redeveloping Anderson Parkway, providing options for overnight parking, implementing parking fees and enforcement, improving 3<sup>rd</sup> Avenue, revising City parking standards, enhancing parking for specialized users, and continued monitoring and evaluation.

**WHEREAS**, this pilot program is a first step towards the strategic long-term goals identified in the Parking Advisory Committee report.

**WHEREAS**, the City needs to take this step due to the upcoming reconstruction of Anderson Parkway, where parking capacity in the downtown will be significantly reduced. Further analysis of parking systems will be considered and implemented, where feasible.

**WHEREAS**, the Poulsbo Comprehensive Plan includes policies that call for the City of Poulsbo to support downtown, including Policy CC-5.6, which calls for implementation of the 2008 Downtown Parking Management Strategy.

**NOW THEREFORE**, THE CITY COUNCIL OF THE CITY OF POULSBO, WASHINGTON HEREBY RESOLVES AS FOLLOWS:

**Section 1. Downtown Parking Enforcement Pilot Program adopted.**

The following task defines the steps in implementation of the Parking Enforcement Pilot Program. This program will commence with enforcement in November 2012 and will sunset in March 2013, unless the City Council takes further action.

Task: PILOT PROGRAM – PARKING ENFORCEMENT

*Anticipated Timeframe: October 2012 – March 2013*

*Responsible Department: Poulsbo Police, Public Works & Planning; Clerks (Press Releases); Finance Department*

Sub-Tasks:

- A. Issue a press release in order to notify the public and business community of the Downtown Parking Enforcement Pilot Program. Provide information to indicate when and where parking will be enforced. Include a map showing locations for long-term parking and indicating where parking will be enforced. Include the date when parking enforcement will commence.
- B. Enforce parking time limits as follows:
  - a. Anderson Parkway & Sub-lot: 3-hour limit between 10 AM – 8 PM, Monday-Saturday
  - b. Front Street – from Hostmark to the King Olav parking lot entrance: 2-hour limit between 10 AM – 8 PM Monday – Saturday
- C. Remove signage with time limits in King Olav (except for parking stalls immediately adjacent to Front Street which are 1-hour, per Council resolution).
- D. Remove on-street parking signage along Jensen, Moe and North Front Street.
- E. Commence parking enforcement in Anderson Parkway and sub-lots and on Front Street. GOAL: November 2012
- F. The Mayor shall check in with City Council in January 2013 to discuss how the Pilot Program for Downtown Parking Enforcement is working and to discuss parking system options for Anderson Parkway with City Council. The Mayor shall also report to City Council on parking enforcement in February 2013. This report will include information on the percentage of open parking spaces and changes in retail sales figures.
- G. The Downtown Parking Enforcement Pilot Program will sunset on March 31, 2013 without further action from the City Council. At a Council meeting before the end of March, City Council shall consider whether parking enforcement should become permanent.

RESOLVED this 3rd day of October, 2012

APPROVED:

  
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MAYOR REBECCA ERICKSON

ATTEST/AUTHENTICATED:

  
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CITY CLERK JILL A. BOLTZ

FILED WITH THE CITY CLERK: OCTOBER 3, 2012  
PASSED BY THE CITY COUNCIL: October 3, 2012  
RESOLUTION NO. 2012-14