

POULSBO DISTRIBUTION SCHEDULE

RESOLUTION NO. 2016-13

SUBJECT: Purchasing Manual

CONFORM AS TO DATES & SIGNATURES

- Filed with the City Clerk: 5/25/16
- Passed by the City Council: 6/1/16
- Signature of Mayor
- Signature of City Clerk
- Publication: _____
- Effective: 6/1/16

DISTRIBUTED COPIES AS FOLLOWS:

- NK Herald: _____
- Code Publishing
- City Attorney
- Clerk's Department: Original
- City Council
- Finance:
- Posted to Library Drive and Website
- _____

Rhiannon Fernandez
City Clerk

6/3/16
Date

RESOLUTION NO. 2016-13

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF POULSBO, WASHINGTON, ADOPTING A PURCHASING MANUAL FOR ALL EMPLOYEES IN THE CITY, AS LAST AMENDED BY RESOLUTION 2010-13.

WHEREAS, the City Council of the City of Poulsbo has conducted a thorough review of its current Purchasing Manual in effort to revise and update its policies with respect to purchasing matters; and

WHEREAS, on the basis of such review and input, the City Council has determined to adopt a new Purchasing Manual for all City Employees; now, therefore,

THE CITY COUNCIL OF THE CITY OF POULSBO, WASHINGTON HEREBY RESOLVES AS FOLLOWS:

Section 1. **Purchasing Manual Adopted.** That certain document entitled "City of Poulsbo Purchasing Manual" and dated June 1, 2016 is hereby adopted as the City's official Purchasing Manual for all City Employees.

Section 2. **Repealer.** The City of Poulsbo Purchasing Manual adopted by the City Council on 07/21/2010 and Mayor's Signature Resolution 2008-02 is hereby repealed.

RESOLVED by the Poulsbo City Council this 1ST day of June, 2016.

CITY OF POULSBO



MAYOR REBECCA ERICKSON

ATTEST/AUTHENTICATED:

A handwritten signature in blue ink, appearing to be 'Rhiannon Fernandez', written over a horizontal line.

CITY CLERK, RHIANNON FERNANDEZ, CMC

FILED WITH THE CITY CLERK: 05/26/2016
PASSED BY THE CITY COUNCIL: 06/01/2016
RESOLUTION NO. 2016-13