

**POULSBO DISTRIBUTION SCHEDULE**

**RESOLUTION NO. 2016-23**

**SUBJECT: Grant Reimbursement Signature Authority**

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**CONFORM AS TO DATES & SIGNATURES**

- Filed with the City Clerk: 11/23/16
- Passed by the City Council: 11/30/16
- Signature of Mayor
- Signature of City Clerk
- Publication: \_\_\_\_\_
- Effective: 11/30/16

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Rhiannon Fernandez  
City Clerk

7/7/16  
Date

**RESOLUTION NO. 2016-23**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF POULSBO, WASHINGTON, AUTHORIZING THE MAYOR TO SIGN GRANT REIMBURSEMENT REQUESTS TO STATE, FEDERAL AND LOCAL AGENCIES WHEN A GRANT HAS BEEN ACCEPTED BY THE COUNCIL; AND AUTHORIZING SIGNATURE BY THE MAYOR PRO TEM IN THE EVENT OF A CONFLICT OF INTEREST ON THE PART OF THE MAYOR.

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**WHEREAS**, the City of Poulsbo accepts grants from time to time from state, federal, and local agencies for City projects and enters into agreements for the administration of such grants; and

**WHEREAS**, in order to receive the grant funds, the state, federal, and local agencies require reimbursement requests to be submitted and to be signed by someone authorized by the Council to do so; and

**WHEREAS**, in order to expedite the submittal of such reimbursement requests, the Poulsbo City Council desires to authorize the Mayor to sign the same without the need for Council action and to authorize the Mayor Pro Tem to sign in the event of a conflict of interest on the part of the Mayor, NOW, THEREFORE,

**THE CITY COUNCIL OF THE CITY OF POULSBO, WASHINGTON, HEREBY RESOLVES AS FOLLOWS:**

Section 1.     Authority. The Mayor is hereby authorized to sign grant reimbursement requests to state, federal, and local agencies without the need for further Council action when the Council has accepted the grant.

Section 2.     Conflicts. In the event of a conflict of interest that disqualifies the Mayor from signing the grant reimbursement request, the Mayor Pro Tem shall be authorized to sign in lieu of the Mayor.

Section 3.     Effective Date. This Resolution shall become effective immediately upon passage by the City Council.

**RESOLVED** this 30<sup>th</sup> day of November, 2016.

APPROVED

  
\_\_\_\_\_  
MAYOR REBECCA ERICKSON

ATTEST/AUTHENTICATED:

  
\_\_\_\_\_  
CITY CLERK RHIANNON FERNANDEZ, CMC

FILED WITH THE CITY CLERK: 11/21/2016  
PASSED BY THE CITY COUNCIL: 11/30/2016  
RESOLUTION NO. 2016-23