

City of Poulsbo

Mary McCluskey, Parks and Recreation



Poulsbo Urban Trail Plan

Meeting Minutes

Thursday, July 8, 2010; Poulsbo City Council Chambers, 6:00 pm

Present: David Wymore (Park and Recreation Commission), Bruce Ramsey (Kitsap Volkssporters), Mary Carter (resident, walker), Hans Nilsson (resident, user), Edie Lau (resident, user), Kate Nunes (resident, user), Linda Berry-Maraist (City Council), Mary McCluskey (Poulsbo Parks and Recreation), Alex Stone (NPS)

Linda announced that the Engineering Department is applying for Federal Transportation Enhancement funding for design of the waterfront trail. Mary added that David Wymore had submitted a support letter on behalf of the Park Commission and the work done on the Trails Plan, and that the required match has commitments of both Engineering and Parks funds.

A. Final Report

All five people, Mary C, Edie, Kate, Alex and Mary M., have completed their sections to date, and Bruce has begun the task of putting it together with a common voice. He is slowed by not knowing if the plan should be separated by the actual "plan" (maps, descriptions of trail types, and priorities) from the "report" (background and planning process). He asked, "is the plan just the map"? The group discussed who might be the principal audience, and it was agreed that it was for staff and city council. The staff (and trail committee) will use the plan as a work plan, but the council would want to see the entire package. Mary described this plan as a Functional Plan that will be included in the 2011 Comprehensive Plan. A Functional Plan is one where the city expects to spend funds on projects.

The report will be used in the planning department for developers, in the parks and recreation department for projects, and as a funding tool when applying for grants. It needs to have teeth and be enforceable.

It was agreed that the body of the plan should begin with the goals and objectives. Also, an expanded key or descriptions of trail types, will help reinforce the effort to make internal connections and not just external connections to regional trails. The group will put together a table of small projects or "low hanging fruit". They may be cheap or interim fixes. This will be important for the council and the staff.

In discussing the maps and the waterfront trail design, Hans discussed resistance from the condo owners at Liberty View on the west side of Poulsbo. The trail can go along Nelson Park and pick up again at County Road 59, but there is a stretch at the condo boundaries that may not be possible. The condos own the sidewalks and street access, and aren't supportive of providing those areas as part of the trail system. The sidewalks are small and there are insurance/liability concerns. He is suggesting a route that goes up by Les Schwab and back down Bay Street.

A subcommittee of Kate, Bruce, Mary, Mary and Linda will meet on July 13 to go over the report. A draft will then be sent out to the entire committee for comment. The committee re-adjusted the schedule for getting the report done.

Final Report - Schedule

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| • <u>July 13</u> | <i>Subcommittee meeting</i> |
| • <u>July 20-August 12</u> | <i>Committee review via email</i> |
| • <u>August 12</u> | <i>Committee Meeting</i> |
| • <u>August 13-September 13</u> | <i>Staff review and comments on trails plan (Mayor, and Planning, Public Works, and Finance departments)</i> |

- *Depending on the number of comments, subcommittee or Mary to review and integrate staff comments into trail plan (major changes could be reviewed by committee; minor ones can probably just be added)*
- *September 14-October 14 Public review and comments on plan; post plan on website and send to interested agencies (possible mass mail postcard?)*
- *Subcommittee to review public/agency comments and integrate into trail plan?*
- *Subcommittee prep for upcoming workshop and presentation?*
- *Monday, October 25 Workshop with the Park Commission*
- *Tuesday, Nov 9 or 23 Presentation: Planning Commission*
- *? Wed, November 10 Presentation to Community Services Committee*
- *November/December City Council presentation*

Committee Meetings (if needed)

September 9 October 14

B. Transportation Improvement Plan – bicycle improvements

Linda distributed a list of bicycle improvements from the 2010 TIP. She will talk with Ryan about the best way to get comments from committee members.

C. Promotional Piece

Mary has begun putting together a promotional piece, essentially a summary or fact sheet, about the Trails Plan. It was generally agreed that the document can't be completed until the plan is complete and adopted near the end of the year.

D. Walking Guide

Mary has also begun work on mapping trail routes or loops in town. More to come.

E. Washington Health Conference October 11-12 in Yakima

Confirmed session 2:45 pm on Tuesday, October 12. Panel presentation on "Mobilizing Non-traditional Partners to Make Poulsbo Urban Trails a Reality" (fits the track on improving environmental conditions [social, physical and economic]). Kate, Edie, Alex and Barbara will attend.

Next meeting – Thursday, August 12, 6:00 pm.

**Note: Washington Health Conference October 11-12 in Yakima
(confirmed session presentation at 2:45 pm on Tuesday, October 12)**

Note: The Trails Coalition Conference is October 21-23 in Tacoma.

Poulsbo Trails Vision Statement

The Poulsbo trail system embodies the community spirit that distinguishes our city, linking the places we live, learn, work, play and find inspiration. Trails reconnect us to ourselves, and lead people of all ages and abilities to greater health and self-sufficiency. Our trails, like branches, support Poulsbo and reach out to connect neighbor to neighbor; land to water; people to nature; homes to businesses; city to countryside; and Poulsbo's history to our future.