

**City of Poulsbo
Community Services Committee
Meeting Minutes**

Location	Poulsbo City Hall, 3rd floor conference room	Date	August 13, 2014
Committee Chair	Jim Henry	Time Started	4:00 pm
Council Present	Jim Henry, Linda Berry Maraist, Connie Lord	Time ended	5:00 pm
Staff Present	Mary McCluskey, Parks and Recreation; Mayor Erickson; Laura Alikpala-North Kitsap Soccer Club		

Key Points Discussed		
No.	Topic	Highlights
1.	Administrative:	
A.	Questions & Concerns of the Committee	None
B.	Agenda and Extended Agenda Review	None
C.	Approval of Minutes: 7/9/2014	M/S/A LBM/CL
2.	Agenda Items:	
A.	NKREC Final Agreement and Review	<p>Becky presented the revised draft from the NKSD. The language was provided by the county. The four entities have been meeting for 6 months to iron out details so that the PFD grant funds can be released for stormwater improvements on school district properties. This new agreement is to facilitate concerns by NKSD regarding funding for future improvements. The committee reviewed the Public Facilities Use expense/revenue chart as supplied by the NKSD. The chart shows that the pool, fields and auditorium are costing the NKSD much more than anticipated. Revenues are not keeping up with expenses.</p> <p>Linda asked about the base costs of owning these facilities. The agreement that was signed in 2006 outlined that the user fees should pay for additional community use on these fields. Linda feels there are errors in base information, but Becky said that this is what was presented to the NKREC representatives. She feels that the complexities of prior contracts on</p>

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		<p>this project have hurt the city's position. Linda would like to see the legal opinion by NKSD, that the original contract is illegal.</p> <p>Becky suggested tabling this agenda item until she can get additional information. Linda will send questions to Becky and the committee that she would like answered. The CSC can have a special meeting to review the documents after Becky receives them. Connie wants to be sure that the city is not obligated to additional expenses.</p>
B.	Martha & Mary Bus Use Agreement	Mary presented the most recent update to the Martha and Mary Bus Rental agreement. Committee recommended approval (JH/CL).
C.	2015 Budget review	Mary presented budget information for the Parks and Recreation Department. She has no capital expenditure requests; two baseline adjustments; and one new program request. The committee reviewed these requests but could not rank them because they want to see all requests from all departments.
D.	Project Updates	Becky updated the committee regarding the 7 th Avenue trail. She is still working out details with the private property owner. Mary said that an Eagle Scout candidate will be coordinating the Raab Park trail project.
E.	Special Event Application: Cascade Bicycle Club	Committee recommended approved (CL/LBM)
3.	Department Head Reports	None
4.	Council member liaison reports	None

Minutes respectfully submitted by Mary McCluskey