

**City of Poulsbo  
Community Services Committee  
Meeting Minutes**

<b>Location</b>	<b>Poulsbo City Hall, 3<sup>rd</sup> floor conference room</b>	<b>Date</b>	<b>March 11, 2015</b>
<b>Committee Chair</b>	Jim Henry	<b>Time Started</b>	4:00 pm
<b>Council Present</b>	Jim Henry, Ken Thomas	<b>Time ended</b>	5:00 pm
<b>Staff Present</b>	Mary McCluskey, Parks and Recreation; Mayor Erickson, Tammy Mattson, HDPA; Kathi Foresee, Viking Fest; Dan Barry, Viking Tour		

Key Points Discussed		
No.	Topic	Highlights
<b>1.</b>	<b>Administrative:</b>	
A.	Questions & Concerns of the Committee	None
B.	Agenda and Extended Agenda Review	None
C.	Approval of Minutes: 1/12/2015 & 2/11/2015	M/S/A JH/KT
<b>2.</b>	<b>Agenda Items:</b>	
A.	Transient Competition from Special Events	As part of the city special event process, Tammy wanted to bring up this item. Tammy reported that the retail core businesses have issues with outside competition. The parking lot is often shut down during special events, which affects the business owners. Viking Fest has been good with a non-compete event. Can there be a policy or mechanism to make it sustainable? Do vendors pay taxes? How do they affect the businesses that pay taxes all year long? Could there be a vendor fee charged to create a fund to save for future needs at the park or downtown? Things like police overtime and cleaning restrooms need to be covered. Kathi said that she does work with the HDPA on these kinds of issues. More information will come forward in the future.
B.	Special Event Application: Viking Tour	Dan Barry of the Rotary Foundation gave a review of this new event. It is a 65 & 35 mile bicycle ride that will be held May 17, 2015. It will begin and end at Fishline. There will be a police escort through Poulsbo beginning at 9:15 am. There will also be a 3 mile family ride from Lions Park. This will go to Council on April 1.

Key Points Discussed		
No.	Topic	Highlights
C.	Sailing Program Review	No report given.
<b>3.</b>	<b>Department Head Reports</b>	Mary distributed a compiled list of special events that have been approved administratively. She also distributed the Poulsbo Beer Run special application that came in this week for a March 15 event. The Nelson Park Connector Trail bids are due on March 13. The swings at Lions Park will have to be removed during the 6 <sup>th</sup> Avenue lift station project, but will be replaced. The recreational trail license with St. Olaf's Church will be renewed for another 5 years.

Minutes respectfully submitted by Mary McCluskey