

**City of Poulsbo
Community Services Committee
Meeting Minutes**

Location	Poulsbo City Hall, 3rd floor conference room	Date	June 10, 2015
Committee Chair	Connie Lord	Time Started	4:00 pm
Council Present	Jim Henry, Connie Lord, Ken Thomas	Time ended	5:00 pm
Staff Present	Mary McCluskey, Parks and Recreation; Mayor Erickson, Tammy Mattson, HDPA		

Key Points Discussed

No.	Topic	Highlights
1.	Administrative:	
A.	Questions & Concerns of the Committee	None
B.	Agenda and Extended Agenda Review	None
C.	Approval of Minutes: 5/13/2015	M/S/A JH/KT
2.	Agenda Items:	
A.	Special Event Applications: Summer Solstice	The Summer Solstice event will be Saturday, June 20. The West Sound Wildlife Shelter is hosting this educational event. CSC recommends approval JH/KT. Mary also reviewed the Special Events list of recurring events.
B.	2016 Hotel-Motel Tax Process	Mary reported that the Poulsbo Historical Society is making an out of cycle grant request for the new Maritime Museum/Downtown Visitor Center. The LTAC will meet June 16 or 17 to discuss, and Mary will bring the recommendation to Council on June 17. The CSC agreed that the 2016 application form looks good. Mary will post the 2016 announcement soon.
3.	Department Head Reports	
		The Park and Recreation Commission is hosting an open house on June 22 at 6 pm. This is to hear from citizens on the future of parks and recreation in Poulsbo. Downtown concerts begin July 14. Mary showed the new trail sign mock up to the CSC. The Trails subcommittee did a good job finalizing these signs. The Poulsbo Windermere office did their community service day in Fish Park on June 5. The Poulsbo Rotary Club would like to adopt Oyster Plant Park and re name it Rotary Oyster Plant Park. PRC will make a recommendation to Council.
		Becky reported that she met with Mark Zenger today, and plans for the new Vista Park are moving forward. They have agreed to a recreational easement for the public improvement. Survey work and visioning will begin soon.

Minutes respectfully submitted by Mary McCluskey