

**City of Poulsbo
Community Services Committee
Meeting Minutes**

Location	Poulsbo City Hall, 3rd floor conference room	Date	December 9, 2015
Committee Chair	Jim Henry	Time Started	4:00 pm
Council Present	Jim Henry, Connie Lord, Ken Thomas	Time ended	5:00 pm
Staff Present	Mary McCluskey, Parks and Recreation; Mayor Erickson; Cliff Wind Poulsbo Farmers Market Board Vice President; Floyd Bayless PFM board.		

Key Points Discussed		
No.	Topic	Highlights
1.	Administrative:	
A.	Questions & Concerns of the Committee	None
B.	Agenda and Extended Agenda Review	None
C.	Approval of Minutes: 11/04/2015	M/S/A KT/CL
2.	Agenda Items:	
A.	Special Event: Poulsbo Cystic Fibrosis Walk	The Poulsbo Cystic Fibrosis Walk has been in existence for many years. It has been staged at Vinland Elementary, and walkers then walk north on Rhododendron. This special event permit proposes that the event be staged at Home Depot, with participants walking along sidewalks through College Marketplace to Finn Hill Road, and then head west to Vinland Elementary which will be the turnaround area. Committee members expressed their support of the project, but want to know if the police have any concerns about pedestrians walking on the Finn Hill Road shoulder, as the sidewalk stops at the KPUD building. Mary said that the police had not expressed any concerns, but she will check again with the event organizer and police department. The CSC recommends approval once the final walking path has been determined (CL/KT).
B.	Poulsbo Farmer's Market	Mary began the discussion by talking about the potential for the current Public Works site to become a part of Centennial Park in 2017. There have been informal conversations about the Poulsbo Farmers Market possibly occupying part of the park site. Cliff said that the PFM board members have had discussions about relocating, but they are self funded and don't have a lot of money to put into a new site. They are unsure of the current status of

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		<p>the existing PFM site. Connie asked if the Quonset hut could be repurposed? They said yes, but it would take some money. She also asked if they have looked at other communities who have successfully done public-private partnerships. Cliff said yes, but they have not done any official research. But the ones that are successful have a strong financial involvement from the city. There was discussion about the Public Works site, and how it is compromised because of DogFish Creek and past uses. Retrofitting buildings would be a big undertaking, and they do not see that the PFM could afford to do it. They said that the PFM is not a 501C3. The committee members were surprised to hear that. Cliff feels that the PFM need a friends group to support an undertaking such as this. Ken asked if the current arrangement working for them. Cliff said that the basic answer is yes, though they have had challenges in 2015. The economy, competition, weather issues, etc. They have had instability this year. The Mayor said that she wants the market to succeed, but is worried about the market based on what she sees. She feels that there are fewer vendors this year, and not much diversity in vendors. Floyd added that the market is in a slump. They try to keep it 80% farmers and 20% crafters and emphasize local. Jim added that they city has a great desire to support the PFM. Cliff said that if there are new ideas – to let them know. Mary suggested shutting down a street for the market – like is done in other communities. PFM board members are open to new ideas and concepts that may affect the future of the market.</p>
3.	Department Head Reports	<p>Mary reported that the Parks and Recreation Commission is reviewing the PROS plan on Dec. 14, and then it will go to Council on 1/6/2016. There is an opening on the Parks and Recreation Commission, as Yolanda Adams-Smith has resigned. The Poulso Pump Track is planning on a community meeting very soon. Mary also presented the revised parks brochure that the Parks and Recreation Commission has been working on.</p>
	Council / Mayor Comments	<p>Becky reported that she received a letter from WWU president Bruce Shepherd, and they are interested in leasing the Marine Science Center. The building is in need of many repairs, including the stairs that lead to the 3rd floor. A budget amendment of \$30,000 will be coming forward for the stairs.</p>

Minutes respectfully submitted by Mary McCluskey