

**City of Poulsbo
Community Services Committee
Meeting Minutes**

Location	Poulsbo City Hall, 3rd floor conference room	Date	July 13, 2016
Committee Chair	Jim Henry	Time Started	4:00 pm
Council Present	Connie Lord, Ken Thomas	Time ended	5:00 pm
Staff Present	Mary McCluskey, Parks and Recreation; Mayor Erickson; Mike Lund and Shannon Wood, Public Works		

Key Points Discussed		
No.	Topic	Highlights
1.	Administrative:	
A.	Questions & Concerns of the Committee	None
B.	Agenda and Extended Agenda Review	None
C.	Approval of Minutes: 6/08/2016	MSA KT/CL
2.	Agenda Items:	
A.	Cemetery (Ken Thomas)	There was some discussion about improving the cemetery. Ken would like to get some interested volunteers together to have a meeting with staff to brainstorm ideas. What are the financial needs? He would like to get requests into the 2017 budget cycle. The cemetery needs a sign, and Ken will reach out to Bill Austin about it. Some of the other urgent items include paving the parking lot; putting together an irrigation cost estimate; and how best to ground radar burial sites.
B.	Park Project updates	Mary and Mike reported that the playground at American Legion Park has seen considerable vandalism. The teeter totter and one spring toy have are broken beyond repair. The site could easily hold a new double slide; or, if the playground could be made slightly larger, two items could be installed. Mike also said that security lighting is needed for that dark park. The CSC would like to see these improvements made sooner than later. Mary and Mike will put together a budget for improvements. Connie suggested contacting the American Legion who might want to help with the project.

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		<p>Mary said that development at the Poulsbo Pump Track is continuing. Different things are being worked on that we can't really see yet – the rain garden and parking lot improvements are underway, as are the track improvements. This is almost all being done by volunteers.</p> <p>Mary has two grant presentations in August at the Recreation and Conservation Office. One is for Morrow Manor and Tom Nordlie will do the one for Fish Park.</p> <p>The Tree Board is working with a WWU intern who is designing a sign template for trees at Centennial Park.</p> <p>Mary and Dan Ryan met with a Geo tech today about the Nelson Park Connector trail and the missing link.</p>
3.	Department Head Reports	
	Council / Mayor Comments	<p>The Mayor reported that landscape improvements at the Gateway parking lot have begun.</p> <p>There was also discussion that the Lions Park landscaping (at the Fjord/6th corner) needs to be completed. Mary will have the Tree Board recommend a tree to replace the Cherry tree that was removed during construction.</p>

Minutes respectfully submitted by Mary McCluskey