

**City of Poulsbo
Community Services Committee
Meeting Minutes**

Location	Poulsbo City Hall, 3rd floor conference room	Date	December 14, 2016
Committee Chair	Ken Thomas	Time Started	4:00 pm
Council Present	Jim Henry, Connie Lord, Ken Thomas	Time ended	5:00 pm
Staff Present	Mary McCluskey, Parks and Recreation; Mayor Erickson		

Key Points Discussed		
No.	Topic	Highlights
1.	Administrative:	
A.	Questions & Concerns of the Committee	None
B.	Agenda and Extended Agenda Review	None
C.	Approval of Minutes: 11/09/2016	M/S/A CL/JH
2.	Agenda Items:	
A.	Special Event Workbook	Jan Harrison created this workbook to be available to people who are interested in holding events in Poulsbo. The Mayor and staff have gone through the document to make sure it reflected the different requirements. It is a resource document for all, and will not be a part of code. The CSC appreciated the work that has gone into it, and asked that Alexis review it for legal ramifications.
B.	Poulsbo Skate Park meeting - update	Mary reported that the first meeting of interested Skate Park people was held on December 5, and 25 people attended. Skaters, families and other interested people were there. Local expert Josh Fisher gave a nice presentation and people are very interested in working on this long-term project. There was some discussion about sites, including the current Public Works site, Hattaland Park, and the Viking Avenue area. The next meeting is January 30, where the group will talk about vision, fundraising, and committee structure.
C.	Bench Program Update	Becky talked with Jim Nall of Palladin, and he will be donating a bench for the Lincoln hillside. She needs to talk with him about placing the bench near the Powder Hill back entrance. Mary showed the committee an example of a bronze plaque through Evergreen Trophies of Bremerton. Ken is meeting with the cemetery committee Dec. 15. Mary will provide copies

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		of the Bench brochure to Ken.
D.	4 th Avenue Trail Update	Becky reported that she met with the Interact Club. They want to build a path/trail on 4 th . She is hoping for the end of January. PW will level out the area and delineate the pathway. The Roads budget will pay for supplies. The 7 th Avenue trail still hasn't gone any further. The property owner is not interested in having a trail on their property.
3.	Department Head Reports	<p>Park Project Updates. Mary reported that the City is getting a DNR/WCC crew in January 2017. They will be working at Fish Park and American Legion Park.</p> <p>Becky briefed the CSC on available property at the north end of Fish Park off of Bond Rd. This house is in a flood plain and is in foreclosure. The Rotary Club is interested in getting the property, removing the house, and donating to the City for Fish Park.</p>

Minutes respectfully submitted by Mary McCluskey