



**City of Poulsbo  
Community Services Committee  
Poulsbo City Hall**

<b>Subject</b>	<b>Regular Meeting Minutes</b>	<b>Date</b>	<b>July 12, 2017</b>
<b>Recorder</b>	Mary McCluskey	<b>Start Time</b>	4:00 pm
<b>Committee Chair</b>	Jim Henry	<b>End time</b>	5:00 pm
<b>Committee Members</b>	Jim Henry, Connie Lord, Ken Thomas		
<b>Staff Present</b>	Mary McCluskey, Parks and Recreation; Mayor Erickson		

<b>Agenda</b>		
<b>No.</b>	<b>Topic</b>	<b>Action/Recommendation/Discussion</b>
<b>1.</b>	<b>Administrative</b>	
A.	Questions & Concerns of the Committee	Select new chair – Jim Henry
B.	Agenda and Extended Agenda Review	None
C.	Approval of Minutes: 06/14/2017	M/S/A KT/CL
<b>2.</b>	<b>Comments from Citizens</b>	None
<b>3.</b>	<b>Agenda items</b>	
A.	Special Events: Poulsbo Marathon	The Marathon will be on October 15, and they would like to stage the race at American Legion Park instead of Waterfront Park due to construction. They are not doing the full marathon in 2017. CSC recommends approval.
B.	Full Scope of Waterfront Park Improvements	Mary reviewed the upcoming project that will begin in mid September. Public Works will install the new posts on the pavilion, the 14 new benches and demo the building. A contractor will be hired to do the sidewalks and site prep. She also reported that even though the benches have been ordered, she will be bringing a resolution forward to sole source the bench purchase next week.
C.	Caldart Avenue trail	The Mayor reported that the City has now acquired the storm pond at Forest Rock Hills. A trail needs to be built from Caldart into Forest Rock Hills Park and its trail system. The Mayor hopes to get a volunteer group to do the work.
D.	Project Updates	The 4 <sup>th</sup> Avenue Trail has been completed. New gravel has

		<p>been put down and it has been packed.</p> <p>Nelson Trail – Mary reported that the Rotary Club has had a recent work party, and the stairs are almost done.</p> <p>Poulsbo’s Fish Park – There is a state appropriation for Fish Park in the capital budget, but the budget has not yet been approved.</p>
<b>4.</b>	<b>Department Reports</b>	None
<b>5.</b>	<b>Misc. Mayor &amp; Board Comments</b>	<p>The Mayor is working on a plan to install Ida’s fountain near the entrance to the museum. It may include a memorial wall. She will come forward with a budget amendment in the near future.</p> <p>The Kitsap Humane Society has asked the City to have an outreach event in the City Hall lobby on August 8.</p> <p>Ken Thomas is working with the citizen cemetery committee on a new vision and program. They want renewed civic pride and access to the cemetery.</p>

Minutes respectfully submitted by: Mary McCluskey