



**City of Poulsbo  
Community Services Committee  
Poulsbo City Hall**

<b>Subject</b>	<b>Regular Meeting Minutes</b>	<b>Date</b>	<b>September 13, 2017</b>
<b>Recorder</b>	Mary McCluskey	<b>Start Time</b>	4:00 pm
<b>Committee Chair</b>	Jim Henry	<b>End time</b>	5:00 pm
<b>Committee Members</b>	Jim Henry, Connie Lord, Ken Thomas		
<b>Staff Present</b>	Mary McCluskey, Parks and Recreation; Mayor Erickson		

<b>Agenda</b>		
<b>No.</b>	<b>Topic</b>	<b>Action/Recommendation/Discussion</b>
<b>1.</b>	<b>Administrative</b>	
A.	Questions & Concerns of the Committee	Ken Thomas said that he walked the new stairs at Nelson Park. Mary reported that the old barn has also been removed. Connie attended the HDPa meeting on Sept. 12. In general, they were happy with Lokalfest and its attendance. Mike Brown spoke at their meeting and talked about his vision for downtown. He wants to work with the tenants, and keep Poulsbo authentic.
B.	Agenda and Extended Agenda Review	None
C.	Approval of Minutes: 8/09/2017	M/S/A KT/CL
<b>2.</b>	<b>Comments from Citizens</b>	None
<b>3.</b>	<b>Agenda items</b>	
A.	Special Event: Chebonaroo; NKHS Pep Rally 9/27	The Slippery Pig owners are requesting a special event permit for Saturday, November 18. This would include closing down Young St., and having the crowds spill into that small street. Motion to recommend approval to Council (CL/JH). Mary will take it to Council Oct. 4. Mary also reported that the NKHS Homecoming Pep Rally and parade will again go down Front Street, but instead of ending in the waterfront park, it will end on the plaza of City Hall.
B.	Summer Program Recap	Mary reported that Poulsbo Parks and Recreation had a great summer of programs and events. Some of the most well attended programs included the Raab Park P-Patch

		and Raab Park Youth Garden, sailing, KCMT, Summertime Discovery, ACE Tennis Camps, Lego Camps, Circus Camps, Nature Camps, and more. Joe Schiel is building the new dock for the sailing program this week, and that is going well.
C.	Forest Rock Hills Trail	Becky reported that about 600' of trail from the north end of Caldart into Forest Rock Hills Park was built on September 9 by Ward 2 of the Church of Latter Day Saints, Poulsbo. The project happened very quickly, so a budget amendment needs to be done for \$3,000. This will be done through Park Reserves. CSC recommends approval to Council (KT/CL).
D.	Park Projects/updates	The Nelson Trail easement is open to the public. There are a few loose ends that Rotary will be completing at their October work party. Rotary continues to work on the Nelson house. They were painting last weekend. Becky said that the lease is complete on both sides. The house at Centennial Park is due to come down any day. The Waterfront Park Improvement project is underway. Bill Austin is helping with the post replacement at the pavilion. The concrete posts have been removed and will be reused at Kiwanis Park. The bench area is graded and about ready to be installed. The restrooms are due to arrive October 20. Becky mentioned that response to one of the memorial benches at 4 <sup>th</sup> and Iverson has been very positive. The Poulsbo Pump Track will have an opening September 23..
	<b>Department Reports</b>	The next Lodging Tax Advisory Committee meeting will be held at 9am on 9/27/2017. Six organizations will present their grant proposals for 2018.
5.	<b>Misc. Mayor &amp; Board Comments</b>	Becky reported that the Kitsap Health District will formally announce the opening of shellfish harvesting at an event at Nelson Park on Sept. 29. Becky met with Tom Nordlie about having a troll somewhere in the city.

Minutes respectfully submitted by: Mary McCluskey