



**City of Poulsbo
Community Services Committee
Poulsbo City Hall**

Subject	Regular Meeting Minutes	Date	November 8, 2017
Recorder	Mary McCluskey	Start Time	4:00 pm
Committee Chair	Ken Thomas	End time	5:00 pm
Committee Members	Connie Lord, Ken Thomas, Jim Henry		
Staff Present	Mary McCluskey, Parks and Recreation; Mayor Erickson		

Agenda		
No.	Topic	Action/Recommendation/Discussion
1.	Administrative	
A.	Questions & Concerns of the Committee	Connie asked whether the LTAC question on conflict of interest on the committee has been settled. Mary said that City Attorney Jim Haney had a very reasonable and easy solution. It will be up to the LTAC chairperson to initiate it. Ken said that Daffodil Planting and Salmon Viewing Tours were very successful and well done.
B.	Agenda and Extended Agenda Review	There was a brief discussion that council committees will change in January. The CSC will probably remain the same for the January meeting.
C.	Approval of Minutes: 10/11/2017	M/S/A CL/KT
2.	Comments from Citizens	None
3.	Agenda items	
A.	Park Project Updates	Mary gave updates on three park projects. The waterfront park project is moving along, with an expected completion date prior to Yule Fest (Dec. 2). The restroom building will be delivered Nov. 20. The re-roofing of the pavilion is underway and going well. The posts are installed but not painted. The new entry way will be poured Nov. 9, but the bench areas won't be poured until later. The bench project has gone over budget due to unanticipated staff time. Mary will come forward with a budget amendment to move bench revenues into project expenditures to cover the

		<p>expenses. The sidewalks are being laid out in the park, with concrete poured the week of Nov. 27.</p> <p>Poulsbo's Fish Park. The Salmon Viewing event on November 4 went well, with at least 450 people in attendance.</p> <p>Morrow Manor Park. Mary had a recent conversation with Rand Hillier with the Morrow Manor project. They are on hold until their contractor can come back to finish up the infrastructure work. The plan is to begin building structures in the Spring of 2018. The park will not start until the buildings are completed.</p>
B.	Tree Board Opening	Mary reported that Bill Lockard's position on the Tree Board will be open January 2018. Bill has been on three city commissions over 31 years. The Tree Board position is for a city resident.
C.	Little Free Libraries	Mary reported that a Ridgewood neighbor has requested that they be able to put in a Free Little Library in the City right-of-way trail between Ridgewood and 20 th . Mary and Mike will work with these requests together.
4.	Department Reports	Mary reported that Chief Schoonmaker met with Parks & Rec staff on Tuesday to talk about what to do if there is an intruder in the building. He will continue to touch bases with the department.
5.	Misc. Mayor & Board Comments	Becky reported that Daffodil Days went well. 49 people showed up to take bulbs and plant them around the city.

Minutes respectfully submitted by: Mary McCluskey