



**Finance/Administration Committee
City Hall – 200 NE Moe Street
3rd Floor Conference Room**

Subject	Regular Meeting Minutes	Date	02/05/2014
Recorder	Kylie Purves, City Clerk	Start Time	5:00PM
Committee Chair	David Musgrove	End Time	6:50PM
Committee Members	Connie Lord, David Musgrove, Ed Stern Also present: Councilmembers Nystul and Berry-Maraist		
Staff Present	Mayor Erickson; Debbie Booher, Finance Director; and Andrzej Kasiniak, City Engineer		

Agenda

No.	Topic	Action/Recommendation/Discussion
1.	Administrative:	
	a. Questions & Concerns of the Committee	Stern reviewed history of Council Rules and Procedure revisions, Musgrove and Lord concurred. Carryover was discussed as an upcoming agenda item. Booher discussed part-time receptionist for Mayor and the carryover process. Stern requested clarification of necessity of supermajority of council. Booher responded it is necessary when increasing the bottom line or coming out of reserves
	b. Agenda and Extended Agenda Review	
	1. 02/19/14 - Members Absent	
	2. 03/05/14 - Members Absent	
	3. 03/19/14 - Members Absent	
	c. Minutes of November 6, 2013	Approved
	d. Minutes of November 20, 2013	Approved
	e. Minutes of December 4, 2013	Approved
	f. Minutes of January 15, 2014	Approved
2.	Agenda Items	
	a. Transportation Benefit District	The topic was introduced by Stern. Booher addressed Transportation Benefit District (TBD) uses and issues. Staff, Committee members and guest councilmembers Berry-Mariast and Nystul discussed the development of a TBD and ESHB 1858 Motor Vehicle License Fee. The Committee asked Kasiniak to prepare report.
	b. Monthly Sales Tax	Report given.