



Finance/Administration Committee
City Hall – 200 NE Moe Street
3rd Floor Conference Room

Subject	Meeting Agenda	Date	12/03/14
Recorder	City Clerk Stephens	Start Time	5:20 PM
Committee Chair	Ed Stern	End Time	6:45 PM
Committee Members	Connie Lord, David Musgrove, Ed Stern		
Staff Present	Mayor Erickson, Finance Director Booher, Risk Manager Purves, Eng. Tech Bateman		

Agenda		
No.	Topic	Action/Recommendation/Discussion
1.	Administrative:	
	a. Questions & Concerns of the Committee	<p>Stern brought forward questions from CM Berry-Merry and Nystul regarding the budget amendment for the old city hall; Booher explained the budget amendment allocated the sale price and expenses paid for the sale of the property.</p> <p>Stern also questioned the Council vacancy selection process not being included on the FAC agenda, as requested.</p>
	b. Agenda and Extended Agenda Review	
	1. 12/3/14 – Members Absent	
	2. 12/17/14 – Members Absent	
	3. 01/07/15 – Members Absent	
2.	Agenda Items	
	a. Mayor’s Signature Resolution	Booher outlined the existing resolution and monetary levels, for both public works projects and all other contracts. FAC discussed public works vs. other contracts; and amount maximums.
	b. Budget Discussion	ES expressed several concerns; the Mayor concurred with all recommendations with the exception of a part time IT position vs. a full time position.
	c. Monthly Sales Tax	<i>Report given.</i>