



City of Poulsbo

Parks & Recreation Commission

Meeting Minutes

Location	Poulsbo City Hall Council Chambers	Date	February 22, 2016
Committee Chair	Mary Carter	Time Started	7:00 pm
Commissioners Present	Mary Carter, Amanda Cheatham, Edie Lau, Mike Randall	Time ended	8:30 pm
Staff Present	Mary McCluskey, Parks and Recreation; Council member Jim Henry		

Key Points Discussed		
No.	Topic	Highlights
1.	Administrative:	
	Introduction of New Commission Member Amanda Cheatham	Amanda introduced herself and gave a brief statement about living in Poulsbo and wanting to get more involved in parks and recreation.
A.	Questions & Concerns of the Committee	None
B.	Agenda and Extended Agenda Review	None
C.	Approval of Minutes: 12/14/2015	M/S/A EL/AC
D.	Elections	Postponed to the April meeting.
2.	Comments from Citizens	None
3.	Agenda Items:	
A.	Skate Park Discussion	Mary was recently contacted by local resident Josh Fisher, who is interested in seeing a Skate Park built in Poulsbo. He introduced himself and talked about his passion for skate boarding. It is a healthy, engaging, and challenging sport. It teaches life skills that people can use at any age. He got involved with Pt. Orchard a few years ago, who have now built a skateboard park in SK Community Park (a county park). This was a successful, six year project. They are planning on adding a second phase to the park. A project such as this will need advocacy and outreach to succeed. It will be important to partner with the designers. He showed some slides from the old Skate Park at Raab Park, as well as Pt. Orchard and other communities. The one at Raab Park is used, but is nearly at the end of its useful life. He would like to be involved with building

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		<p>a nice park in Poulsbo.</p> <p>What kind of park does Poulsbo need? It needs to be professionally built, and in a visible location. It should be at least partially covered so it can have year around use. It must be sized adequately for potential uses. Skate parks are adaptive – they can be modeled to fit a site while taking constraints into consideration. It might be a system of trails that connect other park amenities – benches, playground equipment, gardens, etc. Use low maintenance native plants in the landscaping. Skate parks are a great use of space as they allow 5x as many users per square foot as soccer fields. Working with the designers we could consider sustainable options, integrated landscaping, and natural art features. Josh then showed slides of different parks including skate spots. These skate spots can fit into smaller areas. This effort will take a lot of hard work, patience and collaboration.</p> <p>There was discussion about possible sites, and Josh identified Centennial Park, Nelson Park and the College Marketplace park property. That one is close to OC and shopping, which would be desirable for many. Mary added that the current PW site might be a possibility, but we also need to know what the plan is to move the creek from that site.</p> <p>There was discussion about where funding might come from. Josh said that it would be a combination of grants, community fundraising and city support. The skaters will remain active with maintenance of the park.</p> <p>Edie asked about the limitations to rebuilding the Raab Park skate park. Josh said that it closes at dusk, has a caretaker living there, and is tucked away and not visible. Could it be protected and lit? Josh said that yes it could.</p> <p>There was discussion about what the next steps might be. It was agreed that Mary and Josh will work together to put a user committee together, and will report back to the PRC in April. This committee will look at a variety of issues including possible sites, fundraising, advocacy, and timelines. A presentation to the City Council can occur once the committee is ready.</p>

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B.	Lions Park – new equipment/bball court	<p>Lions Park neighbor Mark Taylor and his teen children recently contacted Mary about installing a basketball hoop at Lions Park. They commented that Raab Park has a hoop but there are no other public outdoor hoops. Basketball is a big game in the area due to different leagues. There was discussion about using the eastern border at the tennis courts at Lions Park for a hoop. Would there be conflicts and balls flying both ways?</p> <p>Mary C. commented that this idea has come up before. Neighborhood parks are good places for these activities. After additional discussion, it was decided to host a neighborhood meeting at the April 25 PRC meeting to discuss adding a hoop. Mary will contact neighbors and tennis players that she knows uses the courts. It can be announced in the P&R monthly newsletter and on Facebook. Mary will also get mailing labels for neighbors of the park.</p>
C.	MIW Waterfront Park Hedges and Restrooms	<p>The parks maintenance staff would like to see some hedges removed in the Waterfront Park. They feel that by removing some of these hedges, the city would increase the square footage of useable park area, increase the viewing corridor and decrease maintenance time committed to the park. Mary C. commented that she has noticed that the hedges need pruning. She likes that they add softness to the landscaping. All agreed that limbing up trees at the south end is needed and the Rhodies need severe pruning. The commissioners wanted to take a another look at the site, and will email comments to Mary this week. Mary will contact the commissioners that could not make tonight's meeting as well.</p> <p>Restrooms. Mary has begun the research on new restrooms for the park, and has been in contact with two companies that provide pre-fabricated buildings. This building would be placed on the existing footprint. The city would purchase the plans and then put out an RFP to demo the old building and construct the new one.</p>
D.	2015 Annual Report	Approved as presented. Mary will send out to the Mayor and Council.
4.	Department Reports	<p>Mary reported on a variety of park projects:</p> <p><u>The Nelson Park barn</u> will be torn down soon, as it is unsightly and possibly a health hazard. The pad underneath could be used for a basketball hoop or additional playground equipment.</p> <p><u>Lions Park</u>. Two new pieces of playground equipment and two benches have been ordered for the space next to the new wet well at the park. It should be installed early-mid April.</p> <p><u>Poulsbo Pump Track</u>. Evergreen has submitted the paperwork for</p>

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		<p>their permits. Construction should begin this spring.</p> <p><u>Trail Signage</u>. Mary will be meeting this week with the Scout who will be installing the trail signs.</p> <p><u>Morrow Manor</u>. The donation of this park probably won't happen until summer 2016.</p> <p><u>RCO grants</u>. Mary will be applying for at least one grant in the upcoming state grant process. It will be for a pedestrian trail between the Lord and Holm properties.</p> <p><u>Art Sculpture</u>. HDPa recently donated a sculpture to the city. It was installed on a boulder in the Waterfront Park, and is called The Guardian Stone.</p> <p><u>Poulsbo Farmers Market</u>. The PFM needs to move from its current location. The Mayor has offered the lower parking lot of the Parks & Rec building. They are also looking at Gateway Church and a few other options. More to come on this.</p>
5.	Comments from Citizens	None.
6.	Commissioner and Council member comments	<p>Council member Henry said that he is the new Parks and Rec Commission liaison.</p> <p>Mary C. said that Gail Pignon, co-president of the Poulsbo Garden Club, recently presented a conceptual plan to the club for a future improvement at Centennial Park. We will be sure to include them in future planning for the park.</p>

Minutes respectfully submitted by Mary McCluskey