



**City of Poulsbo**  
**Poulsbo Parks & Recreation Commission**  
**Poulsbo City Hall**

<b>Subject</b>	<b>Regular Meeting Minutes</b>	<b>Date</b>	June 26, 2017
<b>Recorder</b>	Mary McCluskey	<b>Start Time</b>	7:00 pm
<b>Committee Chair</b>	Steve Calhoun	<b>End time</b>	8:10 pm
<b>Committee Members Present</b>	Steve Calhoun, Mary Carter, Amanda Cheatham, Judy Morgan, Edie Lau, Mike Randall		
<b>Staff Present</b>	Mary McCluskey, Parks and Recreation		

<b>Agenda</b>		
<b>No.</b>	<b>Topic</b>	<b>Action/Recommendation/Discussion</b>
<b>1.</b>	<b>Administrative</b>	
A.	Questions & Concerns of the Committee	None
B.	Agenda and Extended Agenda Review	None
C.	Approval of Minutes: 4/24/2017	M/S/A JM/AC
<b>2.</b>	<b>Comments from Citizens</b>	None
<b>3.</b>	<b>Agenda items</b>	
A.	Waterfront Park restrooms	<p>Mary had included a copy of the final site plan and building plan for the Waterfront Park. It was determined that a restroom with a family bathroom was important, so this new plan reflects that change. The other park improvements that will happen this fall includes:</p> <ul style="list-style-type: none"> <li>• Gazebo support replacements</li> <li>• Gazebo roof repairs</li> <li>• Bench replacement and grading (removing the concrete seat posts)</li> </ul>

B.	July 10 tour of Clear Creek Restoration Area	Mary reminded the commissioners that there will be a guided tour of the newly completed Clear Creek Restoration area on Monday, July 10, meeting at 4pm in the parking lot near the dog park. Mary will send out an email this week to remind everyone.
C.	August park tour?	Steve asked if there was interest from commissioners to do a park tour instead of the August 28, 2017 meeting. Most were interested in visiting the north section of Fish Park, Nelson Park, Poulsbo Pump Track, and Wilderness Park. The tour will start at 6pm; Mary and Steve will plan an itinerary.
D.	Project Updates	<p><u>Poulsbo's Fish Park:</u> Asbestos testing is complete on the \$1 house; and asbestos abatement will now begin August 8. We are still working with the Poulsbo Rotary Club for house demolition.</p> <p>The Poulsbo Lions Club completed the northern platform and it is spectacular. We received a truckload of granite from a project site in Belfair, and the plan is to use it for restoration activities at Fish Park. Just today we also received 4 large trees with root wads for restoration. The Fish Park Steering Committee has helped create a new Fish Park map that includes colored walking loops with mileage. Trail markers will come next.</p> <p><u>Nelson Park trail easement:</u> The 30' missing part of the trail in front of the Thai Restaurant building is partially completed. The Poulsbo Rotary Club has had two work parties and probably needs just one more to complete the missing link.</p> <p><u>Poulsbo Pump Track:</u> Evergreen Mountain Bike Alliance has had many work parties over the past two months, and the site looks amazing! They have been using the track to be sure that everything is working as it should. They are working on signage now., and the park should open soon.</p> <p><u>Bench Sales:</u> 3 of the 14 waterfront park benches have been sold. Public Works has sold 3 hillside benches and quite a few cemetery benches.</p> <p><u>Centennial Park:</u> Demolition of the two houses on 8th Avenue will be after the asbestos is removed in August. Public Works will be doing the demolition.</p> <p><u>Nelson Park Caretaker:</u> The City Council has agreed to Coffee Oasis living in the house and maintaining the park. The Poulsbo Rotary Club will be doing house improvements prior to the residents moving in.</p> <p>Judy asked if there has been any more discussion about the Parks and Recreation Commission</p>

		assuming advisory over the city cemetery. Mary explained that a citizen's committee has been considering all possibilities for managing the cemetery now that improvements are complete. One of the ideas was that the PRC would be the commission overseeing the cemetery. Mary had a discussion today with one of the citizen volunteers, and it sounds like they are going in another direction.
4.	<b>Department Reports</b>	Mary reminded everyone that Amanda will be leaving in August, so there is a commission opening for a city or NK resident. Mary will contact Norm, as he has missed a couple of meetings.
5.	<b>Comments from Citizens</b>	None
6.	<b>Commissioner Comments</b>	Judy thanked Mary for putting on the volunteer appreciation picnic. She also reported that her husband has enjoyed walking Fish Park, and a visitor from Portland loved walking downtown and along the boardwalk. The Youth Garden had 7 volunteers for Day of Caring on June 23. Steve added that Fish Park had 20 people during the Day of Caring. Edie reported that she has noticed that the pervious sidewalk along Mesford St. is protruding upwards. She took a photo and has reported it to "See Click Fix". Mary C. reported that today's children's garden program had 140 children. This is a record for the program. Many parents said that they heard about it on FaceBook.

Minutes respectfully submitted by: Mary McCluskey