



**Public Safety/Legal Committee
City Hall – 200 NE Moe Street
3rd Floor Conference Room**

Subject	Regular Meeting Minutes	Date	01/21/15
Recorder	Sue Rufener/Police Clerk	Start Time	4:00 PM
Committee Chair	CC Connie Lord	End Time	5:00 PM
Committee Members	CM Jeff McGinty; CM Ed Stern		
Staff present	Mayor Becky Erickson; Court Administrator Linda Baker; RM Kylie Purves; Chief Al Townsend; Charlie Roberts, Engineering Tech		

Agenda		
No.	Topic	Action/Recommendation/Discussion
1.	Administrative:	Called to order at 16:03 ; Judge Tolman was absent
	a. Approval of December minutes	Approved – Motion made CM Stern, seconded CM Lord
2.	Questions & Concerns of the Committee:	
	a. Shared Police Dept Resources – CM Stern	CM Stern asked Chief Townsend to give a brief overview of what the shared resources are; Chief discussed resource sharing with BIPD & SPD; Chief discussed CSO Kennedy spending the past two weeks with BPD and mentioned the potential for COB hiring CSO Kennedy and COPB contracting him back for the time needed in Poulsbo. The Chief advised a MOU is in progress; The Chief discussed that the Superintendent of the schools is on board with having a SRO. School is willing to contribute to the SRO costs. The Mayor discussed the costs of staffing the SRO and is working on “budget neutral” options. Both the Chief and Mayor advised the potential for this happening soon.
3.	Municipal Court:	
	a.	CA Baker discussed legislature being in session and keeping up with all the decisions; CM Stern asked about the passports, CA Baker advised all was going well, utilizing 1 person 1 day a week to process passports, receiving quite a few phone calls reference the passports as well.
4.	Police:	
	a. School Zones – Chief Townsend	C Roberts from the Engineering discussed the signage around the school zone; The members were given a handout with a map and a handout from Sgt Pate explaining the issues; RM Purves discussed current code showing “When children

		are present" verbiage; RM Purves suggested signage be change to show times and continue to look for funds for lights; CM Lord discussed the possibility of "bagging" the signs while children are not present (ex: summer months, vacations etc);Chief Townsend recommended putting signs up with the days & times and when/if legislation comes up to then put flashing signs up; PW will order the signs necessary.
	b. Mental Health Advocate – Mayor Erickson	The Mayor discussed the addition of a Mental Health Advocate; resources available thru KMH for PD, Pros Office and Courts to have an advocate available for use should the need arise; examples were given; Mayor discussed the potential funding for the advocate either from KMH or tax. CM Stern asked if this was in addition to the triage center, the Chief confirmed that it is separate and distinct.
	c. Retention of 1 additional police car – Chief Townsend	The Chief discussed the retention of 1 police car to keep in the fleet as a spare and only sending one vehicle to surplus this year. This was a point of information only.
5.	Risk Management:	
	a. Fireworks – Hours of Display – RM Purves	RM Purves discussed the fireworks display time changes; The committee determined to leave the policy as is.
	b.	
	c.	
7.	Adjournment. Next meeting February 18th	16:59
