



**Public Safety/Legal Committee
City Hall – 200 NE Moe Street
3rd Floor Conference Room**

Subject	Regular Meeting Minutes	Date	02/18/15
Recorder	Sue Rufener/Police Clerk	Start Time	4:00 PM
Committee Chair	CC:	End Time	5:00 PM
Committee Members	CM Jeff McGinty; CM Kenneth Thomas		
Staff present	Chief Al Townsend; Judge Jeff Tolman; RM Kylie Purves; Court Administrator Linda Baker		

Agenda		
No.	Topic	Action/Recommendation/Discussion
1.	Administrative:	Called to order at 16:09
	a. Committee Chair Appointment	CM Jeff McGinty was appointed as chair
2.	Questions & Concerns of the Committee:	
3.	Municipal Court:	
	a.	CA Baker discussed legislative sessions that were going on; tracing legislation that affects the city; 187 passport calls since 01/20/15. (Later corrected to 310 contacts between 01/20 & 02/18, inclusive of counter & phone contacts.)
	b.	Judge Tolman discussed drug court; community service & EHM. The Judge also invited CM Thomas to visit a court session
	c.	
4.	Police:	
	a. Department Reorganization	Chief Townsend discussed the details of the department reorganization inclusive of the sharing of resources with BPD; the School Resource Officer position; Discussed the savings & new revenue in regards to the changes being made. (Attachment)
5.	Risk Management:	
	a.	The committee discussed pending legislation that would reduce some possession of

Agenda

No.	Topic	Action/Recommendation/Discussion
		controlled substance charges from felonies to misdemeanors and the impact this legislation would have on municipal court filings.
7.	Adjournment. Next meeting March 18, 2015	At 1700



Poulsbo Police Department
Reorganization & School Resource Officer

New Expenditure: New Police Officer Position: (backfill the SRO position sent to the NKSD)

Step A Officer Position	Salary:	\$65,292
	Benefits:	\$31,240
	Equipment:	\$ 7,500 (one time start up costs)
	Total Cost Year 1:	\$104,031

Total New Expenditures: \$104,031

Reduced Expenditures:

Court Security/EHM Officer:

Current Expense:	Salary:	\$44,752
	Benefits:	\$10,000
	Total:	\$54,752

After Bremerton ILA: **Contracted Costs: \$21,234** (estimated)
(based upon 12 hours/week for FT salary/benefits)

Savings: \$33,508

In-house Prosecution Services:

Current Expense – County ILA:	\$100,378
In-House Estimated Expense:	\$ 40,000

Savings: \$60,378

New Revenue:

SRO – North Kitsap School District ILA (contract funding to start fall 2015)

Year 1:	25% of \$110,832:	\$27,708
Year 2:	37.5%	
Year 3 +:	50%	

Revenue: \$27,708

Total Expenditure Savings & New Revenue: \$121,594

*Financial data for this worksheet provided by the Finance Department

**Information based upon full year data. Actuals will be prorated for the remainder of 2015.