



**Public Safety/Legal Committee  
City Hall – 200 NE Moe Street  
3rd Floor Conference Room**

<b>Subject</b>	<b>Regular Meeting Minutes</b>	<b>Date</b>	<b>02/17/16</b>
<b>Recorder</b>	Sue Rufener	<b>Start Time</b>	<b>4:00 PM</b>
<b>Committee Chair</b>	CM Jeff McGinty	<b>End Time</b>	<b>5:00 PM</b>
<b>Committee Members</b>	CM Jim Henry; CM Ed Stern		
<b>Staff Expected to be present</b>	Mayor Becky Erickson; Chief Al Townsend; Judge Jeff Tolman; Jeff Russell PFD, Matt Duthie		

**Agenda**

No.	Topic	Action/Recommendation/Discussion
<b>1.</b>	<b>Administrative:</b>	Started at 1603
	a. Approval of January Minutes	Approved
	b.	
<b>2.</b>	<b>Questions &amp; Concerns of the Committee:</b>	
	a. Body Cam Bill	Discussion in regards to the Body Cam bill currently being sent from committee to the House; CM Henry mentioned the potential of having to go to Olympia to speak.
	b. Behavioral Health Specialist	Mayor gave background about the upcoming grant; where the funding is coming from; what will be happening with the additional funding and the hours that Matt Duthie has been working; Matt spoke about how he is able to assist citizens with this program; Judge Tolman discussed how Matt is being used in court
	c.	
<b>3.</b>	<b>Municipal Court:</b>	
	a. Passport Update/Increased calls	Judge Tolman discussed the increase in call volume due to passports; passport reservations booked out until 03/17. CM Stern asked about revenue, Judge advised will bring to next meeting; Mayor discussed an automated phone message about passports;
	b. New Prosecutor, Court Security Officer & EHM Officer	Judge Tolman discussed the new prosecutor starting 03/01; EHM currently being handled by Officer Smaaladen; Discussed Reserve officers being used for Court Security; Gave a brief in regards to transgender restroom issue.
	c.	
<b>4.</b>	<b>Police:</b>	
	a. Policy Review	Chief Townsend gave a brief rundown of the proposed policy language addition to the Body Cam policy;
	b. Motorcycle funding (Masonic Donation)	Committee approved using \$3000.00 from the amount originally

		purposed for the new car purchase to put towards the purchase of the motorcycle from City of Federal Way.
	<b>c.</b>	
<b>5.</b>	<b>City Fire Department</b>	
	<b>a.</b>	BC Russell gave an update in regards to the repairs at Station 71 needed due to the recent flooding; 2 recently hired paramedics, hiring 1 more soon; adjusting to the construction levels in the community; gave kudos to Sheila Miller; gave kudos to Officer Corn of PPD for rendering assistance with directions to an aid scene and providing CPR assistance to the patient
	<b>b.</b>	
	<b>c.</b>	
<b>7.</b>	<b>Adjourn. Next meeting March 16, 2016</b>	Adjourned at 1700

Proposed Policy Language Additions :

DUI Investigations

- When a law enforcement employee, whether from the Poulsbo Police Department or an outside law enforcement agency is the subject of a DUI investigation by the Poulsbo Police Department, the investigating officer shall immediately notify his/her supervisor. The supervisor shall contact the Washington State Patrol and request that their agency handle the investigation. If WSP is not available or the subject is a WSP employee, a supervisor shall determine if the investigation will remain with Poulsbo PD or conducted by an outside agency that is independent of the DUI subject officer. In no case shall Poulsbo PD investigate a DUI involving one of its own employees.
- Physical Control of a Motor Vehicle: In an effort to ensure that intoxicated individuals encountered by police do not later drive their vehicle while still intoxicated, the following shall apply. When an officer encounters a subject that is in their vehicle but is safely off the roadway and the vehicle is not running nor are the keys in the ignition, the officer will, when practical, offer the subject a ride home or to another feasible location; or if the officer is unable to provide a ride, contact a taxi cab for the subject. If the subject refuses to take one of the options presented to them, they shall be investigated as a DUI/physical control case and if probable cause exists, the subject shall be arrested.

Body Worn Cameras

- When conducting an investigation that involves a known law enforcement agency employee or a person of influence (such as a city council member, county commissioner, mayor, etc.,) officers shall not disable their camera video or audio while consulting with other officers about the investigation. In an effort to remain completely transparent during the investigation the cameras shall remain in operation until conclusion of the officer's investigatory role. If the event involving the employee or person of influence fits within Section 464.5, the officer will follow that protocol and not activate their body worn camera during the encounter.

Note: this will still have to be approved by Lexipol's legal analyst and the police officer's guild, should we move forward.