



**Public Works Committee  
City Hall – 200 NE Moe Street  
2nd Floor Conference Room**

<b>Subject</b>	<b>Meeting Minutes</b>	<b>Date</b>	<b>February 11, 2015</b>
<b>Recorder</b>		<b>Start Time</b>	<b>5:00 PM</b>
<b>Committee Chair</b>	<b>Gary Nystul</b>	<b>End Time</b>	<b>7:00 PM</b>
<b>Committee Members</b>	<b>Jeff McGinty (JM) Gary Nystul (GN) Connie Lord (CL)</b>		
<b>Staff Present</b>	Mayor (BE) , Andrzej Kasiniak (AK), Diane Lenius (DL)		

Agenda		
No.	Topic	Action/Recommendation/Discussion
<b>1.</b>	<b>Administrative:</b>	
A.	Questions & Concerns of the Committee	
B.	Agenda and Extended Agenda Review	See revisions to the extended agenda. Delete items 1,2,3,7, and 13 as noted .
C.	Mayor and Department Head Reports	AK/Mayor – provided update on the building department joining the engineering team. AK- we are responding to citizen complaint regarding sight distance at Pugh Road and Lincoln Road. Speed limit and sign adjustment anticipated. AK – provided engineering work plan. AK – we are looking into LED lights, this could reduce the power cost by 50%. Michael is working on this, more to come. AK – KPUD has approached us regarding installing antennas for wireless on our poles. AK provided a picture of what the assembly would look like on the pole. AK – we met with the Port on Tuesday and talked about coordination of small Anderson Parkway project. The port wants to correct the existing seawall and they would like to combine this project with our project to maximize efficiency and minimize cost. AK – Michael will be providing a FEMA update soon.
D.	Election of new Chair	Elected JM new chair person
E.	Approval of minutes: 12/10/14; 01/13/15; 01/28/15	Minutes moved and approved.

**The committee may add and discuss other items not listed on the agenda.**

IT IS REQUESTED THAT ATTENDEES LIMIT THE USE OF SCENTED PRODUCTS (PERFUME, COLOGNE, HAIR SPRAY, AFTER SHAVE, LOTION, FABRIC SOFTENER, ETC.). FRAGRANCES CAN BE TOXIC SUBSTANCES TO SOME PEOPLE, CAUSING RESPIRATORY OR NEUROLOGICAL DISABLING ALLERGIC REACTIONS. THIS REQUIREMENT IS CONSISTENT WITH THE AMERICAN WITH DISABILITIES ACT FOR A BARRIER-FREE ENVIRONMENT.

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Agenda		
No.	Topic	Action/Recommendation/Discussion
<b>2.</b>	<b>Agenda Items:</b>	
A.	Changing Sprinkling Commencement Date	GN – Recommends adjust sprinkler reading (summer averaging) months to include mid May to mid September usage. This will extend the averaging by one month (earlier). AK to follow up and provide amendment to our billing structure.
B.	Resolution for MRSC Roster Services for Small Works	AK reviewed resolution. JM - Requested clarification of \$150K to 300K requirement and lower than \$150K. CL suggested inserting the table which clarifies the ranges.
C.	GPS Purchase	DL – provided update on GPS purchase. 18K purchase was funded 50% by the stormwater grant and 50% by the sewer utility. This equipment will be used for the GIS mapping project and we will provide an update on that project in the coming month. Dean Zavack is our project manager.
D.	Kitsap County Sewer Agreement Update	AK/DL – provided update on the discussions with Kitsap County regarding the bond payment. They are happy that the City is pursuing independent bonding for the Capital Projects.
	Follow Up Action Items:	AK – determine if the existing water meters will work with the MXU (GN request)
<b>Future Agenda Items</b>		

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No.	Item(s)	Responsibility	Meeting Date
1. DELETED	Downtown Parking Issues - 50% expansion loophole (NOTE: THIS WILL BE PART OF DRAFT ZONING ORDINANCE REVIEW)	Gary Nystul	20150211
2. DELETED	Downtown Visioning Goal	Moved to be a council item	
3. DELETED	Flex Lot Ordinance (NOTE: THIS WILL BE PART OF DRAFT ZONING ORDINANCE REVIEW)		
4.	Grading Ordinance & Enforcement		
5.	Latecomer Code Changes		
6.	Construction Standards		
7. DELETED	Storm water Fees	Complete	
8.	4 inch Water Mains		
9.	Swing set move in Lion's Park		
10.	Follow up on Round About at 305- how much of the funds are still available		
11.	Follow up on bicycle improvements to highway 305 by WSDOT		
13. DELETED	Water runoff in Avondale Glen	Complete	
14.	PMC – Transportation Development Code Update		
a	Underground Utilities		
b	Speed Hump Policy		
c	Street Lighting		
d	Street Connectivity		
e	Speed Hump Policy		

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