



**Public Works Committee
City Hall – 200 NE Moe Street
2nd Floor Conference Room**

Subject	Meeting Minutes	Date	November 23, 2015
Recorder	DL	Start Time	5:00 PM
Committee Chair	Connie Lord	End Time	8:00 PM
Committee Members	Jeff McGinty (JM) Gary Nystul (GN) Connie Lord (CL)		
Staff Present	Becky Erickson (BE), Andrzej Kasniak (AK), Mike Lund (ML), Michael Bateman (MB), Diane Lenius (DL), Anja Hart (AH), Dean Zavack (DZ), 4 th Avenue Residents – Dr. Nella Lee & Jean Helliger		

Agenda		
No.	Topic	Action/Recommendation/Discussion
1.	Administrative:	
A.	Questions & Concerns of the Committee	None
B.	Agenda and Extended Agenda Review	No changes.
C.	Mayor and Department Head Reports	None
D.	Approval of minutes: 10/28/15	PWC approves the minutes.
2.	Agenda Items:	
1.	Permitting Software Update	DL provided the status of the Permit Software negotiations. PWC recommends approval of BA for \$5K to support the Community Development Software
2.	Speed Complaint – 4 th Ave	MB provided an update on the traffic counts on 4 th and Iverson. BE shared the police chief email regarding motorcycle patrolling and tickets in April – August. The engr. dept. recommendation is radar speed signs on 4 th Avenue. Flashing lights on Iverson were also discussed. Dr. Nella Lee and Jean Helliger were in attendance to express their concerns.
3.	Kitsap Conservation District Grant	AH – presented the partnership with the KC Conservation District. The PW recommends approval of 15K toward the project with a check in on progress in 2016.

The committee may add and discuss other items not listed on the agenda.

IT IS REQUESTED THAT ATTENDEES LIMIT THE USE OF SCENTED PRODUCTS (PERFUME, COLOGNE, HAIR SPRAY, AFTER SHAVE, LOTION, FABRIC SOFTENER, ETC.). FRAGRANCES CAN BE TOXIC SUBSTANCES TO SOME PEOPLE, CAUSING RESPIRATORY OR NEUROLOGICAL DISABLING ALLERGIC REACTIONS. THIS REQUIREMENT IS CONSISTENT WITH THE AMERICAN WITH DISABILITIES ACT FOR A BARRIER-FREE ENVIRONMENT.

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No.	Topic	Action/Recommendation/Discussion
4.	Concurrency Ordinance	MB presented the draft concurrency ordinance. It will come back to PWC and Council Dec 9 th .
5.	Smoke Testing – Contract Award	DZ presented the I & I Contract. PWC recommends approval of the contract award as presented.
6.	Review BARs and NPRs for Eng and PW	PWC reviewed the NPR and inquired about specific items. PWC recommends approving Building Overtime \$5K, \$1K for Code books. The PWC also approved the lap top purchase for building and engineering.
Future Agenda Items		

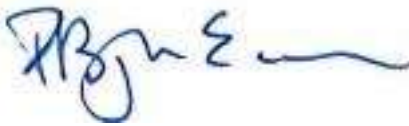
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No.	Item(s)	Responsibility	Anticipated Meeting Date
1.	Update on Latecomer Code Changes		December
2.	ADA Discussion		December
3.	Neighborhood Speeding Program/Policy		December
4.	Front Street Pavement		December
5.	Building Department Revenue		December
6.	Road Inventory Example		December
7.	Traffic Impact Fee Revenue		December
8.	Construction Standards		December
9.	Follow up on bicycle improvements to highway 305 by WSDOT		December
10.	PMC – Transportation Development Code Update		December
11.	Underground Utilities		December
a	Speed Hump Policy		December
b	Street Lighting		December
c	Street Connectivity		December
d	Grading Ordinance & Enforcement		December



Reviewed by Mayor Erickson

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