



**Public Works Committee
City Hall – 200 NE Moe Street
2nd Floor Conference Room**

Subject	Meeting Minutes	Date	March 9, 2016
Recorder	Diane Lenius	Start Time	5:00 PM
Committee Chair	Jeff McGinty	End Time	7:00 PM
Committee Members	Jeff McGinty (JM) Connie Lord (CL) David Musgrove (DM)		
Staff Present	Andrzej Kasiniak (AK), Mike Lund (ML), Diane Lenius (DL), Michael Bateman (MB), Dean Zavack (DZ), Charlie Roberts (CR), Jordan Schager (JS) Becky Ericksen (BE), Council Ed Stern (ES), Council Gary Nystul (GN) (Quorum Publicized) Citizen – Mike Stimac		

Agenda		
No.	Topic	Action/Recommendation/Discussion
1.	Administrative:	
A.	Questions & Concerns of the Committee	None
B.	Agenda and Extended Agenda Review	No Changes
C.	Mayor and Department Head Reports	AK provided a quick report on the current status of the Engineering and Building Department work plans. PWC asked that the information be forwarded to Council.
D.	Approval of minutes: 2/10/16 and 2/24/16	Minutes Approved.
	Agenda Item Added: Citizen Complaint Discussed: Mike Stimac provided photos and shared his concerns regarding stormwater discharge from the PW site.	Mike Stimac shared photos and expressed concern regarding dirty water discharging from City owned property (triangle lot) where the dump trucks and dumpsters are stored. The water flows down the street toward Mike's home and the Antonson Place project. PWC requested Mike Lund review and provide an update at the next PWC meeting.
2.	Agenda Items:	
1.	Neighborhood Streets Program	AK provided the update. The project includes an inventory, followed by an RFP for pavement assessment. We anticipate that the pavement assessment will be done in July. Then the team will prioritize process as required. ES and ML discussed the need to repair before deterioration

The committee may add and discuss other items not listed on the agenda.

IT IS REQUESTED THAT ATTENDEES LIMIT THE USE OF SCENTED PRODUCTS (PERFUME, COLOGNE, HAIR SPRAY, AFTER SHAVE, LOTION, FABRIC SOFTENER, ETC.). FRAGRANCES CAN BE TOXIC SUBSTANCES TO SOME PEOPLE, CAUSING RESPIRATORY OR NEUROLOGICAL DISABLING ALLERGIC REACTIONS. THIS REQUIREMENT IS CONSISTENT WITH THE AMERICAN WITH DISABILITIES ACT FOR A BARRIER-FREE ENVIRONMENT.

To request an alternative format of the printed agenda, contact the City Clerk's office at 360.394.9880.

Para solicitar un formato alternativo de la agenda impresa, comuníquese con la oficina del City Clerk al 360.394.9880.

Agenda		
No.	Topic	Action/Recommendation/Discussion
		occurs to the substrata of the roadway. AK and ES discussed the limitation of the \$ available. JM reminded all that beta testing the chip seal is an option. AK – discussed various levels including seal cracks, low level maintenance and patching, and overlays. Maybe we divide the City into 5 sections and rotate the locations that we work on. DM – need a tool box of different repair options. BE – need to look at the quality, what kind of repair we can make and how many cars go on these roads. Torval Canyon is an example of a cul-de-sac that is deteriorating, but serces a very small number of people. The group discussed other funding tools. BE – we would like the \$\$ to go toward getting something done. JM – wants some time spent to build public awareness.
2.	Forest Rock Hills MOU	Postponed to next meeting
3.	Concurrency	CR presented the status of the concurrency ordinance. The ordinance will go through a type 4 process which includes Planning Commission and City Council. We anticipate process completion by June.
4.	GIS Mapping Demo	DZ and JS provided a demonstration of the GIS Mapping project.
5.	Smoke Testing Results	DZ provided a summary of the smoke testing results. No big issues found; lots of little things to address.
6.	Sewer Comp Plan	Sewer Comp plan discussion continued.
7.	Council Goals	Item not discussed.

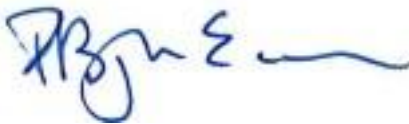
The committee may add and discuss other items not listed on the agenda.

IT IS REQUESTED THAT ATTENDEES LIMIT THE USE OF SCENTED PRODUCTS (PERFUME, COLOGNE, HAIR SPRAY, AFTER SHAVE, LOTION, FABRIC SOFTENER, ETC.). FRAGRANCES CAN BE TOXIC SUBSTANCES TO SOME PEOPLE, CAUSING RESPIRATORY OR NEUROLOGICAL DISABLING ALLERGIC REACTIONS. THIS REQUIREMENT IS CONSISTENT WITH THE AMERICAN WITH DISABILITIES ACT FOR A BARRIER-FREE ENVIRONMENT.

To request an alternative format of the printed agenda, contact the City Clerk's office at 360.394.9880.

Para solicitar un formato alternativo de la agenda impresa, comuníquese con la oficina del City Clerk al 360.394.9880.

Future Agenda Items			
No.	Item(s)	Responsibility	Anticipated Meeting Date
1.	Draft Stormwater Management Plan		Special Mtg 3/16
2.	Draft Transportation Plan		March 23rd
3.	Water Meter Replacement		March 23rd
4.	Solid Waste RFP Update (Council Workshop March 23 rd)		March
5.	Update on Latecomer Code Changes		March
6.	Ecology Grant for Small Anderson Parkway Retrofit		March
7.	ADA Discussion		TBD
8.	Neighborhood Speeding Program/Policy		TBD
9.	Front Street Pavement		TBD
10.	Road Inventory Example		TBD
11.	Traffic Impact Fee Revenue		TBD
12.	Construction Standards		TBD
13.	Follow up on bicycle improvements to highway 305 by WSDOT		TBD
14.	PMC – Transportation Development Code Update		TBD
15.	Underground Utilities		TBD
	a. Speed Hump Policy		
	b. Street Lighting		
	c. Street Connectivity		
	d. Grading Ordinance & Enforcement		



Reviewed by Mayor Erickson

The committee may add and discuss other items not listed on the agenda.

IT IS REQUESTED THAT ATTENDEES LIMIT THE USE OF SCENTED PRODUCTS (PERFUME, COLOGNE, HAIR SPRAY, AFTER SHAVE, LOTION, FABRIC SOFTENER, ETC.). FRAGRANCES CAN BE TOXIC SUBSTANCES TO SOME PEOPLE, CAUSING RESPIRATORY OR NEUROLOGICAL DISABLING ALLERGIC REACTIONS. THIS REQUIREMENT IS CONSISTENT WITH THE AMERICAN WITH DISABILITIES ACT FOR A BARRIER-FREE ENVIRONMENT.

To request an alternative format of the printed agenda, contact the City Clerk’s office at 360.394.9880.

Para solicitar un formato alternativo de la agenda impresa, comuníquese con la oficina del City Clerk al 360.394.9880.