



**Public Works Committee  
City Hall – 200 NE Moe Street  
2nd Floor Conference Room**

<b>Subject</b>	<b>Meeting Minutes</b>	<b>Date</b>	<b>September 14, 2016</b>
<b>Recorder</b>	<b>DL</b>	<b>Start Time</b>	<b>5:00 PM</b>
<b>Committee Chair</b>	<b>Connie Lord</b>	<b>End Time</b>	<b>7:00 PM</b>
<b>Committee Members</b>	<b>Jeff McGinty (JM) Connie Lord (CL) David Musgrove (DM), DM Absent</b>		
<b>Staff Present</b>	Becky Ericksen (BE), Andrzej Kasiniak (AK), Mike Lund ML), Shannon Wood (SW), Charlie Roberts (CR), Aaron Hulst (AH), Keith Svarthumle (KS), Diane Lenius (DL)		

Agenda		
No.	Topic	Action/Recommendation/Discussion
<b>1.</b>	<b>Administrative:</b>	
A.	Questions & Concerns of the Committee	CL brought 2017-18 council goals for discussion and review with PWC committee.
B.	Agenda and Extended Agenda Review	
C.	Mayor and Department Head Reports	AK – Celebrated Hostmark Paving. The review of 2016 work plan will be on the next agenda. The Mayor mentioned the trees in Centennial and Waterfront park will be limbed to increase visibility in the park. Connie noted debris between the library and mobile home park.
D.	Approval of Minutes: 8/24/2016	Minutes were approved.
<b>2.</b>	<b>Agenda Items:</b>	
1.	Starbucks/Sherwin Williams Night Work	AH presented a request for night work for the water main connection. PWC approved.
2.	2017-2018 Budget Review – Eng/Building/311	AK and DL presented the Eng/Bldg budget.
3.	2017-2018 Budget Review – Public Works	ML presented the PW budget.
4.	Residential Property Abatement & Demo Project	Postponed until the 28 <sup>th</sup> .
5.	LID Code Update	CR distributed the update and explained the public process would begin later in the week. The PWC will also have another opportunity to see all the changes later in the year.

**The committee may add and discuss other items not listed on the agenda.**

IT IS REQUESTED THAT ATTENDEES LIMIT THE USE OF SCENTED PRODUCTS (PERFUME, COLOGNE, HAIR SPRAY, AFTER SHAVE, LOTION, FABRIC SOFTENER, ETC.). FRAGRANCES CAN BE TOXIC SUBSTANCES TO SOME PEOPLE, CAUSING RESPIRATORY OR NEUROLOGICAL DISABLING ALLERGIC REACTIONS. THIS REQUIREMENT IS CONSISTENT WITH THE AMERICAN WITH DISABILITIES ACT FOR A BARRIER-FREE ENVIRONMENT.

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Future Agenda Items			
No.	Item(s)	Responsibility	Anticipated Meeting Date
1.	Public Works Facility Project Update		Sept 28
2.	Solid Waste RFP Update – Proposals Due Sept 19		Sept 28
3.	Construction Standards Update		Sept 28
4.	Cemetery Improvement Project Status		Sept 28
5.	Installation of water line on periphery of cemetery		Sept 28
6.	Paving of cemetery parking lot		Sept 28
7.	Renewal of WSSOG ILA for NPDES permit education and outreach		Oct
8.	Underground Utilities		Oct
9.	ADA Discussion		Oct
10.	Neighborhood Speeding Program/Policy		Dec/Jan
11.	PMC – Transportation Development Code Update		Dec/Jan
	a. Speed Hump Policy		
	b. Street Lighting		
	c. Street Connectivity		
12.	Grading Ordinance & Enforcement		Jan
13.	FEMA Requirements for Flood Plain		Jan
14.	Update on Latecomer Code Changes		Feb

Reviewed by Mayor Erickson

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