



**Public Works Committee
City Hall – 200 NE Moe Street
2nd Floor Conference Room**

Subject	Meeting Minutes	Date	October 12, 2016
Recorder	Diane Lenius	Start Time	5:00 PM
Committee Chair	Connie Lord	End Time	7:00 PM
Committee Members	Jeff McGinty (JM) Connie Lord (CL) David Musgrove (DM) - Absent		
Staff Present	Mike Lund (ML), Becky Erickson (BE), Diane Lenius (DL), Dean Zavack (DZ), Anja Hart (AH), Charlie Roberts (CR),		

Agenda		
No.	Topic	Action/Recommendation/Discussion
1.	Administrative:	
A.	Questions & Concerns of the Committee	CL – Asked PW to check out the two high school dumpsters at the high school near the commons
B.	Agenda and Extended Agenda Review	Added additional items for Forest Rock Pond Short Plat and Finn Hill Utility Extension.
C.	Mayor and Department Head Reports	
D.	Approval of Minutes: 9/28/2016	Moved and approved the meeting minutes.
2.	Agenda Items:	
1.	Renewal of WSSOG ILA for NPDES permit education and outreach	AH presented the WSSOG ILA to PWC. ML and AH to look at other options for the advertising component.
2.	LID Code Update	AH presented the LID Code Update.
3.	City Hall Parking Regulations	ML and BE presented actions steps that will be taken to address the overcrowded parking garage. The Public Works will re-stripe the garage to define the parking demarcations for public vs employee parking. Staff will be provided parking permits for the employee parking spaces and the Police Department will begin enforcing the 3-hour limit in the public spaces during working hours. Education will come first and warnings will be given during

The committee may add and discuss other items not listed on the agenda.

IT IS REQUESTED THAT ATTENDEES LIMIT THE USE OF SCENTED PRODUCTS (PERFUME, COLOGNE, HAIR SPRAY, AFTER SHAVE, LOTION, FABRIC SOFTENER, ETC.). FRAGRANCES CAN BE TOXIC SUBSTANCES TO SOME PEOPLE, CAUSING RESPIRATORY OR NEUROLOGICAL DISABLING ALLERGIC REACTIONS. THIS REQUIREMENT IS CONSISTENT WITH THE AMERICAN WITH DISABILITIES ACT FOR A BARRIER-FREE ENVIRONMENT.

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		the transition.
	Forest Rock Pond Short Plat	CR gave an update on the Forest Rock Pond short plat and pond dedication. The short plat was approved by Planning Commission. BE requested that CR pursue obtaining a recreational trail easement from the property owner.
	Finn Hill Utility Extension – Van Horn Property	DZ presented a request for a utility extension to the Van Horn Property. PWC concurred.

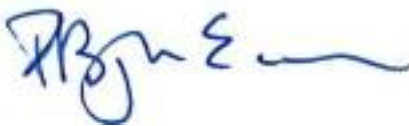
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Future Agenda Items			
No.	Item(s)	Responsibility	Anticipated Meeting Date
1.	Lincoln Well 2 Treatment Plant		Oct 26
2.	Construction Standards Update		Oct 26
3.	Underground Utilities		Oct 26
4.	ADA Discussion		Nov
5.	Public Works Facility Update		Dec/Jan
6.	Neighborhood Speeding Program/Policy		Dec/Jan
7.	PMC – Transportation Development Code Update		Dec/Jan
	a. Speed Hump Policy		
	b. Street Lighting		
	c. Street Connectivity		
8.	Grading Ordinance & Enforcement		Jan
9.	FEMA Requirements for Flood Plain		Jan
10.	Update on Latecomer Code Changes		Feb



Reviewed by Mayor Erickson

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