



**Public Works Committee
City Hall – 200 NE Moe Street
2nd Floor Conference Room**

Subject	Meeting Agenda	Date	November 9, 2016
Recorder	DL	Start Time	5:00 PM
Committee Chair	Connie Lord	End Time	6:00 PM
Committee Members	Jeff McGinty (JM) Connie Lord (CL) David Musgrove (DM)		
Staff Present	Michael Bateman (MB), Andrzej Kasiniak (AK), Mike Lund (ML), Keith Svarthumle (KS), Charlie Roberts (CR), Diane Lenius (DL)		

Agenda		
No.	Topic	Action/Recommendation/Discussion
1.	Administrative:	
A.	Questions & Concerns of the Committee	CL and DM asked about traffic impact fees. Also about the transportation functional plan as part of the larger comp plan. Staff to bring explanation of traffic impact fee calculations back to PWC in simplified form. CL – Poulsbo downtown business looking at getting grant to redo front street. Need to shift projects to accommodate utility replacement. Will discuss further with businesses.
B.	Agenda and Extended Agenda Review	Postpone last two agenda items to future meetings.
C.	Mayor and Department Head Reports	None
D.	Approval of Minutes: 10/26/2016	Approved
2.	Agenda Items:	
1.	Engineering Fees	MB presented proposed engineering fee increases. All fees were adjusted by June CPI and were from last time they were adjusted. 2013 last adjustment, also adjusted construction plan review, and grading permit fees which have not been adjusted since 1997. Grading permit fees were reorganized

The committee may add and discuss other items not listed on the agenda.

IT IS REQUESTED THAT ATTENDEES LIMIT THE USE OF SCENTED PRODUCTS (PERFUME, COLOGNE, HAIR SPRAY, AFTER SHAVE, LOTION, FABRIC SOFTENER, ETC.). FRAGRANCES CAN BE TOXIC SUBSTANCES TO SOME PEOPLE, CAUSING RESPIRATORY OR NEUROLOGICAL DISABLING ALLERGIC REACTIONS. THIS REQUIREMENT IS CONSISTENT WITH THE AMERICAN WITH DISABILITIES ACT FOR A BARRIER-FREE ENVIRONMENT.

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No.	Item(s)	Responsibility	Anticipated Meeting Date
1.	Neighborhood Speeding Update		Nov 30
2.	ADA Discussion		Dec
3.	Construction Standards Update		Dec
4.	Old City Hall Demolition Project Acceptance		Dec
5.	Public Works Facility Update		Dec/Jan
6.	Neighborhood Speeding Program/Policy		Dec
7.	PMC – Transportation Development Code Update		Dec/Jan
	a. Speed Hump Policy		
	b. Street Lighting		
	c. Street Connectivity		
	d. Cross Walks/Green Plastic		
8.	Grading Ordinance & Enforcement		Jan
9.	FEMA Requirements for Flood Plain		Jan
10.	Update on Latecomer Code Changes		Feb
11.	2022 KCTP Capacity Improvements – Costs/Poulsbo share		Jan/Feb



Reviewed by Mayor Erickson

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