



**Public Works Committee
City Hall – 200 NE Moe Street
2nd Floor Conference Room**

Subject	Minutes	Date	December 14, 2016
Recorder	DKL	Start Time	5:00 PM
Committee Chair	Connie Lord	End Time	7:00 PM
Committee Members	Jeff McGinty (JM) – Absent, Connie Lord (CL) David Musgrove (DM)		
Staff Present	Andrzej Kasiniak, (AK), Becky Ericksen (BE), Mike Lund (ML), Keith Svarthumle (KS), Diane Lenius (DL), Michael Bateman (MB)		

Agenda		
No.	Topic	Action/Recommendation/Discussion
1.	Administrative:	
A.	Questions & Concerns of the Committee	None
B.	Agenda and Extended Agenda Review	Note modifications to the extended agenda.
C.	Mayor and Department Head Reports	Provided an update on her discussion with Kathy Lambert of King County and buildable lands information.
2.	Agenda Items:	
1.	Liberty and Village Pump Station Project Update and Amendment	PWC supports moving ahead with CHS amendment. Engineering will evaluate project prioritization.
2.	Utility Adjustment Request for Commercial Account	PWC supports bringing forward a draft policy for utility adjustment. Current situation with medical clinic remains pay bill in accordance with current policy.
3.	System Telemetry Project Update	ML provided an update of the telemetry project. PWC concurs with direction. KS requested approval of task authorization to correct programming for PS. PWC recommends moving forward with task order as part of the I&I budget.
4.	Underground Utilities	AK presented discussion of underground

The committee may add and discuss other items not listed on the agenda.

IT IS REQUESTED THAT ATTENDEES LIMIT THE USE OF SCENTED PRODUCTS (PERFUME, COLOGNE, HAIR SPRAY, AFTER SHAVE, LOTION, FABRIC SOFTENER, ETC.). FRAGRANCES CAN BE TOXIC SUBSTANCES TO SOME PEOPLE, CAUSING RESPIRATORY OR NEUROLOGICAL DISABLING ALLERGIC REACTIONS. THIS REQUIREMENT IS CONSISTENT WITH THE AMERICAN WITH DISABILITIES ACT FOR A BARRIER-FREE ENVIRONMENT.

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Agenda		
No.	Topic	Action/Recommendation/Discussion
		utilities. Modifications appear to belong with an attorney review more than with the engineering dept. PWC recognizes the importance of the issue.
5.	Lincoln Well 2 Treatment Plant	DL presented the status of the Lincoln Well #2 project. PWC recommends moving forward with the contract with G&O to finalize design and complete the project.
		PWC discussed snow removal.
Future Agenda Items		

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No.	Item(s)	Responsibility	Anticipated Meeting Date
1.	ADA Discussion		Jan
2.	Construction Standards Update		Jan
3.	Old City Hall Demolition Project Acceptance		Jan
4.	Public Works Facility Update		Delete
5.	Neighborhood Speeding Program/Policy		Dec
6.	PMC – Transportation Development Code Update		Dec/Jan
	a. Speed Hump Policy		
	b. Street Lighting		
	c. Street Connectivity		
	d. Cross Walks/Green Plastic		
	Grading Ordinance & Enforcement		Jan
7.	FEMA Requirements for Flood Plain		Jan
8.	Update on Latecomer Code Changes		Jan
9.	2022 KCTP Capacity Improvements – Costs/Poulsbo share		LATER



Reviewed by Mayor Erickson

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