



**Public Works Committee
City Hall – 200 NE Moe Street
2nd Floor Conference Room**

Subject	Meeting Agenda	Date	October 11, 2017
Recorder	DL	Start Time	5:00 PM
Committee Chair	Dave Musgrove	End Time	7:00 PM
Committee Members	Jeff McGinty (JM) Connie Lord (CL) David Musgrove (DM)		
Staff Present	Andrzej Kasiniak (AK), Mike Lund (ML), Diane Lenius (DL), Shannon Wood (SW), Becky Ericksen (BE) Mary McClusky (MM), Guests: Bill Austin, citizen, Alanna Imback, Leadership Kitsap, Ophelia Davis, Leadership Kitsap, Joshua Fisher, Skate Park Group/Artist, Cory Anderson, Skate Park Group/Artist		

Agenda		
No.	Topic	Action/Recommendation/Discussion
1.	Administrative:	
A.	Questions & Concerns of the Committee	None. DM – mentioned his discussion with Deb Booher that it is the responsibility of the committee to bring non-budgeted items forward to council for approval. The committees are not an approval authority for expenditures.
B.	Agenda and Extended Agenda Review	Agenda item 4 and Pavilion roof moved up for guests
C.	Mayor and Department Head Reports	ML – mentioned telemetry MTU outage. BE and AK – discussed SR305 project ranking, AK & DL provided update on Bernt Road, AK provided WSDOT Striping plan North of Hostmark near(CVS) ML – updated the PWC that he has found a garbage truck and will take it to council tonight. The purchase is approximately \$270K.
D.	Approval of Minutes: 9/13/17	PWC approved meeting minutes
2.	Agenda Items:	
1.	CIPP Project Update	AK provided a CIPP project update. – Contractor productivity has been lower than anticipated due to the condition of the pipe.

The committee may add and discuss other items not listed on the agenda.

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		Access has been more challenging than anticipated. The contractor has proposed demolishing the metering station and providing a new access road through the county property. The liner pipe will be 19 inch instead of 18 inch. Project will take approximately 3 weeks longer. Traffic Control on SR305 will be less.
2.	Sewer Rate Increase Ordinance	
3.	Cemetery Headstone Request	SW presented that the couple was put on the wrong side and requested authorization for \$800 to remove the headstone and install a new headstone. PWC recommends approval.
4.	Public Works Building Mural	Team 5 for Leadership Kitsap is looking for a project that will make an impact on the community and have an impact. In partnership with the Skate Park group they have requested permission to put the mural on the wall of the Public Works Building on Iverson. The plan includes public outreach to design the mural. PWC supports the proposal and will bring it to council tonight. The PWC moved and approved the recommendation to council authorizing the mayor to sign a community partner agreement for this mural project with leadership kitsap. The city will be providing the space for the mural on the city owned building.
5.	Short Plat Policy & Practice Discussion	
6.	Engineer I position – Added Agenda item	AK and DL presented the Engineer I position for approval which is a reduction in overall budget.
7.	Pavilion Roofing – Added Agenda Item	ML – will seek bids off the roster for the roofing of the pavilion for up to \$20K for the labor. Previous thought was this would be volunteer labor. The Budget Amendment has already been processed

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		for the materials. PWC recommends to council approval of Budget Amendment for up to \$20K for the roof replacement and miscellaneous improvements at the gazebo. An amendment for \$12K is currently underway for materials (on consent agenda tonight) The funds will come from parks reserves. ML and Bill discussed the removal of railing on the water side and additional bracing added to the building.

Future Agenda Items

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No.	Item(s)	Responsibility	Anticipated Meeting Date
1.	Construction Standards Update		Sep/Oct
2.	Public Works Facility Update		Sep/Oct
3.	Neighborhood Speeding Program/Policy		Sep/Oct
4.	PMC – Transportation Development Code Update		Sep/Oct
5.	a. Speed Hump Policy		
	b. Street Lighting		
	c. Street Connectivity		
	d. Cross Walks/Green Plastic		
6.	Grading Ordinance & Enforcement		Sep/Oct
7.	FEMA Requirements for Flood Plain		Sep/Oct
8.	Update on Latecomer Code Changes		Sep/Oct
9.	2022 KCTP Capacity Improvements – Costs/Poulsbo share		Sep/Oct

Reviewed by Mayor Erickson

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