



**Public Works Committee
City Hall – 200 NE Moe Street
2nd Floor Conference Room**

Subject	Meeting Agenda	Date	October 25, 2017
Recorder	Charlie Roberts	Start Time	5:00 PM
Committee Chair	Dave Musgrove	End Time	6:15 PM
Committee Members	Jeff McGinty (JM) Connie Lord (CL)		
Staff Present	Andrzej Kasiniak (AK), Mike Lund (ML), Shannon Wood (SW), Charlie Roberts (CR), Anthony Burgess (AB), Becky Erickson (BE)		

Agenda		
No.	Topic	Action/Recommendation/Discussion
1.	Administrative:	
A.	Questions & Concerns of the Committee	DM out of town. Bill Austin in attendance, will update on Pavilion
B.	Agenda and Extended Agenda Review	ML added free library discussion to agenda (at end)
C.	Mayor and Department Head Reports	None
D.	Approval of Minutes: 10/11/17	Approved
2.	Agenda Items:	
1.	Bainbridge Disposal Recycling Contract Renewal	Contract expires at end of September. 6-month extension on current contract. Will be looking at a 2-3 dollar increase in the future at the end of the contract extension.
2.	Central Interceptor CIPP Project Update/Budget Request	PWC makes concurs with 115k budget amendment to increase change order by 10% and construction management by 5%. Total BA is 115k. Also discussed schedule and challenges of the project.
3.	Sewer Rate Increase Ordinance	AK presented sewer rate increases. 2018 increase is 2% plus CPI. Water rate increases by CPI but is shown on ordinance for clarity. Increase was approved with sewer comp plan 2 years

The committee may add and discuss other items not listed on the agenda.

IT IS REQUESTED THAT ATTENDEES LIMIT THE USE OF SCENTED PRODUCTS (PERFUME, COLOGNE, HAIR SPRAY, AFTER SHAVE, LOTION, FABRIC SOFTENER, ETC.). FRAGRANCES CAN BE TOXIC SUBSTANCES TO SOME PEOPLE, CAUSING RESPIRATORY OR NEUROLOGICAL DISABLING ALLERGIC REACTIONS. THIS REQUIREMENT IS CONSISTENT WITH THE AMERICAN WITH DISABILITIES ACT FOR A BARRIER-FREE ENVIRONMENT.

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		ago. Will bring ordinance to City Council and set public hearing to adopt sewer rate increase of 2% + CPI.

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4.	Short Plat Policy & Practice Discussion	AK discusses different ways that the City accepts land dedications from developers. Long plat goes to City Council, Park dedication requires concurrence from City Council. Short plats are approved by City Engineer and sometimes land is dedicated without CC approval. One way to solve issue is to take every dedication to City Council. Other way to work with Jim Haney to find way for City Council to delegate authority to City Engineer.
	Small Free Library placement	ML presented about the Free Library in right of way. They are like mail boxes that people can borrow and place books in. Becoming very popular in recent times. Asking question about liability and such. But need to be placed behind sidewalk in safe locations. Inform city before placement.
	Bill Austin	Pavilion going quite well thanks to everyone working on it. New entry is benefit to structure. Waiting on remainder of knee braces, then will paint old wood. Bill submitted three bids for cedar shake shingle roof. Will guarantee completion by Julefest. ML sent RFP to 13 companies on the small work rosters. One response in the timeframe. Low bidder is very experienced and highly recommended. Updated on Christmas committee, planning on getting lights up on November 19. All going well.
		Meeting adjourned at 6:15pm

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