



**Public Works Committee
City Hall – 200 NE Moe Street
2nd Floor Conference Room**

Subject	Meeting Agenda	Date	April 26, 2017
Recorder	DKL	Start Time	5:00 PM
Committee Chair	Connie Lord	End Time	7:00 PM
Committee Members	Jeff McGinty (JM) Connie Lord (CL) David Musgrove (DM)		
Staff Present	Andrzej Kasiniak (AK), Mike Lund (ML), Diane Lenius (DL), Anja Hart (AH), John Piconne, Sealaska (JP).		

Agenda		
No.	Topic	Action/Recommendation/Discussion
1.	Administrative:	
A.	Questions & Concerns of the Committee	None
B.	Agenda and Extended Agenda Review	AK requested adding Little Anderson Parkway Contract and Fire Lane Parking Fee, KC Road Standards and Transit Service will be postponed. Dave wanted to add Front St. discussion
C.	Mayor and Department Head Reports	AK mentioned the Hostmark Fjord sewer and water utility project is under design and property owners are currently being notified that we are starting design. AK shared the inventory and annual inspection log for storm water facilities. There are 135 different elements that we have to maintain. AK reminded the PWC of the gap analysis and the continued monitoring of staff needed to perform all of the work. DL shared the participation in the Rural Town Center Grant selection process. DL shared update on the SR305 Corridor selection process.
D.	Approval of Minutes: 4/12/17	Minutes approved.
2.	Agenda Items:	
1.	Health District Contract for Renewal	AH presented contract with Health District to

The committee may add and discuss other items not listed on the agenda.

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		use their equipment for testing. The total amount is \$19500 per year plus \$5500 for special investigations. It is more cost effective to utilize the Health District than to use another method. PWC recommends approval.
2.	Village/Liberty Bay PS Contract	AK and DL presented the contract award and budget amendments.
3.	Pavement Preservation Update	JP presented the status of the pavement restoration project and the specific streets that will be upgraded. City crew – patch. Recommend contractor perform a single and double shot chip seal plus a fog seal DM suggested doing a small patch with a single shot in a location where a double might be more appropriate to see what the results are. AK discussed the perception of the public regarding failed sections. ML and JP drove the streets and recommend Urdahl, Kevos, 12 th Ave NE Forest Rock, and 9 th Avenue for the base bid. Watland street and NE Haugen St. will be additive streets, if funds are available. The roads are located in four different corners of the city. PWC recommends moving forward with these roads and outreach.
4.	Kitsap County Road Standards Discussion	Agenda item postponed to next meeting
5.	Transit Service Discussion	Agenda item postponed to next meeting
6.	Appendix D Sections 106 & 107 Discussion	AK presented the rationale behind the adoption of Appendix D and the conflict with City construction standards. Jim Haney will develop and ordinance and AK will bring the recommendation to council. PWC supports the modification.
7.	Underground Utilities	AK will resend the code to PWC for review.
8.	Fire Protection System Continued Discussion	Discussion postponed
	Anderson Parkway Contract	AK will request authorization for the

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		contract to exceed 10% of the contract amount and request council approval for the mayor to sign. PWC supports.
	Fire Lane Penalty	AK shared research on Fire Lane Penalty's with PWC. Other city's range from \$100 to \$250. Gig Harbor = \$150, Bainbridge = \$100 plus car towed at owner expense if needed, Port Orchard \$250, Bellevue \$100 PWC is interested in further discussion regarding the number of issues to develop a better understanding of how bad the problem is.
	Front Street Comments – Commuter hours	DM said there has been complaints about speeders in the morning during commuter hours. Interest in police coverage or buzz strips. ML will see if the speed sign would work downtown temporarily.
Future Agenda Items		

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No.	Item(s)	Responsibility	Anticipated Meeting Date
1.	ADA Discussion		May
2.	Construction Standards Update		May
3.	Public Works Facility Update		May
4.	Neighborhood Speeding Program/Policy		May
5.	PMC – Transportation Development Code Update		May/June
6.	a. Speed Hump Policy		
	b. Street Lighting		
	c. Street Connectivity		
	d. Cross Walks/Green Plastic		
	Grading Ordinance & Enforcement		May
	FEMA Requirements for Flood Plain		May
7.	Update on Latecomer Code Changes		May
8.	2022 KCTP Capacity Improvements – Costs/Poulsbo share		May/June
	Coordinate with Ken Thomas to add cemetery improvements to the agenda		

Reviewed by Mayor Erickson

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