



**Public Works Committee
City Hall – 200 NE Moe Street
2nd Floor Conference Room**

Subject	Meeting Agenda	Date	June 14, 2017
Recorder		Start Time	5:00 PM
Committee Chair	Connie Lord	End Time	7:00 PM
Committee Members	Jeff McGinty (JM) Connie Lord (CL) David Musgrove (DM)		
Staff Present	Mayor Becky Erickson (BE) Andrzej Kasiniak (AK), Mike Lund (ML), Diane Lenius (DL), Keith Svarthumle (KS), Shannon Wood (SW), John Hendron (RH2), Citizens - Jim Hartley (JH) Ridgewood Neighborhood, Ed Wright (EW) Ridgewood Neighborhood,		

Agenda		
No.	Topic	Action/Recommendation/Discussion
1.	Administrative:	
A.	Questions & Concerns of the Committee	Jim Hartley and Edward Wright from the Ridgewood Homeowners Association – The residents expressed concerns regarding contractor access through Ridgewood. ML will look into installing ecology block to block 23 rd . EW expressed concern about traffic calming for vehicles driving through Ridgewood.
B.	Agenda and Extended Agenda Review	
C.	Mayor and Department Head Reports	DL gave an update on Lincoln Well 2 Water Treatment Plant. Engineering proposes moving forward with advertisement. A budget amendment will come forward with the contract award. ML provided update on the 4 th Ave pedestrian walkway. Planning to start next week.
D.	Approval of Minutes: 5/24/17	PWC approved.
2.	Agenda Items:	
1.	Garbage Accounts/Utility Billing Discussion	Postponed
2.	W. Poulsbo Waterfront Park Contract	Postponed.

The committee may add and discuss other items not listed on the agenda.

IT IS REQUESTED THAT ATTENDEES LIMIT THE USE OF SCENTED PRODUCTS (PERFUME, COLOGNE, HAIR SPRAY, AFTER SHAVE, LOTION, FABRIC SOFTENER, ETC.). FRAGRANCES CAN BE TOXIC SUBSTANCES TO SOME PEOPLE, CAUSING RESPIRATORY OR NEUROLOGICAL DISABLING ALLERGIC REACTIONS. THIS REQUIREMENT IS CONSISTENT WITH THE AMERICAN WITH DISABILITIES ACT FOR A BARRIER-FREE ENVIRONMENT.

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No.	Topic	Action/Recommendation/Discussion
3.	Sewer Comprehensive Plan/Rates Update	AK provided information from the Sewer Comprehensive Plan. The plan called for a 2% rate increase above CPI in 2018 and 2020.
4.	Water Meter Replacement Program Update	ML and KS provided a courtesy update on the water meter program. The installations are 30% complete and unaccounted water has dropped from 6.8% to 3.3%.
5.	Solid Waste Business Plan Update	ML – met with Peter Monday. The team is reviewing a draft business plan. The plan is to have a workshop with Council on July 13 th .
6.	CIPP Lining Project Update	JH presented the results of the CIP Installation Analysis and Prioritization Tech Memo, shared the sewer video with PWC, shared the options to move forward. AK shared the financial perspective and delayed projects necessary to have funding for at least a portion of the program. PWC recommends moving forward with Schedule A as the must be done work, and schedule B as the lower priority work. A presentation will be scheduled for city council.
7.	Complete Streets Adoption Update	Postponed.
8.	Cemetery – Head stone – Added Topic.	SW shared the cemetery headstone modification for a burial mistake. PWC recommends moving forward with the purchase of a new headstone for the couple.

Future Agenda Items

The committee may add and discuss other items not listed on the agenda.

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